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COMMISSION ON THE STATUS OF WOMEN

January 14, 1986

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CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
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MINUTES

Commission Meeting
State Building, Room 1200
350 McAllister Street

January 14, 1986
5:30 P.M

I. CALL TO ORDER/ROLL CALL:

Commissioner Isabel Huie called the meeting to order.

COMMISSIONERS PRESENT:	Brecka, Driver, Huie, Jackson, Martin, Ogden, Sandlin
COMMISSIONERS ABSENT:	Ramey, Schuman, Wiles
STAFF PRESENT:	Jacquie Hale, Coordinator; Carmen Smith, Representative
OTHERS PRESENT:	Mary Noel Pepys, attorney at law; Nancy Duncan, president, Friends of the COSW board of directors

II. APPROVAL OF MINUTES OF SPECIAL COMMISSION MEETING OF DECEMBER 19, 1985:

M/S/C Brecka/Martin to accept the minutes of the special Commission meeting of December 19, 1985, as presented.

III. PRESENTATIONS FROM THE PUBLIC:

Lynne Ogawa & Young Shin, Asian Women's Shelter Group:
Ms. Ogawa and Ms. Shin described the urgent need for adequate shelter, legal, counseling, and support services for monolingual non-English speaking or limited English speaking low-income Asian women who are victims of domestic violence, services which are currently inadequate or unavailable at existing safe shelters or programs for victims of domestic violence. They noted that a group of women concerned with this issue had been developing the concept of creating a safe shelter program for such women, which they hoped to establish within the year.

Ms. Ogawa and Ms. shin asked that this group become involved with the COSW and its Domestic Violence Committee. Commissioner Judith Brecka noted that the Domestic Violence Committee would welcome their involvement, as information gathered at the COSW's public hearing on domestic violence for the past two years had indicated a severe need for such services.

IV. FRIENDS OF THE COMMISSION REPORT:

Nancy Duncan, president of the Friends of the COSW board of directors, introduced herself as its newly-elected president, and announced that the Friends had both a new officers' structure and new officers: Susan Lasker was elected vice-president in charge of long-range planning, recruitment, and community outreach; Darlene Bahrs was elected vice-president in charge of corporate and grants fundraising; Robin Booth was re-elected treasurer; and Margi Sullivan was elected secretary.

Ms. Duncan also reported that a third vice-presidency had been created to handle the Friends' annual fundraising event, to which no member had been elected as yet. She noted that necessary changes to the by-laws and State records would be made regarding the new structure. She also noted that a newly-formed Executive Committee composed of all officers would have its first meeting at the end of the month, and that broader recruitment of new board members in more diverse communities would be begun soon.

She then distributed the Friends' treasurers' report, noting that all outstanding bills had been paid. Commissioner Huie noted that Ms. Hale would be meeting with Ms. Booth to clarify the Sexual Harassment Committee's budget. Some discussion followed regarding alternatives to the Friends' annual fundraising event in City Hall. Commissioner Vickie Driver, former president of the Friends, volunteered to assist Commissioner Lorraine Wiles as liaison to the Friends.

V. NOMINATIONS FOR CHAIR & VICE-CHAIR:
Commissioner Louise Ogden nominated Commissioner Isabel Huie for Chair; Commissioners Sue Martin and Gladys Sandlin seconded the nomination.

Commissioner Vickie Driver nominated Louise Ogden for Chair; Commissioner Ogden declined the nomination in deference to Commissioner Huie, with thanks to Commissioner Driver.

Commissioner Gladys Sandlin nominated Commissioner Driver for Vice-Chair; Commissioner Martin nominated Commissioner Ogden for Vice-Chair.

M/S/C Sandlin/Brecka to close nominations for Chair and Vice-Chair.

VI. COMMITTEE REPORTS:

Affirmative Action Committee:
Commissioner Carletta Jackson reported that though there had been no official meeting of the Committee since she had been appointed its Chair, Carmen Smith, staffperson to the Committee, and she were in the process of updating the COSW's affirmative action recruitment list for committee members. She also noted that goals and objectives for the Committee should be developed by the next Commission meeting.

Community Resources Committee:
No report.

Comparable Worth Committee:
Commissioner Ogden reported that the Mayor had agreed to a mediated meeting with SEIU Local 790 to discuss implementation of comparable worth in City and County employment. Brief discussion followed.

She reported that she had been discussing a proposal developed by the Comparable Worth Project regarding speaking/training/educational seminars on comparable worth for women's and community organizations. She noted that she was still investigating the proposal would report to the Commission with recommendations at a later meeting.

Health Committee:
Commissioner Sandlin reported that she had contacted representatives of the Asian, Black, and Hispanic communities to begin the development of goals for the Committee. She noted that many of those she had contacted were members of a recently formed Bay Area health care consortium, which is also concerned the availability and affordability of adequate health care insurance for women. She noted that in developing the Committee's plans, she was focusing on avoiding duplication of existing services and efforts.

Legislative Committee:
Commissioner Martin reported that the Committee had met with Senator Milton Marks and Assemblyman Art Agnos on January 10, 1986, with over twenty-five women's and community organizations represented. New legislation discussed included the vertical prosecution of rape cases and requiring judges to consider the existence of spousal abuse in child custody cases. Other issues discussed included the need for appropriate services for homeless women, welfare reform/workfare, insurance of non-profit organizations -- especially child care centers -- and anti-pornography legislation. She noted that she had received enthusiastic positive feedback regarding the meetings and many participating had noted the need for more such meetings.

Commissioner Martin also noted that Ms. Smith, staffperson to the Committee, and she were compiling a list of all of the bills the COSW had taken a position upon in 1985. She reported that the Committee had received many requests for the COSW to take positions on pending legislation, and that Ms. Smith and she were continuing to develop practical methods to work with the City's State Legislative Committee.

She called the COSW's attention to a request from the California Commission on the Status of women to support Senate Bill 1071 (Lockyer), which would allow both parties in a dissolution of marriage equal access to community property. As no additional copies of the bill were available at the meeting, she agreed to poll commissioners by telephone to determine their feelings on the bill.

Publicity Committee:
Commissioner Driver reported that the Committee would hold its first meeting since her appointment as its Chair later in in January, and that she had recruited four new members so far: Jeanette Corby, Kate O'Shea, Alexa Nicolas, and Lin Repola. She noted that in accordance with discussions at the Commission's recent retreat, the Committee would examine current policies and procedures relating to handling publicity within the COSW. She also noted that she hoped the Committee would come to be composed of writers, media representatives, and public speakers, as well as others interested in publicizing COSW activities.

Sexual Harassment Committee:
Commissioner Huie reported that though the Committee had not met for the preceding four months, it had remained active working on revisions to the City and County's ordinance prohibiting sexual harassment in City and County employment and completing production of its sexual harassment brochure.

She reported that she would meet with Supervisor Nancy Walker and her staff the following week to discuss her concerns regarding proposed revisions to the ordinance agreed upon by the COSW and the Civil Service Commission, and that she would be consulting with Commissioner Drucilla Ramey regarding the meeting and Supervisor Walker's concerns.

She also reported that completion of the brochure had been very slow, as the City Reproduction Bureau was unable to print the brochure and its printing had necessarily been put out to bid by the City's Purchasing Department. She noted that the Committee had worked with the Purchasing Department to insure that notices of bid opportunities were sent to local women-owned and minority-owned business enterprises.

Domestic Violence Experts Panel:
Commissioner Judith Brecka reported that the Panel would meet on January 28, 1986 to evaluate funding proposals received for both general fund and marriage license fee monies administered by the COSW. She noted that copies of the proposals had been sent to the Panel that week by Tanya Brown Spikener, COSW clerical staff. She also noted that the COSW had requested $355,000 in general fund monies for 1986-87, an increase of $200,000 from 1985-86. Proposals received from six programs indicated that the total combined deficit faced by these agencies in 1985-86 was more than $800,000.

Rape Awareness, Prevention & Education Coalition:
Commissioner Jackson reported that the Coalition had met and discussed possible revisions to its goals for 1985-86 and into 1986-87, and had agreed on continuing its activities to produce and raise funds for a training videotape for professional counselors on sexual assault counseling and its participation in the Bay Area Sexual Assault Network.

She reported that the Coalition had also agreed to join the State Coalition of Rape Crisis Centers' efforts to establish a statewide "Rape Awareness Week" by soliciting the sponsorship of Senator Marks and Assemblyman Agnos for related State legislation and by sponsoring a "Stop Rape Week" at the same appointed time as other jurisdictions throughout California. She noted that Senator Marks had already agreed to sponsor such a bill, and that she would be meeting with Assemblyman Agnos's staff soon.

Commissioner Jackson also reported that the Friends of the COSW had received $2,500 from IBM Corporation to fund the Coalition's videotape pilot project in response to a funding proposal developed by Mary Farrell and Joi Grieg of the Friends and Ms. Hale.

She reported that the Friends had also signed a contract with Judith Musick of the Institute for the Study of Sexual Assault, a member of the COSW's RAPE Coalition, to develop the Bay Area Sexual Assault Network's database project to share information among five member Bay Area Rape Crisis Centers. She noted that the final negotiation of the contract had been lengthy and detailed, involving Ms. Musick, Dana Cayce of San Francisco Women Against Rape, RAPE Coalition member, Neva Knight of West Contra Costa County Rape Crisis Center, Bay Area Sexual Assault Network member and Coordinator for the Network, Ms. Hale and herself. She also noted that the contract had been signed with the Friends because they were funding the project, but that administration of the contract would be more practically handled by her as Chair of the RAPE Coalition.

M/S/C Brecka/Driver to recommend to the Friends of the COSW to appoint Commissioner Carletta Jackson, Chair of the COSW's Rape Awareness, Prevention, and Education Coalition, as administrator in charge of all matters relating to the Friends' contract with Judith Musick/ Institute for the Study of Sexual Assault regarding the implementation of the Bay Area Sexual Assault Network's database project.

Commissioner Jackson also reported that it had come to the Coalition's attention that the Health Commission would soon consider the possibility of moving Central Emergency Hospital, and as a result, moving Sexual Trauma Services, possibly to San Francisco General Hospital. She reported that the RAPE Coalition had chosen to send a letter to the Health Commission urging it to consider the needs of Sexual Trauma Services' clients in its considerations, and had decided to recommend to the COSW to send a similar letter to the Health Commission.

M/S/C Martin/Brecka that the COSW write to the San Francisco Health Commission expressing its support of Sexual Trauma Services and urging it to continue to provide adequate physical space and other needed facilities to enable Sexual Trauma Services to remain intact.

Commissioner Jackson noted that the Health Commission would meet to consider the matter on January 20, 1986.

VII. CHAIR'S REPORT/ADMINISTRATIVE COMMITTEE REPORT:

Commissioner Huie coordinated scheduling of the next meeting of the Administrative Committee meeting for January 16, 1986, at 5:30 P.M.

VIII. STAFF/CORRESPONDENCE REPORTS:

Ms. Hale welcomed new staff member Carmen Smith, 2996 Representative, noting Ms. Smith's long experience with affirmative action and employment recruitment and testing at the Civil Service Commission and the University of San Francisco.

She reported that the COSW's personnel requisition for one 2996 Representative had been re-submitted and approved by the Mayor, and that she would be attempting to obtain designation of the COSW's other Representative position as a bilingual position from the Civil Service Commission. She noted that she would also be submitting a request for a personnel re-classification to the Civil Service Commission for the COSW's requested upgrade of its 1424 Clerk Typist position to a 1426 Senior Clerk Typist position in 1986-87.

She also reported that San Francisco State University intern Traude Gomez had volunteered to remain as a part-time volunteer member of the COSW staff after the completion of her internship in December 1985.

She outlined tentative, partial staff assignments, noting that she would send a more finalized memorandum to commissioners: Ms. Smith would assume staffing responsibilities for the Affirmative Action Committee, Legislative Committee, Sexual Harassment Committee, and RAPE Coalition; she would continue staffing the Comparable Worth and Publicity Committees; and both would share staffing of the Domestic Violence Experts Panel and Domestic Violence Committee, as appropriate.

She reported that she had submitted the COSW's budget issues/new budget requests to the Mayor's Office. They included: (1) an increase of $200,000 in general fund monies for the COSW to administer to domestic violence programs; (2) a full-time professional staff position to staff the COSW's administration of funds to domestic violence programs, to be 50% funded by administrative monies received by COSW for administration of marrige license fees to domestic violence programs; (3) $3,500 to provide training of employees regarding sexual harassment; (4) an increase of $18,000 in printing monies to produce educational materials on sexual harassment, women's health, comparable worth, and other women's issues; (5) an increase of $6,000 in postage monies to distribute such materials; (6) an upgrade of the COSW's sole clerical 1424 Clerk Typist position to a 1426 Senior Clerk Typist position; and (7) an increase of $1,500 to cover increased telephone costs and add one telephone line. She noted that budget meetings between the Mayor and City departments were scheduled to be held in April; some discussion followed.

Ms. Hale also reported that she would soon be submitting to the Mayor's Office the COSW's 1986-87 performance estimates/MBO plan, which she would base on the Mayor's recommendations to the COSW at the beginning of the fiscal year and the COSW's current MBO plan, noting that the plan could likely be revised in early 1986-87.

She reported that she had met with Janet Frakes, staffperson for the San Mateo County COSW, to exchange information on both COSW's. She also noted that the California Commission on the Status of Women had requested commissioner involvement in San Francisco regarding planning and implementation of the Displaced Homemaker's Loan Act, which would provide loans of up to $2,500 per individual for qualified applicants. Commissioner Jackson agreed to work with Ms. Hale on providing input and assistance to the California COSW for the project.

IX. OTHER BUSINESS:

M/S/C Jackson/Brecka that the COSW hold a reception for former Commissioners Juanita Owens and Linda Eberth; amended to include all former commissioners serving on the COSW in 1985, also including former Commissioners Dorothy Lathan and Barbara Squires to thank them for their work with the COSW, and that the reception be organized by Commissioners Gladys Sandlin and Carletta Jackson. (Commissioner Louise Ogden voted nay.)

X. ADJOURNMENT:

There being no further business to conduct, Commissioner Huie adjourned the meeting at 7:10 P.M.

Respectfully submitted,

Jacquie Hale, Coordinator

/jh

COMMISSION ON THE STATUS OF WOMEN

February 11, 1986

The Agenda of this meeting is missing.

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MINUTES

Commission Meeting
State Building, Room 1200
350 McAllister Street

February 11, 1986
5:30 P.M

I. CALL TO ORDER/ROLL CALL:

Commissioner Isabel Huie called the meeting to order.

COMMISSIONERS PRESENT:	Brecka, Driver, Huie, Jackson, Martin, Ramey, Sandlin, Schuman, Wiles
COMMISSIONERS ABSENT:	Ogden
STAFF PRESENT:	Jacquie Hale, Coordinator; Carmen Smith, Representative Traude Gomez, Volunteer
OTHERS PRESENT:	Mary Noel Pepys, attorney at law; Del Martin, San Francisco Feminist Anti-Censorship Taskforce; Kathleen Giel, 1986 Women's Expedition to Mt. Kongur

II. APPROVAL OF MINUTES OF SPECIAL COMMISSION MEETING OF JANUARY 11, 1985:

M/S/C Martin/Brecka to accept the minutes of the Commission meeting of January 11, 1986, as presented.

III. RECOMMENDATION OF COMMISSION TO MAYOR AND BOARD OF SUPERVISORS RE: 1986-87 MARRIAGE LICENSEE FEES AND GENERAL FUND ALLOCATIONS TO DOMESTIC VIOLENCE PROGRAMS:

Commissioner Judith Brecka presented the recommendations of the Commission's Domestic Violence Experts Panel included in minutes of the Panel's meeting of February 4, 1986. She emphasized that the Panel's recommendations attempted to maintain previous funding levels from 1985-86, with only minor reductions. Commissioner Sue Martin noted that she would abstain from the vote on the recommendations, as she was employed by one of the agencies being considered for recommendation for funding allocations. The Panel's recommendations were then adopted through the following motions:

M/S/C Brecka/Sandlin that the Commission recommend to the Mayor and Board of Supervisors that all available marriage license fee monies collected for the support of domestic violence programs in San Francisco in fiscal year 1986-87 be allocated as follows: sixty-three percent (63%) of all available monies allocated to La Casa de las Madres for the provision of safe shelter and other related support services to victims of domestic violence in San Francisco; and thirty-seven percent (37%) of all available monies allocated to Women Organized to Make Abuse Non-existent, Inc. (WOMAN, Inc.) for the provision of legal and other support services to victims of domestic violence in San Francisco.

M/S/C Brecka/Jackson that the Commission request and recommend to the Mayor and Board of Supervisors that $355,000 of general fund monies in 1986-87 be allocated to programs in San Francisco serving victims of domestic violence and their children, that these monies be administered by the Commission, and that allocations based on this amount be made as follows: Nine percent (9%) to the Asian Women's Legal Assistance/Battered Women's Assistance Program of Donaldina Cameron House; twelve percent (12%) to the Family Violence Project of the San Francisco District Attorney's Office; Twenty-one percent (21%) to La Casa de las Madres; four percent (4%) to Nihonmachi Legal Outreach; Thirty-four percent (34%) to Rosalie House of the St. Vincent de Paul Society; and six percent (6%) to Women Organized to Make Abuse Non-existent, Inc. (WOMAN, Inc.).

M/S/C Brecka/Jackson that the the Commission recommend to the Mayor and Board of Supervisors that of the amount of $165,000 of general fund monies in 1986-87 allocated to the Commission for administration to programs in San Francisco serving victim of domestic violence and their children (in lieu of the requested/recommended amount of $355,000 for the same purpose), that all available general fund monies in this allocation be administered as follows: eleven percent (11%)

to Asian Women's Legal Assistance/Battered Women's Assistance Program of Donaldina Cameron House; fifteen percent (15%) to the Family Violence Project of the San Francisco District Attorney's Office; forty-five percent (45%) to La Casa de las Madres; five percent (5%) to Nihonmachi Legal Outreach; twenty percent (20%) to Rosalie House of the St. Vincent de Paul Society; and four percent (4%) to Women Organized to Make Abuse Non-existent, Inc. (WOMAN, Inc.).

IV. PRESENTATIONS FROM THE PUBLIC:

Ms. Hale noted that the presentation from Professor Catherine McKinnon which had been tentatively scheduled had been postponed due to scheduling problems.

Del Martin, San Francisco Feminist Anti-Censorship Taskforce (SF FACT):

Ms. Martin gave a thorough presentation at the request of the Commission in its efforts to respond to the Mayor's request for its recommendations regarding the establishment of anti-pornography legislation in San Francisco. (Note: The full text of Ms. Martin's presentation is available upon request from the Commission office.)

Ms. Martin introduced herself as a former member and chair of the Commission, a leader in the anti-domestic violence movement for eleven years, and a member of the California Crime Control and Prevention Commission. She strongly advised against the establishment of anti-pornography legislation, and gave an account of the history behind recent efforts to establish such legislation in municipal and state jurisdictions across the country.

She noted that while she was adamantly against and had contributed much of her career and energy to eliminating violence against women, she was strongly opposed to such legislation. She expressed her belief that more constructive, realistic sex information was needed, and that such legislation could hamper the creation and distribution of such information while attempting to eliminate only pornography which degrades women. She noted that attempts to limit such information were already underway despite the lack of such legislation, such as very recent efforts to remove educational literature on sex from public libraries (i.e., books such as Show Me, Our Bodies, Ourselves, and The Color Purple), as well as public education literature on safe sex to prevent AIDS. In addition, she expressed her concern that the women's movement not be diverted from its goals as it had earlier in the century through the drive for prohibition.

Commissioner Huie thanked Ms. Martin for her presentation, and noted that the Commission wished to hear all relevant points of view with regard to the issue, hoping to hear from Professor McKinnon, a leading advocate of such legislation, in the near future. Commissioner Isabel Huie then requested that Ms. Hale attempt to re-schedule the presentation for the next meeting of the Administrative Committee on February 20, 1986.

She also noted that the Commission had established an ad hoc committee to study the matter composed of Commissioners Ramey, Brecka, Martin, and Sandlin. Brief discussion followed.

M/S/C Driver/Brecka that the Commission's ad hoc committee on pornography be asked to present its recommendations to the Commission at its March 11, 1986 meeting.

Kathleen Giel, 1986 Women's Expedition to Mt. Kongur/China:

Ms. Giel requested the Commission's endorsement and mailing list to use in publicizing and raising $65,000 for the Expedition, scheduled for June 1986. She explained that a team of nine women from five states would climb Mt. Kongur (25,325 feet) in western China as the first all-women's expedition granted a permit to climb in China.

She noted the team's desire to foster a sincere friendship between the People's Republic of China and the United States that would allow future expeditions into remote regions of China, as well as to encourage other women and men to realize their potentials and live their dreams. (Team members are: Kathleen Giel, Kathy Nilsen, Joan Provencher, Nancy Goforth, Nancy Fitzsimmons, Carole Petiet, Pat Dillingham, Deb Piranian, and Suzanne Hopkins.)

M/S/C Brecka/Schuman that the Commission endorse the 1986 Women's Expedition to Mt. Kongur, China, and provide the Expedition with a copy of its mailing list for use in publicizing and raising funds for the Expedition.

VI. FRIENDS OF THE COMMISSION REPORT:
Nancy Duncan, President of the Friends of the Commmission board of directors, reported that she had met with Ms. Hale to discuss fundraising ideas and strategies, and that Ms. Hale had agreed to develop draft proposals for targeted Commission projects. She also reported that she would be investigating ways to seek long-range funding through endowments, etc.

She reported that the Friends would invite commissioners to attend Friends' board meetings and report on their committees and activities; Commissioner Carletta Jackson would report to the Friends on the Commission's RAPE Coalition at the board's February 13, 1986 meeting.

Commissioner Lorraine Wiles noted that Commissioner Vickie Driver would now serve as the Commission's liaison to the Friends; brief discussion followed regarding organizations' donations to the Friends at its November 1985 fundraising reception.

VII. ELECTION OF CHAIR AND VICE-CHAIR:
Commissioner Huie asked Ms. Hale to recount nominations; Ms. Hale noted that at its January meeting, commissioners had nominated Commissioner Huie for Chair and Commissioners Ogden and Driver for Vice-Chair. Commissioner Huie asked if there were any additional nominations for Chair; there were none.

M/S/C Martin/Sandlin to close nominations for Chair.

M/S/C Brecka/Sandlin to elect Commission Huie Chair of the Commission by acclamation.

Commissioner Driver declined her nomination for Vice-Chair, explaining that she felt that as Chair of the Publicity Committee and in consideration of the demands of her job, she would not have enough time to perform the duties of Vice-Chair to her satisfaction.

Commissioner Wiles then nominated Commissioner Jackson for Vice-Chair; Commissioner Sandlin seconded the nomination.

M/S/C Martin/Sandlin to close nominations for Vice-Chair.

Commissioner Huie then asked for any statements regarding the two candidates. Commissioner Drucilla Ramey spoke on behalf of Commissioner Ogden, noting her significant experience on the Commission and her interest in serving as its Vice-Chair. She noted that she did not oppose Commissioner Jackson as Vice-Chair and supported the need for minority women to serve in leadership positions within the Commission, also noting her belief in the Commission's need for continuity and experience in its officers. Commissioner Jackson detailed her work with the Commission through its Domestic Violence Experts Panel, as chair of the RAPE Coalition, and as a member of its Legislative Committee, also noting her strong commitment to the Commission. Brief discussion followed.

Ballots were then distributed, cast, and collected; Ms. Hale and Ms. Smith tallied the results; Ms. Hale announced that Commissioner Jackson had been elected as Vice-Chair. While ballots were being tallied, Commissioner Ramey announced that she would resign from the Commission, effective at the end of the meeting, as the demands of her job and family prevented her from contributing to the Commission fully. Commissioner Martin expressed her thanks to her for her work with the Commission as a member and former Chair.

Commissioner Huie thanked present and former commissioners for their trust and support and expressed her wish that it continue, noting the importance of keeping the Commission's overall goals for social change in sight.

V. COMMITTEE REPORTS:

Comparable Worth Committee:

Commissioner Ramey reported that she understood that recent agreements reached by the Mayor and the union involved in negotiations regarding implementation of comparable worth in City and County employment might have failed. Brief discussion followed.

M/S/C Martin/Schuman that the Commission urge the Mayor to resume talks with SEIU Local 790 regarding implementation of comparable worth in City and County employment, and that the full $8.8 million earlier agreed upon be expended to implement comparable worth.

Legislative Committee:

Commissioner Martin recommended to the Commission that it support the following:

(1) Senate Bill 1071 (Lockyer) would insure the participation of both spouses in the management and control of community property, including equal access to jointly-owned property (drafted by the California Commission on the Status of Women);

(2) Sexual Violence Awareness Week (Marks): would establish a specific week in 1986 (to be determined) to promote awareness and prevention of sexual violence throughout the State (supported by the California Coalition of Rape Crisis Centers);

(3) Vertical Prosecution of Sexual Assault Cases: would require sexual assault cases to be prosecuted by the same attorney to which it was originally assigned in all jurisdictions throughout California;

M/S/C Martin/Brecka that the Commission support the above recommendations, and so inform appropriate members of the State legislature, government, and community organizations.

Commissioner Martin reported that she and Commissioner Huie had attended a meeting with Supervisor John Molinari to discuss issues affecting the Commission and women in San Francisco. She noted that such meetings were ongoing, volunteered to continue representing the Commission at these meetings, and suggested that other, alternating members of the Commission also attend, upon invitation.

Affirmative Action Committee:

Commissioner Jackson noted that she had contacted representatives of the Equal Employment Opportunity Commission and other organizations and would soon send a letter of introduction asking them to join the Committee. She also reported that Ms. Smith would soon compile statistics as to the composition of each of the Commission's committees.

Publicity Committee:

Commissioner Driver reported that in response to the Commission's request at its January retreat, the Committee had developed a draft media response policy for the Commission's consideration, and asked that it be referred to the Administrative Committee for its recommendation to the Commission.

Sexual Harassment Committee:

Commissioner Huie reported that the Committee's sexual harassment information brochure was now being printed.

She also reported that since her election as Chair of the Commission, under the Commission's rules and regulations, she must relinquish the Chair of the Committee. She then announced the appointment of Commissioner Driver as Chair of the Committee, and also asked Commissioner Pepys to consider working with the Committee once she was officially sworn in as a commissioner.

Rape Awareness, Prevention & Education Coalition:

Commissioner Jackson reported briefly on issues raised by the recent charges made against Robert Fairbanks, noting that she would advise the Commission on any recommended action regarding the case pending information expected from

RAPE Coalition members. Commissioner Huie noted that she had been asked for her opinions on the case by the media, which she declined to give pending more information.

Community Resources Committee:
No report.

Health Committee:
No report.

VII. CHAIR'S REPORT/ADMINISTRATIVE COMMITTEE REPORT:
No report.

VIII. STAFF/CORRESPONDENCE REPORTS:
Ms. Hale called the commissioners' attention to copies of the Commission's monthly budget status report printout included in their packets. She noted she would soon submit to the Mayor's Office its first six months' performance report, program performance assessment report, and 1986-87 MBO performance estimates/plan. She also reported that a temporary replacement for the Commission's former budget analyst in the Mayor's Office had been appointed, Ms. Zoraina Harris.

She reported that she had been researching how the Commission might designate its 2996 Representative position intended to provide staff support to the Commission's administration of monies to domestic violence programs as a bilingual position, noting that her application for this designation, once approved by Grant Mickins, the Commission's appointing officer, would request that a person be appointed to the position who was bilingual in English and Spanish and/or Cantonese and/or Tagalog. She also noted that she would submit to the Commission a memorandum detailing staff assignments as soon as they was finalized.

She asked the Commission's permission to coordinate a request from the Commission to the Mayor to declare March 2-8, 1986 as Women's History Week in San Francisco; there was general approval (please see resolution attached).

She reported that she had spoken with Margaret Almada, director of the California Commission on the Status of Women, and that it appeared that the Commission's required participation in the implementation of the Displaced Homemaker's Loan Act, passed into law in the State Legislature's 1985 session, would require significant San Francisco Commission staff support. She also noted a letter written by the California Commission to the San Francisco Board of Supervisors asking for allocation of this staff support. She noted that she would meet with the Project's newly-appointed director, Ralph Gerard, that week, and would report further to the Commission; Commissioner Jackson offered to join her in that meeting.

Ms. Hale asked for authorization to send a letter of condolence on behalf of the Commission to Commissioner Ogden to express its sympathy to her for the loss of her father; there was general approval. She introduced Commission volunteer and former intern Traude Gomez, and thanked her for her research on 1986 Women's History Week events in San Francisco.

She reported that she had learned that Advocates for Women, a long-established non-profit organization specializing in women's economic development, had discontinued operations due to lack of funding. She expressed her concern that Advocates' services would be permanently lost, as the Commission and the community had long depended on its services for women seeking employment.

She announced that she had spoken with Beverly McGain of the Comparable Worth Project, who informed her that the Project would hold a leadership training seminar on comparable worth in April.

She reported that she had received a call from a woman who wished to remain anonymous calling the Commission's attention to an article in the San Francisco Examiner detailing the burglary of the home of an 84 year-old woman in San Francisco, including giving the woman's exact name and address. She asked the Commission's permission to write the Frank McCulloch, Managing Editor of the Examiner, expressing the Commission's concern over this practice; there was general approval.

She noted a letter received from Rita Semel, Chair of the Intergroup Clearinghouse, Inc., asking for the Commission's suggestions regarding persons and/or groups whome it felt would be important to be included on its roster and help in identifying issues which have the potential of developing into community trouble areas; Commissioner Gladys Sandlin volunteered to serve as the Commission's liaison to the Clearinghouse; there was general approval.

Ms. Hale also called the Commission's attention to an article in the most recent issue of Ms. Magazine highlighting Supervisor Nancy Walker and San Francisco's provisions in its Downtown Plan for childcare in new downtown development projects.

Ms. Hale then reported on correspondence received:

FROM: National Organization for Women, flyers re: "National March for Women's Lives," March 16, 1986, Los Angeles (contact: 386-4232);

FROM: The Women's Press, thank you card for support over the past year;

FROM: California Commission on the Status of Women, "Information Update" memorandum, including reports on the National Association for Commissions for Women Region IX Meeting, comparable worth reports to the legislature, the Commission's priority issues for the year, available publications, Third World Women's Project, Women's Family and Work Coalition, various State legislation, Women's History Week, and the Commission's twentieth anniversary.

IX. OTHER BUSINESS:

Commissioner Jackson noted Supervisor John Molinari's recent efforts to obtain lighting for parking lots, and asked the Commission's approval to send a letter of support and make any necessary presentations in support of these proposals.

M/S/C Jackson/Driver that the Commission write a letter of support to Supervisor John Molinari regarding his efforts to light parking lots, and to authorize Commissioner Carletta Jackson to make any necessary presentations on behalf of the proposal.

Commissioner Martin recommended that a Commission representative attend the meetings of and investigate becoming a member of the Women's Services Coalition; Ms. Hale offered to represent the Commission, and to investigate and recommend to the Commission on its membership in the organization.

M/S/C Martin/Driver that the Commission participate in the Women's Services Coalition on a regular basis, and if appropriate, become a member of the Coalition.

Commissioner Martin stated that she withdrew her support from the Commission's earlier vote to hold a reception for former commissioners, asking that this be noted for the record. She noted that it was customary for former commissioners to be recognized by way of a letter from the Commission. She noted her concern for the unity of the Commission, also noting that the decision to hold such a reception had placed some commissioners in a difficult position.

X. ADJOURNMENT:

There being no further business to conduct, Commissioner Huie adjourned the meeting at 7:30 P.M.

Respectfully submitted,

Jacquie Hale, Coordinator

/jh

CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
1095 MARKET STREET, ROOM 409
SAN FRANCISCO, CA 94103
(415) 558-3653/TDD (415) 558-4901

PROCLAMATION

1986 WOMEN'S HISTORY WEEK

WHEREAS, women of every race, class, religion, ethnic background, sexual orientation, age, national origin, and level of physical and mental ability have helped create the City of San Francisco in countless recorded and unrecorded ways as professionals, homemakers, teachers, laborers, scientists, servants, secretaries, artists, soldiers, politicians and pioneers; and

WHEREAS, women have played and continue to play a critical economic, cultural, and social role in every sphere of our City's life by constituting a significant portion of the labor force working in and outside the home; and

WHEREAS, women have played a unique role throughout San Francisco's history by providing the majority of the City's volunteer labor force and have been particularly important in the establishment of early charitable, philanthropic and cultural institutions in our City and country; and

WHEREAS, women from every background served as early leaders in the forefront of every major progressive social change movement in San Francisco, not only to secure their own rights of suffrage and equal opportunity, but also in the City's civil rights and labor union movements; and

WHEREAS, despite these contributions, the role of women in history has been consistently overlooked and undervalued in the body of San Francisco history; and

WHEREAS, women will continue to make history by pioneering in occupations and endeavors previously unavailable to them and by enduring in their traditional roles and ambitions;

NOW, THEREFORE, BE IT RESOLVED THAT, I, Dianne Feinstein, Mayor of the City and County of San Francisco, do hereby declare the week of March 2 through 8, 1986, as "Women's History Week," and commend the many contributions of women throughout San Francisco's history to all San Franciscans.

IN WITNESS WHEREOF, I have
hereunto set my hand and
caused the Seal of the City
and County of San Francisco
to be affixed this ________.

____
Dianne Feinstein, Mayor

(approved by the Commission February 11, 1986)

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CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
1095 MARKET STREET, ROOM 409
SAN FRANCISCO, CA 94103
(415) 558-3653/TDD (415) 558-4901

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AGENDA

Commission Meeting
State Building, Room 1200
350 McAllister Street

March 11, 1986
5:30 P.M.

5:30 P.M. I. CALL TO ORDER/ROLL CALL

II. REVIEW/REVISION OF AGENDA

III. APPROVAL OF MINUTES OF COMMISSION MEETING OF FEBRUARY 11, 1986

5:40 P.M. IV. PRESENTATIONS FROM THE PUBLIC

Heidi Straussburger, Workfare Advisory Coalition (5")

Lori Nairne, S.F. Wages for Housework Campaign/ International Black Women for Wages for Housework: (5")
Request for Endorsement of Conference March 29, 1986, "Women Working for Peace Across the Divide of Race, Nation, and Poverty: Counting Women's Unwaged Work in the G.N.P." (follow-up conference on the U.N. Decade for Women Conference in Nairobhi)

V. FRIENDS OF THE COMMISSION REPORT (5")

VI. DISPLACED HOMEMAKERS LOAN PROJECT REPORT (5")
Commissioner Carletta Jackson

6:00 P.M. VII. COMMITTEE REPORTS

Affirmative Action Committee (5")

Community Resources Committee (5")

Comparable Worth Committee (5")

6:15 P.M. Health Committee (5")

Legislative Committee (5")

Publicity Committee (5")

6:30 P.M. Sexual Harassment Committee (5")
Presentation of Sexual Harassment Brochure: Stewart Bloom, Co-Chair

Domestic Violence Experts Panel (5")

Violence Against Women Committee:

Domestic Violence Committee (5")

Rape Awareness, Prevention, & Education Coalition (5")

6:45 P.M. VIII. CHAIR'S REPORT/ADMINISTRATIVE COMMITTEE REPORT (5")

IX. STAFF/CORRESPONDENCE REPORTS (5")

X. OTHER BUSINESS (5")

XI. ANNOUNCEMENTS (5")

7:05 P.M. XII. ADJOURNMENT

Other presentations and public comment may be heard at the discretion of the Chair. The next meeting of the Commission on the Status of Women will be held on April 8, 1986, at 5:30 P.M. in the State Building, 350 McAllister Street, Room 1200. All Commission meetings are free, open to the public, and wheelchair accessible.

/jh

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COMMISSION ON THE STATUS OF WOMEN
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The next meeting of the Commission on the Status of Women will be held on May 13, 1986, at 5:30 P.M. in the State Building, 350 McAllister Street, Room 1200. All Commission meetings are free, open to the public and wheelchair accessible.

MINUTES

Commission Meeting
State Building, Room 1200
350 McAllister Street

March 11, 1986
5:30 P.M

I. CALL TO ORDER/ROLL CALL:

Commissioner Isabel Huie called the meeting to order.

COMMISSIONERS PRESENT:	Brecka, Driver, Huie, Jackson, Martin, Ogden, Pepys, Sandlin, Wiles
COMMISSIONERS ABSENT:	Schuman
STAFF PRESENT:	Jacquie Hale, Coordinator; Carmen Smith, Representative
OTHERS PRESENT:	Stewart Bloom, Co-Chair, COSW Sexual Harassment Committee; Nancy Duncan, President, Friends of the COSW Board of Directors; Heidi Straussburger, Workfare Advisory Coalition; Sylvia Sallie, S.F. Wages for Housework Campaign/International Black Women for Wages for Housework Campaign

II. REVIEW/REVISIONS OF AGENDA:

Commissioner Sue Martin asked that the Pornography Task Force report be added early on in the agenda, as previously requested.

III. APPROVAL OF MINUTES OF SPECIAL COMMISSION MEETING OF FEBRUARY 11, 1985:

The minutes of the Commission meeting of February 11, 1986 were accepted as presented.

IV. PRESENTATIONS FROM THE PUBLIC:

Heidi Straussburger, Workfare Advisory Coalition:

Ms. Straussburger introduced herself as a staff attorney with the Child Care Law Center and a member of the Workfare Advisory Coalition, an ad hoc coalition of community groups concerned with planning and implementation of GAIN/Workfare. She reported that the Coalition had recommended to the San Francisco Social Services Commission that a task force be established to prepare the County's GAIN implementation plan required by GAIN's establishing State legislation, and that this task force include community representation/members. She stated that the Social Services Commission had declined formal community involvement through membership on the task force.

Some discussion followed. It was agreed that Commissioner Carletta Jackson would continue as the Commission's liaison on GAIN/Workfare.

M/S/C Martin/Brecka that the Commission recommend to the Mayor, the Director of Social Services, the Director of the Private Industry Council and the Chair of the Social Services Commission that a community representation seat be established on the GAIN Implementation Task Force to assist in official planning for implementation of GAIN, and that the Workfare Advisory Coalition be asked to fill this seat.

Sylvia Sallie, S.F. Wages for Housework Campaign/International Black Women for Wages for Housework Campaign:

Ms. Sallie invited the Commission to attend and asked for the Commission's endorsement of an International Gathering of Women on March 29, 1986, "Women Working for Peace Across the Divide of Race, Nation, and Poverty: Counting Women's Work in the GNP." She noted that the gathering's morning panel would include discussion of women's waged and unwaged work; the afternoon panels would focus on peace, especially re-defining peace from a woman's point of view. She stated that the Campaign was asking for donations of $20.00 with organizational endorsements. Some discussion followed.

M/S/C that the Commission endorse the International Gathering of Women, "Women Working for Peace Across the Divide of Race, Nation, and Poverty: Counting Women's Work in the GNP" on March 29, 1986, with the understanding that the Commission would not make a donation to the event as an organization, but that individual commissioners were free to contribute.

V. FRIENDS OF THE COMMISSION REPORT:
Nancy Duncan, president of the Friends of the Commission Board of Directors, reported that the Friends current focus was to recruit board members. A recruitment/orientation luncheon was planned for April. (Note: Any interested individuals may contact the Commission office for more information.)

VI. PORNOGRAPHY TASK FORCE REPORT:
Commissioner Isabel Huie noted her appointment of Commissioner Sue Martin as chair of the Task Force, following the recent resignation of former Commissioner Drucilla Ramey.

Commissioner Martin outlined the Task Force's recommendation to the Commission regarding its response to the Mayor's request for advice regarding the establishment of a local anti-pornography ordinance. She noted that the Task Force had met two times, that the Commission had received extensive written information, and that it had heard a presentation from Ms. Del Martin at its last meeting. She also noted that the Task Force felt it important to answer the Mayor's request soon.

She reported that the Task Force had two recommendations:

(1) to respond by letter to the Mayor's request, advising her that San Francisco should not pursue the establishment of an ordinance similar to that passed in other jurisdictions (i.e., Los Angeles, Indianapolis), noting that Indianapolis' ordinance had been declared unconstitutional by the federal courts, a decision upheld by the United States Supreme Court;

to inform the Mayor of the Commission's concern regarding such an ordinance's impact on civil liberties, its possible vagueness and definition of terms wherein many materials would be defined as pornographic which are in fact educational or or literary or artistic value and the broad nature of such statutes, wherein innocuous and/or erotic materials would be defined as "offensive" and "obscene."

to recommend to the Mayor that community organizations and vehicles for community input and community control are a more effective means of determining what constitutes pornography and what constitutes obscenity, and that alternatives to such laws are available to reduce violence against women and children, including:

- enforcement of current laws, such as sexual assault laws, domestic violence laws, child pornography laws, sexual harassment laws, etc.;
- allocation of increased and significantly public resources to provide services to victims, and education programs to educate service providers and the public;
- allocation of increased and significant public resources to provide public education and awareness programs and to develop prevention programs for both youth and adult populations.

(2) that the Commission continue the Task Force for six months, in order examine other community based vehicles to address this issue, and to report such findings to the Mayor.

M/S/C Brecka/Sandlin that the Commission adopt the Pornography Task Force's findings and recommendations and so advise the Mayor.

VII. DISPLACED HOMEMAKERS LOAN PROJECT REPORT:

Commissioner Jackson reported that she had met with Commissioner Nelson of the California Commission on the Status of Women and Ralph Gerard, director of the Displaced Homemakers Loan Project. She briefly described the Project, which would administer the Displaced Homemaker Loan Act, passed in 1985. The Act provides $1,000,000 to provide for a limited number of loans of up to $2,500 per eligible loan applicant as a demonstration project in Alameda, Marin, and San Francisco counties, as well as for the Project's establishment and administration.

She noted that local commissions on the status of women would be responsible for receiving loan applications, as well as for possibly securing participation from lending institutions and certifying loan applicants. The Project's implementation plan is due to the State Legislature in April; further details of administration were still being developed. She also reported that an Advisory Board for the Project had been established, and that she had recommended that representatives of commissions on the status of women in San Francisco, Marin, and Alameda counties be appointed to that Advisory Board.

M/S/C Brecka/Sandlin that the Commission designate Commissioner Carletta Jackson as its representative on the Displaced Homemakers Loan Project Advisory Board.

VIII. COMMITTEE REPORTS:

Affirmative Action Committee:

Commissioner Jackson presented the Committee's preliminary report on the membership composition of the Commission's committees, prepared by Ms. Smith. Ms. Smith noted that she would work with Committee chairs to finalize the report. Commissioner Huie noted the need for all committees' to insure adequate representation among their memberships.

Commissioner Jackson reported that Ms. Smith and she had begun initial outreach to develop the Committee's membership, and that the Committee's regular meeting date had been established for the third Thursday of each month.

Community Resources Committee:

No report.

Comparable Worth Committee:

Commissioner Louise Ogden reported that the agreement reached between the Mayor and SEIU Local 790 regarding implementation of comparable worth in City and County employment had not been completed. She noted that monies allocated for this implementation remained in trust.

Health Committee:

Commissioner Gladys Sandlin reported that she was continuing to discuss the Committee's possible focus with members of the Bay Area Health Task Force and other groups. She noted that the provision of adequate health care for under-insured and uninsured individuals had become a national issue, and that the Task Force was continuing to collect information in that area.

Legislative Committee:

No report.

Publicity Committee:

Commissioner Vickie Driver reported that the Committee would soon begin recruitment of individuals involved with the media, as well as developing a listing of corporate public affairs personnel to use in outreach efforts. She reported that Bill Strawn, Deputy Press Secretary in the Mayor's Office had addressed the Committee at its last meeting regarding media techniques and possible activities for the Committee.

Sexual Harassment Committee:
Commissioner Huie introduced Stewart Bloom, co-chair of the Committee and counselor with the Commission's Sexual Harassment Helpline (864-7444). Mr. Bloom presented the Commission's recently published "HOW TO CREATE A WORKPLACE FREE OF SEXUAL HARASSMENT" informational handbook, developed by the Committee.

He thanked Commissioner Huie, former staffperson Isabel Yrigoyen, Ann Yee, and Pat Warner for their help in drafting and designing the handbook, as well as former Commissioners Drucilla Ramey, Barbara Squires, and Linda Eberth, and Trisha Brinkman, Barbara Felton, Steve Owyang, Barry Shapiro, and Jacquie Hale for their assistance in editing. Commissioner Huie thanked Mr. Bloom for his help in drafting the handbook. He also acknowledged graphic design, artwork, and typesetting by Elephant Graphics and printing by Diego Press.

Mr. Bloom reported that the Committee recommended that the Commission charge for multiple copies of the handbook, in order to recoup expenses and secure support for both printing of Cantonese and Spanish versions and re-printing of the handbook's English version. The Committee recommended that single copies be free of charge, and requested donations/charges be set at $1.00 per copy for non-profit organizations and non-City government agencies, and at $1.50 per copy for profit-making organizations and labor unions. Commissioner Huie noted that she was investigating how to collect such monies, as well as the possibility of charging other City departments. Mr. Bloom reported that there was already significant interest from the private sector in the handbook.

Commissioner Huie suggested that she write to the Mayor asking her to hold a press conference to publicize the handbook's availability and to request all City department heads to attend an orientation session on the handbook; there were no objections. She noted that if the Mayor was not able to hold such a press conference, Supervisor Nancy Walker, sponsor of the City and County's ordinance prohibiting sexual harassment, might be asked; there were no objections.

She also suggested that the Friends be asked to market the handbook; Commissioner Driver suggested that Commissioner Huie attend the next meeting of the Friends board of directors to discuss the proposal. Mr. Bloom noted he was investigating the creation of a poster to publicize the handbook.

Commissioner Huie asked Commissioner Driver to co-chair the Committee; she agreed. Commissioner Huie noted that Mr. Bloom would also continue as co-chair.

Mr. Bloom also called attention to a recent Wall Street Journal article noting that the U.S. Supreme Court had agreed to hear a case which may have significant impact on employer's liability in sexual harassment cases wherein the employer was not aware of the harassment. He noted that twenty-nine members of Congress had filed a brief attacking the Equal Employment Opportunity Commission's brief in the case supporting a strict view of employer's liability under EEOC guidelines.

M/S/C that the Commission write a letter to all local members of Congress urging them to join in a brief submitted to the U.S. Supreme Court opposing the U.S. Equal Employment Opportunity Commission's position in support of narrowing interpretations of employer liability in sexual harassment cases.

Violence Against Women Committee:

Domestic Violence Experts Panel/Domestic Violence Committee:
Commissioner Judith Brecka noted that the Committee would meet on April 3, 1986 at 12:00 P.M.; a joint meeting of the Committee, Experts Panel, and representatives of funded agencies would be held on June 4, 1986, at 6:00 P.M.

She reported that Experts Panel member Naomi Porat had asked the Committee for its recommendation to the Commission that it sponsor a project she and several other University of California at Berkeley public policy students were conducting, a feasibility study for the establishment of second stage housing for battered women and their children. She noted that the project would involve only routine, minor expenditures. Some discussion followed.

M/S/C Martin/Sandlin that the Commission adopt the Domestic Violence Committee's request and recommendation that the Commission sponsor a feasibility study regarding second stage housing for battered women and their children, to be performed by a team including Naomi Porat.

Commissioner Brecka called attention to Joan Ryan's column in the San Francisco Examiner calling for domestic violence involving professional sports figures to be treated as seriously as drug abuse in professional sports. She suggested that the Commission also urge such efforts.

M/S/C Brecka/Ogden that the Commission write letters to the commissioners of professional baseball, basketball, and football, and to the owners of the San Francisco Forty-Niners, Warriors, and A's, requesting that they treat domestic violence with the same seriousness as drug abuse.

Rape Awareness, Prevention & Education Coalition:
Commissioner Jackson reported that San Francisco Women Against Rape would organize San Francisco's 1986 "Take Back the Night" march to emphasize women's right to walk on public streets at night safely, to be held the evening of April 26, 1986. She noted that the Coalition was assisting in preparations for the event, and asked for the Commission's endorsement. She noted that a donation of $25.00 was requested with organizational endorsements. Some discussion followed.

M/S/C Brecka/Martin that the Commission endorse the 1986 "Take Back the Night" march to be held April 26, 1986, with the understanding that the Commission would not make any donation as an organization, but that individual commissioners were free to contribute.

She also reported that the Coalitions' Video Subcommittee had completed its five-minutes pilot videotape on sexual assault counseling which the Coalition had previewed at its March 7th meeting. Commissioner Huie asked Ms. Hale to schedule a preview for the Commission at its April meeting.

IX. CHAIR'S REPORT/ADMINISTRATIVE COMMITTEE REPORT:

Commissioner Huie called attention to the recommendations of the Administrative Committee included in minutes of its meeting of February 20, 1986 meeting. These included: adoption of a media response policy developed by the Publicity Committee; a policy on commissioner endorsement of non-Commission issues and events; response to a request from Supervisor Willie Kennedy asking for Commission input on priority women's issues; setting a deadline for submission of 1986-87 Management By Objectives plans by committees; adoption of philosophy statements for committees developed by Commission committees. Some discussion on each of these recommendations followed. It was decided to adopt each recommendation.

X. STAFF/CORRESPONDENCE REPORTS:

Ms. Hale reported that she had submitted the Commission's "increment narratives" as part of the 1986-87 budget request process, as descriptions of the effect on the Commission and the public that would result if funding continued at its present level or was cut by 10%. She noted that the Commission's budget hearing with the Mayor had not been scheduled as yet, but would likely be in April. She also called attention to copies of a monthly budget report included in commissioners' meeting packets. Noting the decision of the Administrative Committee, she reminded commissioners of a March 31, 1986 deadline for submission of committees' 1986-87 MBO drafts.

She reported that Commission staffperson Tanya Brown Spikener would be on personal/maternity leave March 31-June 30, 1986. A personnel requisition for a temporary replacement for her would be submitted as soon as possible. She called attention to copies of a listing of regular Commission and committee meeting days, times, locations, and assigned staff included in commissioners' meeting packets.

She noted a survey form received from the State Office of Criminal Justice Planning which had been delayed in delivery; she noted it would be completed and submitted soon. She reported on a request from Local 87 to sponsor and place an advertisement in the program for the SEIU Women's Conference to be held in Oakland on March 22, 1986; after some discussion it was decided to reserve Commission discretionary funds and staff time for more local events. She also reported that the San Francisco Chapter of the National Organization for Women had asked for advertisements in the souvenir program from its "Daughters and Mothers Working for Change" dinner on May 8, 1986. She noted that she had proofs of photographs taken at the Commission's November 8th fundraising reception if commissioners wished to order copies.

She called attention to copies of a letter received from Frank McCulloch, Managing Editor of the San Francisco Examiner, who noted, "I'm glad you called the matter of our burglary story to my attention," and agreed that "except in the rarest of circumstances, we should avoid printing the addresses of elderly or otherwise vulnerable victims. We will try to adhere more closely to the policy in the future," regarding the Commission's letter to him concerning the Examiner's printing of the full name and address of a burglary victim.

XI. ADJOURNMENT:
There being no further business to conduct, Commissioner Huie adjourned the meeting at 7:30 P.M.

Respectfully submitted,

Jacquie Hale, Coordinator

/jh

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COMMISSION ON THE STATUS OF WOMEN
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AGENDA

Commission Meeting
State Building, Room 1200
350 McAllister Street

April 8, 1986
5:30 P.M.

5:30 P.M. I. CALL TO ORDER/ROLL CALL

II. REVIEW/REVISION OF AGENDA/DETERMINATION OF ACTION ITEMS

III. APPROVAL OF MINUTES OF COMMISSION MEETING OF MARCH 11, 1986

5:45 P.M. IV. PRESENTATIONS FROM THE PUBLIC

(tentatively scheduled)
Carolyn Wiehl, Career Planning Center, Inc. (5")
Re: "Employment Options Conference"/Request for Co-sponsorship

Gail McMurchie, League of Women Voters, (5")
San Francisco Chapter,
Re: "Choices for Women in the Nuclear Age: A Conference on National Security Issues"

Helen Marte Bautista, YWCA Board of Directors, (5")
Filipino American Women's Action League,
former Friends of the COSW Board member,
Re: Representation on Boards and Commissions

6:00 P.M. Phyllis Klein, Women for America for the World Project, (5")
Re: Film Festival & "Watch Parties"

Marjorie Stern, Coalition of Labor Union Women (5")
Re: "Working Women's Awareness Week"

V. FRIENDS OF THE COMMISSION REPORT (5")

6:15 P.M. VI. CHAIR'S REPORT/ADMINISTRATIVE COMMITTEE REPORT (5")

VII. STAFF/CORRESPONDENCE REPORTS (5")

VII. COMMITTEE REPORTS

Legislative Committee (5")

6:30 P.M. Affirmative Action Committee (5")

Community Resources Committee (5")

Comparable Worth Committee (5")

6:45 P.M. Health Committee (5")

Publicity Committee (5")

Sexual Harassment Committee (5")

7:00 P.M. Domestic Violence Experts Panel (5")

Violence Against Women Committee:

  Domestic Violence Committee (5")

  Rape Awareness, Prevention, & Education Coalition (5")

7:15 P.M. VIII. OTHER BUSINESS (5")

IX. ANNOUNCEMENTS (5")

X. ADJOURNMENT

Other presentations and public comment may be heard at the discretion of the Chair. The next meeting of the Commission on the Status of Women will be held on May 13, 1986, at 5:30 P.M. in the State Building, 350 McAllister Street, Room 1200. All Commission meetings are free, open to the public, and wheelchair accessible.

COMMISSION ON THE STATUS OF WOMEN

April 8, 1986

The Minutes of this meeting are missing.

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State Building, Room 1200 5:30 P.M.
350 McAllister Street

5:30 P.M.	I.	CALL TO ORDER/ROLL CALL	
	II.	REVIEW/REVISION OF AGENDA/DETERMINATION OF ACTION ITEMS	
	III.	APPROVAL OF MINUTES OF COMMISSION MEETING OF APRIL 8, 1986	
5:45 P.M.	IV.	PRESENTATIONS FROM THE PUBLIC	
	V.	FRIENDS OF THE COMMISSION REPORT	(5")
	VI.	CHAIR'S REPORT/ADMINISTRATIVE COMMITTEE REPORT	(5")
6:00 P.M.	VII.	COMMITTEE REPORTS	
		Legislative Committee	(5")
		Sexual Harassment Committee	(5")
		Affirmative Action Committee	(5")
		Comparable Worth Committee	(5")
		Violence Against Women Committee: Rape Awareness, Prevention, & Education Coalition	(5")
		Domestic Violence Experts Panel	(5")
		Violence Against Women Committee: Domestic Violence Committee	(5")
*** 6:30 P.M. *** (set item)		REPORT ON SECOND STAGE HOUSING FEASIBILITY STUDY: Naomi Porat, Member, Domestic Violence Experts Panel	(45")*** ***
7:15 P.M.		Publicity Committee	(5")
		Health Committee	(5")
	VIII.	GAIN REPORT	(5")
7:30 P.M.	IX.	DISPLACED HOMEMAKERS LOAN PROJECT REPORT	(5")
	X.	OTHER BUSINESS	(5")
	XI.	ANNOUNCEMENTS	(5")
	XII.	ADJOURNMENT	

Other presentations and public comment may be heard at the discretion of the Chair. The next meeting of the Commission on the Status of Women will be held on June 9, 1986, at 5:30 P.M. in the State Building, 350 McAllister Street, Room 1200. All Commission meetings are free, open to the public, and wheelchair accessible.

/jh

COMMISSION ON THE STATUS OF WOMEN

May 13, 1986

The Minutes of this meeting are missing.

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COMMISSION ON THE STATUS OF WOMEN
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AGENDA

Commission Meeting
State Building, Room 1200
350 McAllister Street

June 10, 1986
5:30 P.M.

5:30 P.M. I. CALL TO ORDER/ROLL CALL

II. REVIEW/REVISION OF AGENDA/DETERMINATION OF ACTION ITEMS

III. APPROVAL OF MINUTES OF COMMISSION MEETING OF MAY 13, 1986

5:45 P.M. IV. PRESENTATIONS FROM THE PUBLIC

V. FRIENDS OF THE COMMISSION REPORT

VI. CHAIR'S REPORT/ADMINISTRATIVE COMMITTEE REPORT

6:00 P.M. VII. STAFF REPORT

VIII. COMMITTEE REPORTS

A. Affirmative Action Committee
  1. GAIN Update

B. Violence Against Women Committee
  1. Domestic Violence Committee
6:15 P.M.   a. Second Stage Housing Feasibility Study
6:30 P.M.   2. Rape Awareness, Prevention & Education Coalition
    a. Bay Area Sexual Assault Network contract(s)

C. Domestic Violence Experts Panel

D. Comparable Worth Committee

6:45 P.M. E. Health Committee

F. Legislative Committee

G. Publicity Committee

7:00 P.M. H. Sexual Harassment Committee

IX. OTHER BUSINESS

X. ANNOUNCEMENTS

XI. ADJOURNMENT

Other presentations and public comment may be heard at the discretion of the chair. The next meeting of the Commission on the Status of Women will be held on July 8, 1986, at 5:30 P.M. in the State Building, 350 McAllister Street, Room 1200. All Commission meetings are free, open to the public, and wheelchair accessible.

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CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
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* *
* The next meeting of the Commission on the Status of Women will be *
* held on August 12, 1986, at 5:30 P.M. in the State Building, *
* 350 McAllister Street, Room 1200. All Commission meetings are free, *
* open to the public and wheelchair accessible. *
* *

MINUTES

Commission Meeting
State Building, Room 1200
350 McAllister Street

June 10, 1986
5:30 P.M

I. CALL TO ORDER/ROLL CALL:

Commissioner Judith Brecka called the meeting to order.

COMMISSIONERS PRESENT: Brecka, Christensen, Driver, Jackson, Martin, Pepys, Schuman

COMMISSIONERS ABSENT: Huie, Ogden, Sandlin, Wiles

STAFF PRESENT: Jacquie Hale, Coordinator; Carmen Smith, Representative

OTHERS PRESENT: Anita Sanchez, Mayor's Office;

II. REVIEW/REVISIONS OF AGENDA:

Commissioners Diana Chirstensen and Mary Noel Pepys asked that additional items be considered under Other Business; there were no objections.

III. APPROVAL OF MINUTES OF SPECIAL COMMISSION MEETING OF MAY 13, 1986:

Commissioner Driver noted a correction to page 2 under the Publicity Committee report; that paragraph should read: " . . . commissioners could refer requests from the media to committee members . . " (concerning the Commission's newly adopted media response policy). Commissioner Martin noted a correction to page 3 under the Legislative Committee report concerning state legislation related to vertical prosecution of sexual assault. That paragraph should read: "Commissioner Martin noted that the Commission had support a bill by Senator Lockyer which would require vertical prosecution of sexual assault cases. The current version of this bill includes a section to discourage the release on bail of suspects. She reported that the Committee's recommendation to the Commission that it recommend that if the intent of not allowing bail was to keep accused away from victims, to amend the bill to recommend that "stay-away" court orders be used. She noted if there was no opposition, she would speak to the author on the matter on behalf of the Commission; there was none." The minutes were then accepted, with corrections as noted, by acclamation.

IV. PRESENTATIONS FROM THE PUBLIC:

Commissioner Sue Martin reported that San Francisco Women in the Trades had invited all commissioners to attend a special reception to honor non-traditional women workers and friends on July 18, 1986, 5:00 P.M. to 8:00 P.M. at the Hall of Flowers in Golden Gate Park. She noted she would send more information to commissioners as soon as it was available.

V. FRIENDS OF THE COMMISSION REPORT:

Commissioner Driver called attention to minutes of the Friends board of directors May meeting and an invitation to a board member recruitment reception featuring a slideshow presentation on the U.N. Decade for Women NBO Conference by Friends board member Karen Boutilier on July 9, 1986.

She also reported that because of the need for additional board members, the Friends were not now currently planning to hold its annual fundraising reception in the fall. Some discussion followed concerning the need for Friends board recruitment and Commission input; it was agreed to continue the discussion at the next Administrative Committee meeting and to report to the Commission.

VI. CHAIR'S REPORT/ADMINISTRATIVE COMMITTEE REPORT:

In Commissioner Isabel Huie's absence, Ms. Hale noted that consideration and approval of the draft of the Commission's 1986-87 MBO plan submitted at the

May 13, 1986 meeting was scheduled for this meeting. She noted that though minor changes were needed, it would be helpful to approve the plan to begin implementation on July 1, 1986.

Some discussion followed regarding proposed changes: to list Commissioner Driver as chair of the Publicity Committee; to add "health" to the Health Committee's second objective; to expand and clarify the RAPE Coalition's objective one, activity "b" related to production of a videotape on sexual assault counseling; to add an an objective/activity related to the Sexual Harassment Committee's production of bilingual sexual harassment brochures; to correct performance targets for the Legislation Committee related to the number of legislative network members and number of organizations to be contacted via phone tree.

M/S/C Brecka/Martin to approve the Commission's Management By Objectives (MBO) plan for 1986-87 as presented at the Commission meeting of May 13, 1986, authorizing minor changes and directing staff to forward revised copies of the plan to the Commission. (Commissioner Christensen voted nay.)

There was also some discussion regarding revision of the Commission's annual timeline for plan approval in conjunction with budget request deadlines, and of the need further discussion regarding Commission planning and organization. It was agreed to conduct a special facilitated retreat/planning meeting; Commissioner Martin and Christensen agreed to research possible consultants to facilitate.

M/S/C Christensen/Martin that the Commission request funding support from the Friends of the Commission to hire a consultant to facilitate a special retreat/planning meeting, not to exceed $250.

VII. STAFF REPORT:

Ms. Hale called attention to her written staff report, which indicated that Grant Mickins, Commission appointing officer, David Treanor, management assistant with the Human Rights Commission, and she had met with the Board of Supervisors Budget Analyst's Office, and it appeared that that office would not recommend against any of the Commission's budget issues for 1986-87, and may mention the difficulties required salary savings would pose to the Commission. She reported that the Commission's budget request would be heard before the Board of Supervisors Finance Committee on June 19, 1986.

She also reported that she would attend a Civil Service Commission management seminar during the week of June 9-13, 1986. She reported that the Commission's request to designate its Representative position intended to provide staff support to the Commission's administration of monies to domestic violence programs as a bilingual position had been approved, as had its personnel requisition for a temporary Clerk Typist replacement. She reported that there had been no positive response to attempts to recruit San Francisco State University School of Social Work interns, and that she expected student(s) from the Mayor's Summer Youth Program to begin working with the Commission soon.

Commissioner Martin noted that there had been some interest in changing the regular meeting day and time for Commission meetings, and suggested that commissioners be polled by mail for their preferences. There was general agreement to do so.

VIII. COMMITTEE REPORTS:

Affirmative Action Committee:

Commissioner Carletta Jackson reported extensively on the Committee's work on GAIN/Workfare. She detailed its work on behalf of the Commission to insure community input into the drafting of the implementation plan for GAIN, including meetings and testimony before the Board of Supervisors, the Department of Social Services, and the Private Industry Council regarding the establishment of an advisory board including community representatives. She reported that final agreement had been reached to include community representatives, and that she would forward copies of the intermediate and final resolutions passed by the Board of Supervisors establishing the board.

She also noted that in order to insure community input, she had included in the Committee's portion of the Commission's 1986-87 MBO plan plans for the Commission to hold a public hearing on GAIN/Workfare in August, noting that this would be a major concentration for the Committee and Commission staff in the near future.

Commissioner Martin noted that Commissioner Jackson's involvement in this important issue had been critical, and thanked her for her work.

Violence Against Women Committee: Domestic Violence Committee
Domestic Violence Experts Panel
Commissioner Judith Brecka reported that the Committee and the Domestic Violence Experts Panel had held its annual dinner meeting with representatives of agencies receiving funds administered by the Commission on June 4, 1986 to solicit input from those agencies on the Commission's funds administration and to discuss the Second Stage Housing Feasibility Study accepted by the Commission at its May 13, 1986 meeting.

She reported that the agencies' central concerns regarding administration were with simplifying reporting forms and procedures and eliminating cash flow problems due to interruptions in funding from year to year. She noted that the Experts Panel would be working on revising reporting forms with the agencies and that a possible solution to the cash flow problem might be forthcoming through negotiations being pursued by Supervisor Nancy Walker.

She also reported that after much discussion, those agencies attending the meeting had agreed to pursue implementing the Feasibility Study and attempting to secure the designated site and to form a consortium of agencies as suggested in the study. She reported that the agencies had held another meeting after the June 4th meeting to further discuss the proposal, and that it appeared that further discussion was needed before the site' purchase was pursued. She noted that all of the agencies' would have difficulty in allocating adequate staff time to the project, and stressed the importance of agency involvement and agreement to make the project a success. She noted that she would meet soon with agency representatives, and asked the Commission's pleasure regarding its involvement in the proposal. Some discussion followed.

M/S/C Christensen/Pepys that the Commission ask the consortium of domestic violence agencies considering the Second Stage Housing Feasibility Study to continue their work independent of the Commission and to report periodically to the Commission on their progress.

Violence Against Women Committee:
Rape Awareness, Prevention and Education Coalition:
There was some discussion regarding preparation of public information displays for Sexual Assault Awareness Week and Domestic Violence Awareness Week in October; it was agreed that the Coalition and the Domestic Violence Committee would have a joint meeting to coordinate plans.

Comparable Worth Committee;
Continued to meeting of July 8, 1986.

Health Committee
Continued to meeting of July 8, 1986.

Legislative Committee:
Commissioner Sue Martin reported that Ms. Smith and members of the Committee would participate in the City's State Legislation Committee meeting on June 6, 1986, asking for support on the following State legislation, which the Commission had supported: AB 3700 (Brown) wuld increase State tax credits for childcare; AB 4244 would mandate the development of pilot programs to reduce teen pregnancy through the "positive role model" concept; SB 1448 would provide cost of living adjustments equal to a specified inflation adjustment applied to school revenue limits to State-funded childcare development programs; and AB 3869 relating to crime victims' legal clinics.

She also reported that SB 7 (Montoya), which would require parental consent or a court order for those under age 18 to receive birth control had "died" in subcommittee, though its supporters had attempted to move it to a full committee hearing and to the floor of the Senate. She further reported that the essential provisions of SB 7 had been amended to AB 2459, which had been passed through the Assembly and was being considered by the State Senate that day. She urged commissioners to contact Speaker Willie L. Brown, Jr. to urge him to oppose the bill, as well as to contact Assemblyman Louis Papan, Chair of the Assembly Rules Committee. She noted this action had not been approved by the City's State Legislation Committee, and so such action must be taken on an individual basis.

Sexual Harassment Committee
Continued to meeting of July 8, 1986.

IX. OTHER BUSINESS
Commissioner Jackson noted that she would represent the Commission at the annual convention of the National Association of Commissions for women in Chicago on June 13-15, 1986, and asked for reimbursement of travel expenses.

M/S/C Brecka/Schuman that the Commission request of the Friends of the Commission $700 to cover travel expense for Commissioner Jackson to represent the Commission at the National Association of Commissions for Women annual convention in Chicago June 13-15, 1986.

Commissioner Pepys noted the need for compliance with the Commission's founding ordinance regarding approval of commissioner absences.

M/S/C Pepys/Martin that the Commission expressly approve the absence of any commissioner at three regularly scheduled meetings of the Commission in the last 12-month period.

Commissioner Christensen expressed her concern over the effect of the recent passage of Proposition F, dealing with conflict of interest by City officials, on commissioners. Commissioner Brecka noted that she understood that the Mayor's Office would request a City Attorney's opinion regarding its effect on all City commissioners. Brief discussion followed. It was agreed to review this opinion before requesting a separate opinion regarding the Commission.

X. ADJOURNMENT:
It was agreed to continue other scheduled business to the meeting of July 8, 1986. Commissioner Jackson then adjourned the meeting at 7:30 P.M.

Respectfully submitted,

Jacquie Hale, Coordinator

/jh

COMMISSION ON THE STATUS OF WOMEN

July 8, 1986

The Agenda of this meeting is missing.

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CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
1095 MARKET STREET, ROOM 409
SAN FRANCISCO, CA 94103
(415) 558-3653/TDD (415) 558-4901

* *

* The next meeting of the Commission on the Status of Women will be held on September 9, 1986, at 5:00 P.M. in the State Building, 350 McAllister Street, Room 1200. All Commission meetings are free, open to the public and wheelchair accessible. *

* *

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MINUTES

Commission Meeting
State Building, Room 1200
350 McAllister Street

July 8, 1986
5:30 P.M

I. CALL TO ORDER/ROLL CALL:
Commissioner Judith Brecka called the meeting to order.

COMMISSIONERS PRESENT: Brecka, Christensen, Huie, Martin, Sandlin, Schuman, Wiles

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COMMISSIONERS ABSENT: Driver, Jackson, Ogden, Pepys

STAFF PRESENT: Jacquie Hale, Coordinator; Carmen Smith, Representative

OTHERS PRESENT: Susan Sutherland, S.F. League of Women Voters

II. REVIEW/REVISIONS OF AGENDA:
Commissioner Brecka asked that discussion of Proposition F be added to the agenda; Commissioner Pepys asked that discussion of approval of commissioner absences be added to the agenda; Commissioner Martin asked that discussion of a Commission retreat be added to the agenda.

III. APPROVAL OF MINUTES OF COMMISSION MEETING OF JUNE 10, 1986:
The minutes of the Commission meeting of June 10, 1986 were approved as presented by acclamation.

IV. PRESENTATIONS FROM THE PUBLIC:

Sylvia Sallie, S.F. Wages for Housework Campaign/Legal Action for Women:
Ms. Sallie requested endorsement of a vigil on July 17, 1986 to protest inaction by police and federal agencies to stop serial murders of women on the West Coast. She explained that between 45 and 90 women had been killed in Seattle in a four year period, 17 women had been killed in Los Angeles within the past three years, five women had been killed in San Diego, and seven women killed in Oakland. She stated that these murders appeared to be related and that law enforcement response had been very inadequate. She noted that the vigil would be held at the San Francisco federal building to urge the FBI and U.S. Department of Justice to become involved. She also asked for individual contributions to support the vigil.

Commissioner Huie asked if other actions were planned, and suggested contacting U.S. Congressional representatives. Ms. Sallie noted that the vigil was part of larger national and international movements which were pursuing such avenues.

M/S/C Martin/Sandlin that the Commission endorse the international action to protest serial murders vigil on July 17, 1986, as presented by San Francisco Wages for Housework/Legal Action for Women.

V. FRIENDS OF THE COMMISSION REPORT:
Commissioner Driver reported that the Administrative Committee had met on June 26, 1986 to discuss ways to support the Friends. She noted that there were some ideas generated, and that there appeared to be interest in more direct commissioner support. After brief discussion, it was decided by consensus to schedule a meeting with the Friends board of directors to further discuss ways to continue its work. Commissioner Driver offered to schedule this meeting.

Commissioner Driver also noted that the Friends would hold a special reception to recruit new board members on July 17, 1986, featuring a slide presentation by board member Karen Boutilier on her attendance at the United Nations Decade for Women Conference in Nairobi.

VI. CHAIR'S REPORT/ADMINISTRATIVE COMMITTEE REPORT:

Commissioner Huie noted that the next meeting of the Administrative Committee would be held on July 17, 1986 at 5:30 P.M.

VII. STAFF REPORT:

Ms. Hale reported that the Commission's 1986-87 budget request had been considered by the Board of Supervisors Finance Committee at its public hearing on June 19, 1986 and departmental hearing on June 26, 1986. She noted that the Board Budget Analyst's Office had recommended only minor reductions in the Commission's budget, and that the Finance Committee would now recommend action on the City's budget to the full Board. She also noted that the Budget Analyst's Office had noted to the Board Finance Committee that required "salary savings" would seriously affect the Commission's budget. She noted that the issue of salary savings was being considered by the Board as regards all City departments, and that if the required amount of salary savings became effective, the Commission would need to submit a supplemental appropriation request to secure adequate funding to pay current Commission staff for the full fiscal year. She also called attention to copies of the monthly budget report included in commissioners' meeting packets.

Ms. Hale reported that Tanya Brown Spikener would return from personal/parental leave on July 14, 1986, and that her leave had been extended to allow her to secure child care. She noted that the Commission's personnel requistion for its part-time Representative position to provide professional staff support to the Commission's administration of monies to domestic violence programs had been submitted. She reported that Andy Kwang had joined the Commission staff for the summer through the Mayor's Summer Youth Program, and would assist staff in clerical duties. She also noted that Ms. Smith would be on vacation for two weeks at the end of July/beginning of August, and that she planned to be on vacation during August.

Ms. Hale noted that the Commission's 1986-87 Management By Objectives plan was now in place, though revisions were still needed to its budget and timelines sections. She noted that she would soon submit a performance report and program performance assessment report to the Mayor's Office for the 1985-86 fiscal year.

She reported that the Commission had an information table at the 1986 Lesbian/Gay Freedom Day festival; that she had addressed a meeting of the Young Women's Professional Women's Club regarding sexual harassment; that she had provided assistance to a City department in handling sexual harassment concerns; that she had drafted a new resource guide on domestic violence in preparation for Domestic Violence Awareness Week and submitted it to the City Reproduction Bureau for printing; and that she had developed and submitted a mini-proposal to AT & T to fund production of public education displays for Domestic Violence Awareness Week. She noted that preparations and response from the Commission's press conference to publicize its "HOW TO CREATE A WORKPLACE FREE OF SEXUAL HARASSMENT" handbook had absorbed significant staff time during June, and that she anticipated preparations for the Commission's public hearing on GAIN/Workfare and work on the Commission's contracts with domestic violence agencies to require concentrated staff time during July.

VIII. COMMITTEE REPORTS:

Affirmative Action Committee:

Ms. Hale noted that the Commission would hold a public hearing on GAIN/Workfare on August 11-12, 1986 at the State Building Auditorium, 350 McAllister Street.

Violence Against Women Committee: Domestic Violence Committee
Domestic Violence Experts Panel

Commissioner Brecka reported that the consortium of agencies gathered to consider implementing a proposal to create a second stage housing project for battered women which had been presented to the Commission had declined further action on the proposal at present, as the agencies involved did not currently have adequate staff or resources to fully commit to the project. She also noted that individuals involved in organizing to found a safe shelter for Asian women were interested in the site included in the proposal.

She reported that the Domestic Violence Experts Panel had met on July 3, 1986 and that a joint meeting of the Panel and the Domestic Violence Committee would be held on September 4, 1986 to further prepare for Domestic Violence Awareness Week and the Commission's annual public hearing on domestic violence on October 7, 1986.

She noted that the Panel had requested that the Commission ask for a City Attorney's opinion regarding whether organizations contracting with the City were required to have employee grievance procedures within their organizations. There were no objections.

Commissioner Brecka reported that the Panel was recruiting new members, as several members had needed to resign. She also noted that several potential Panel members had expressed concern regarding the effects of recently passed Proposition F on their proposed activities with the Panel.

She noted an article regarding domestic violence and professional women, to be added to the Commission's clippings files.

She also noted that boxer Bobby Chacon had been suspended from boxing in California because of his domestic violence convictions.

M/S/C Brecka/Martin that the Commission write to the California Boxing Commission thanking it for its action in suspending Bobby Chacon from professional boxing in California as a result of his convictions regarding domestic violence.

Violence Against Women Committee:
Rape Awareness, Prevention and Education Coalition:
No report.

Comparable Worth Committee:
Commissioner Schuman asked for a status report regarding the implementation of comparable worth in City and County employment. Ms. Hale reported that she understood that discussions were underway to propose a ballot measure to amend the City Charter to enable comparable worth to be implemented.

Health Committee
Commissioner Sandlin reported that she was continuing to investigate ways in which the Committee could be active without duplication of existing activities, and that the issues of uninsured and underinsured individuals, the majority of whom are women, appeared to remain as issues requiring attention. She also noted that medical malpractice was important to women's health, as it affected perinatal services for women. She also noted that she was participating in the Bay Area Health Task Force.

Legislative Committee:
Commissioner Martin reported on the following legislation:

Assembly Bill 2459 (McAlister) would provide, with specified exceptions, that no abortion would be performed upon an unmarried minor without the written consent of one parent. Commissioner Martin noted that though the City's State Legislation Committee had not considered this bill and so the Commission had not been able to communicate its opposition to legislators as a body, this legislation had been defeated at the subcommittee and committee level of the State Legislature, despite substantial support.

She reported that Ms. Smith and she had attended the City's State Legislation Committee meeting on June 27, 1986, and received support on six bills which the Commission had voted to support:

Aseembly Bill 3700 (Brown) would increase State tax credits for child care;

Assembly Bill 3869, relating to crime victims' clinics;

Assembly Bill 4244 (Hughes) would establish "positive role model" programs in the schools to reduce teen pregnancy and the high school drop-out rate;

Assembly Bill 4328 (Waters-Molina) would enact the Adolescent Health Opportunity Action of 1986 and appropriate $600,000 to provide matching funds for school-based clinics which would provide family planning services;

Assembly Joint Resolution 99 (Calderon) would urge the President and Congress to maintain funding under the Victims of Crime Act for funding of programs that assist victims, and would urge that these funds not be used to reduce the federal deficit;

Senate Bill 1448 (Rosenthal) would allot annual cost of living adjustments (equal to a specified inflation adjustment applied to school revenue limits) to State subsidized child care development programs. She urged that commissioners write or call Senator Rosenthal to support this bill.

She noted that two bills supported by the Commission were not presented to the Committee, as they must be acted upon by the Board of Supervisors.

Commissioner Martin reported that Senate 2343 (Lockyer), requiring vertical prosecution of sexual assault cases, had been defeated.

Commissioner Martin noted correspondence from Barbara Heller of Senator Milton Marks' Office on behalf of Chris Bowman of that office urging Commission opposition to the La Rouche initiative. She noted her personal opposition to this initiative, and urged the Commission to oppose it. Several commissioners spoke strongly against the initiative.

M/S/C Martin/Christensen to oppose the state proposition known as the La Rouche initiative, provided such opposition is allowed under the City Charter.

Commissioner Martin noted that she had requested Commission action by mail on seven issues, including:

-- Senate Bill 1474 (Seymour) would provide for the Join Underwriting Association to administer a plan of operation for the economic, fair and nondiscriminatory administration and provision of child care insurance in regions where child care insurance is not available or costs so high that it is prohibitive;

-- Senate Bill 1580 (Robbins) would limit terms under which insurance may be cancelled or premiums increased mid-term;

-- Senate Bill 1581 (Robbins) would authorize ten insurance rate appeals panels and establish grievance procedures;

-- Senate Bill 864 (Hart) would authorize a tax credit under the existing Personal Income Tax Law and Bank & Corporation Law in an amount equal to 30% of the cost, and not to exceed a specified amount, incurred by the taxpayer for the start-up expenses of establishing a child care program or constructing a child care facility to be used primarily by the child of employees;

-- Assembly Joint Resolution 99: would urge the President and Congress to maintain funding under the Victim of Crime Act for funding of programs that assist victims, and would urge that these funds not be used to reduce the federal deficit;

-- endorsement of an open house reception sponsored by San Francisco Women in the Trades on July 18, 1986;

-- endorsement of a fundraising reception for the California Abortion Rights Action League on July 14, 1986;

M/S/C Brecka/Martin to reaffirm those legislative matters voted on by mail.

Commissioner Martin noted that KGO-TV's "AM San Francisco" program the next day would focus on pornography, and that its producers had invited representatives of the Commission to join the program's audience, noting that she planned to attend.

Sexual Harassment Committee

Commissioner Huie reported on the press conference held with Supervisor Nancy Walker on July 1st to announce the publication of the Commission's new "HOW TO CREATE A WORKPLACE FREE OF SEXUAL HARASSMENT" handbook. She noted that the press conference had been very successful and effective, receiving very good coverage. She expressed the Commission's appreciation to Supervisor Walker and her aide, Kate Monaco Klein, to Silvie Jacobsen, Coordinator of the Civil Service Commission's Equal Employment Opportunity Unit, Stewart Bloom, co-chair of the Sexual Harassment Committee, and to Ms. Smith and Ms. Hale for their support and assistance in presenting the press conference. Ms. Smith noted that 246 phone requests and many written requests for the handbook had been received since the press conference, and that it would soon be re-printed. Commissioner Huie noted that initial feedback on the handbook had been very positive.

Commissioner Huie noted that the Committee would meet on July 10, 1986 to discuss minor revisions to the handbook, as well as clarification of the Commission's responsibility regarding implementation of the City's newly revised ordinance prohibiting sexual harassment in City and County employment especially as regards the provision of assistance to City departments.

She reported that the Commission's proposal to AT & T for $4,000 to print the handbook in Spanish and Cantonese had been approved. She thanked Committee co-chair Stewart Bloom for his assistance in securing this donation.

She also reported that the representatives of the San Francisco Municipal Court had not been able to attend the Commission's briefing for City departments on the handbook, and had requested special briefings for their department, to which the Committee would respond.

IX. OTHER BUSINESS

Commissioner Martin noted that there had been some proposals to change Commission meeting dates and times. Ms. Hale noted that she had received three responses to a mail poll of commissioners regarding preferred dates and times. After some discussion it was decided by consensus that Commission meetings would continue to be held on the second Tuesday of each month, and to change the time of Commission meetings from 5:30 P.M. to 5:00 P.M.

It was noted that the Commission's public hearing on GAIN/Workfare was tentatively scheduled for August 11th and 12th, 1986, the latter date conflicting with the regularly scheduled Commission meeting. It was decided by consensus that as this was the only date for which the planned meeting site could be secured, the next Commission meeting would be held on August 19, 1986, at 5:00 P.M.

There was some discussion regarding recently passed Proposition F, which effected new conflict of interest provisions on City officials. Ms. Hale noted that Commissioner Brecka had requested that she request a City Attorney's opinion on how this new legislation might affect the Commission the day after its passage, and that as she had been informed by the Mayor's Office that it had requested a similar opinion, she had waited to request a separate opinion pending information on the opinion provided to the Mayor's Office, and so informed Commissioner Brecka. She noted that this opinion had not yet been received. Commissioners asked her to inform the Mayor's Office of their concern regarding the effects of this ordinance on the Commission, especially as regards members of City commissions who contract with the City or who are City employees.

Commissioner Pepys noted provisions in the Commission's founding ordinance requiring expressed approval of a majority of commissioners of commissioner absences from Commission meetings.

M/S/C Martin/Huie to approve all commissioner absences at Commission meetings for the preceding twelve month period.

Commissioner Martin initiated discussion regarding scheduling the Commission's planned retreat/planning meeting. After brief discussion, it was decided to hold the meeting on August 20, 1986, from 4:00 P.M. to 9:00 P.M. Commissioner Schuman offered her home for the meeting, with the thanks of the Commission.

X. ADJOURNMENT:

Respectfully submitted,

Jacquie Hale, Coordinator

/jh

City and County of San Francisco **Commission on the Status of Women**

SF
S85
#1
7/30/86
Special

AGENDA

Special Commission Meeting
State Building, Room 1200
350 McAllister Street

Wednesday, July 30, 198~~5~~6
6:00 P.M.

I. ROLL CALL/CALL TO ORDER

II. DISCUSSION/ACTION RE: PROPOSAL TO ESTABLISH A COMMITTEE OF THE WHOLE FOR THE PURPOSE OF ESTABLISHING A HEARING PANEL FOR THE COMMISSION HEARING ON GAIN/WORKFARE TO BE HELD AUGUST 11-12, 1986, AND FOR THIS PROPOSED COMMITTEE TO REPORT ON THIS HEARING TO THE COMMISSION AS A WHOLE

III. ADJOURNMENT

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COMMISSION ON THE STATUS OF WOMEN

July 30, 1986

The Minutes of this meeting are missing.

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CITY AND COUNTY OF SAN FRANCISCO COMMISSION ON THE STATUS OF WOMEN
1095 MARKET STREET, ROOM 409
SAN FRANCISCO, CA 94103
(415) 558-3653/TDD (415) 558-4901

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**********PLEASE NOTE CHANGE IN MEETING TIME AND DATE**********

AGENDA

Commission Meeting
State Building, Room 1200
350 McAllister Street

August 19, 1986
5:00 P.M.

5:00 P.M.	I.	CALL TO ORDER/ROLL CALL	
	II.	REVIEW/REVIEW OF AGENDA/DETERMINATION OF ACTION ITEMS	
	III.	APPROVAL OF MINUTES OF COMMISSION MEETING OF JULY 8, 1986	
	IV.	PRESENTATIONS FROM THE PUBLIC	
5:15 P.M.	V.	FRIENDS OF THE COMMISSION REPORT	(5")
	VI.	CHAIR'S REPORT/ADMINISTRATIVE COMMITTEE REPORT	(10")
5:30 P.M.	VII.	STAFF/CORRESPONDENCE REPORTS	(5")
	VIII.	COMMITTEE REPORTS	
		Affirmative Action Committee GAIN Report	(5")
		Comparable Worth Committee	(5")
		Health Committee	(5")
5:45 P.M.		Legislative Committee	(5")
		Publicity Committee	(5")
		Sexual Harassment Committee	(5")
6:00 P.M.		Domestic Violence Experts Panel	(5")
		Violence Against Women Committee:	(5")
		Domestic Violence Committee: Second Stage Housing Project	
		Rape Awareness, Prevention, & Education Coalition	(5")
6:15 P.M.	IX.	DISPLACED HOMEMAKERS LOAN PROJECT REPORT	(5")
		NATIONAL ASSOCIATIONS OF COMMISSIONS FOR WOMEN ANNUAL CONVENTION REPORT	(5")
	X.	OTHER BUSINESS	(5")
6:30 P.M.	XI.	ANNOUNCEMENTS	(5")
6:35 P.M.	XII.	ADJOURNMENT	

Other presentations and public comment may be heard at the discretion of the Chair. The next meeting of the Commission on the Status of Women will be held on September 9, 1986, at 5:00 P.M. in the State Building, 350 McAllister Street, Room 1200.

NOTE: THE REGULAR MEETING TIME FOR COMMISSION MEETINGS HAS BEEN CHANGED TO 5:00 P.M. REGULARLY SCHEDULED COMMISSION MEETINGS WILL REMAIN ON THE SECOND TUESDAY OF EACH MONTH.

/jh

CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
1095 MARKET STREET, ROOM 409
SAN FRANCISCO, CA 94103
(415) 558-3653/TDD (415) 558-4901

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* * *

The next meeting of the Commission on the Status of Women will be held on October 14, 1986, at 5:00 P.M. in the State Building, 350 McAllister Street, Room 1200. All Commission meetings are free, open to the public and wheelchair accessible.

* * *

MINUTES

Commission Meeting
State Building, Room 1200
350 McAllister Street

August 19, 1986
5:30 P.M

I. CALL TO ORDER/ROLL CALL:

Commissioner Isabel Huie called the meeting to order.

COMMISSIONERS PRESENT:	Brecka, Christensen, Driver, Huie, Jackson, Martin, Ogden, Sandlin, Schuman, Wiles
COMMISSIONERS ABSENT:	none
STAFF PRESENT:	Jacquie Hale, Coordinator; Carmen Smith, Representative
OTHERS PRESENT:	Mary Noel Pepys, former Commissioner; Anita Sanchez, Mayor's Office; Susan Sutherland, S.F. League of Women Voters

II. REVIEW/REVISIONS OF AGENDA:

Commissioner Sue Martin asked that discussion of the Commission's upcoming planning meeting/retreat be added to the agenda.

III. APPROVAL OF MINUTES OF COMMISSION MEETING OF JULY 8, 1986:

Commissioner Vickie Driver asked that the minutes be amended to reflect her attendance. The minutes of the Commission meeting of July 8, 1986 were approved as presented, with corrections as noted, by acclamation.

IV. PRESENTATIONS FROM THE PUBLIC:

Marla Miller, San Francisco Women Lawyers Alliance:

Ms. Miller noted that the Board of Governors of the State Bar of California would meet on August 16, 1986 to take action regarding discriminatory private clubs. She noted that the Alliance had asked the State Bar to encourage its members to not be members of, use the facilities of, or reimburse expenses or dues incurred at such clubs. She noted that there were approximately ten such clubs in San Francisco. In addition, she noted that Assemblywoman Moore had introduced legislation to eliminate business tax deductions related to discriminatory private clubs, which the Bar Association of San Francisco had supported.

She stressed that it was important to effectively boycott such clubs, as they were important to the conduct of business, and their discriminatory policies and practices conveyed the message that those discriminated against, chiefly women and religious and racial minorities, were not necessary to the conduct of business. Some discussion followed. Ms. Miller noted that discrimination in private clubs occurred at various levels, including discrimination regarding membership, guests, and use of facilities. Several commissioners inquired as to which clubs in San Francisco discriminate. Ms. Miller agreed to supply the Commission with a list.

M/S/C Brecka/Ogden to support the resolution passed by the Bar Association of San Francisco regarding discriminatory private clubs (as follows) and to urge the State Bar of California to take similar action; to support Assemblywoman Gwen Moore's bill to remove tax deductions for entertaining clients at private clubs that discriminate against women and minorities; to send press releases regarding the Commission's actions on this matter; and to encourage other women's groups, lesbian/gay groups and minority organizations to participate in such efforts regarding private clubs which discriminate against women and minorities.

(text of Bar Association of San Francisco resolution:

"WHEREAS, certain private clubs in San Francisco County have membersehip or guest policies or practices which discriminate on the basis of sex, race, religion or national origin;

WHEREAS, business and law functions are held at some of those clubs, some members of the Bar Association of San Francisco participate in those functions, and some law firms and corporations reimburse their partners, associates and corporate counsel for dues and/or other expenses incurred by reason of membership in, and/or use of the facilities of, those clubs;

WHEREAS, one of the consequences of the transaction of business at clubs which discriminate may be to foreclose some members of the Association from meaningful business and professional contacts and involvements solely because of their sex, race, religion or national origin, and regardless of their professional competence and personal worth;

WHEREAS, the membership and guest practices and policies of discriminatory clubs are a metter of legitimate concern to the Association, because continued adherance to those policies and practices imposes an unfair and arbitraryprofessional disadvantage on those members of the Association who are subjected to discrimination, and because such dicriminatory policies and practices are antithetical to the principles of justice for which this association stands; and

WHEREAS, on January 12, 1972, and again on March 28, 1984, and march 26, 1986, the Board of Directors of the Association expressed its concern over discriminatory private clubs, and reaffirmed its policy that no meeting or event of the Association, its sections, committees or their officers shall be conducted at clubs or other facilities which discriminate on the basis of sex, race, religion or national origin;

NOW, THEREFORE BE IT RESOLVED THAT:

1. The Bar Association of San Francisco should take all reasonable steps to promote the adoption of the following policies among law firms and corporate legal departments within San Francisco:
    a. No law firm or corporate legal department, or any lawyer in such or department, should schedule any business-related, or law firm-related meals or function at any private club which has membership or guest policies or practices which discriminate on the basis of sex, race, religion or national origin.
    b. No law firm or corporate legal department should pay dues or any other expenses for its partners, employees, associates or corporate counsel with respect to such clubs, or provide reimbursement for any meals or other functions at such clubs.

BE IT FURTHER RESOLVED that the officers, directors and staff of the Bar Association of San Francisco are hereby directed to: inform the membership of the Association of the adoption of these policies; request that each member of the Association personally adopt such policies and urge the adoption of such policies within such member's law firm or corporate legal department; commence educational programs to apprise San Francisco's legal and business communities of the reasons for, and importance of, this policy; and, take all other reasonable steps to effectuate the purposes and goals of this resolution.

V. INTRODUCTION OF KAREN SHARP, DISPLACED HOMEMAKERS LOAN PROJECT:
Commissioner Huie introduced Ms. Sharp and welcomed her to the meeting. She noted that Ms. Sharp worked with the Project through the California Commission on the Status of Women.

V. FRIENDS OF THE COMMISSION REPORT:
Commissioner Driver noted that the Commission would hold a special dinner meeting with the Friends of the Commission board of directors immediately following the Commission meeting, and asked who of those present planned to attend. All present indicated they would attend.

VI. CHAIR'S REPORT/ADMINISTRATIVE COMMITTEE REPORT:

Commissioner Huie announced that Commissioner Mary Noel Pepys had resigned, in order to avoid the appearance of the potential for a conflict of interest between her duties as a commissioner and her extra-Commission duties. She expressed her regret at former Commissioner Pepys' resignation, and thanked her for her work on the Commission. Commissioner Pepys also expressed her regret at leaving the Commission, noting that she had enjoyed her service on the Commission, and would like to continue to support the Commission in the future in some other capacity.

Commissioner Christensen inquired as to the status of the City Attorney's opinion requested by the Mayor's Office as to the effect of the new conflict of interest law on commissioners. Ms. Hale noted that she had been informed that this opinion had been issued only that day, and would forward copies of the opinion to commissioners as soon as they were available.

Commissioner Huie asked that in the interest of time committee reports concern only those items requiring immediate action. There were no objections. Commissioner Carletta Jackson noted an action item under the Affirmative Action Committee report item.

She then reported that the Administrative Committee had met on July 17, 1986. She reported that the Committee had discussed the commissioner Commission meetings attendance policy, and asked that commissioners call staff in advance if they were unable to attend either Commission or Administrative Committee meetings.

She also reported that due to her new responsibilities outside the Commission, Commissioner Driver had resigned as chair of the Publicity Committee, and that the Committee had discussed how to handle publicity efforts in the future. She asked for further suggestions from the full Commission. After brief discussion, Commissioners Louise Ogden and Diana Christensen agreed to assist in future publicity efforts. Commissioner Huie also reported that Commissioner Driver had resigned as the Commission's liaison to the Friends of the Commission board of directors, and asked Commissioner Christensen to consider serving as liaison, which she agreed to do.

COMMISSION PLANNING MEETING/RETREAT:

Commissioner Martin reported that Martha Legare had been retained to act as facilitator for the Commission's planning meeting/retreat on August 20, 1986. She then presented a draft agenda for the meeting, and asked for comments and suggestions. There was general agreement with the agenda as presented.

VII. STAFF REPORT:

Ms. Hale reported that the Civil Service Commission had issued a call to eligible employees to fill the Commission's part-time 2996 Representative position, intended to provide professional staff support to the Commission's administration of monies to domestic violence agencies. Commissioner Christensen noted that a Personnel Committee had been formed to which she had been appointed chair, and suggested that the Committee be involved in the appointment process for the position. There was general agreement of the commissioners. She announced that the Personnel Committee would meet on August 27, 1986, at 12:00 Noon. Ms. Hale asked who would serve as members of the Committee; several commissioners asked to serve on the Committee. Commissioner Christensen noted that as the Committee was only now being formed, membership had yet to be determined. There was general agreement that the position be filled within one month, and that Ms. Hale consult with Commissioner Huie the following week.

Ms. Hale reported that she had submitted the Commission's 1985-86 annual performance data report and program performance report, noting that the performance data would soon be corrected with the Mayor's Office, and asking that commissioners notify her of any suggested changes to either report. She asked that the budgets and timelines for committees which she had developed for the Commission's 1986-87 MBO plan be reviewed by the Commission and/or respective committee chairs. It was agreed that this review be referred to the Administrative Committee.

She noted that recent staff work had incuded administration of contracts to domestic violence agencies, the Commission's public hearing on GAIN, preparations for Sexual Violence Awareness Week in October, and securing an opinion from the City Attorney's Office requested by the Sexual Harassment Committee. She noted that she planned to work with Commissioner Jackson to organize a second meeting of Bay Area commissions on the Status of Women; Commissioner Driver asked to be included in preparations for this meeting. She also noted that she had tentatively scheduled a meeting with the Bay Area Sexual Harassment Clinic to exchange information regarding its services and the services of the Commission's Sexual Harassment Helpline; Commissioner Driver asked that this meeting be re-scheduled and referred to the Sexual Harassment Committee. She also reported that she would soon be helping to organize an information booth at the San Francisco Fair for the Commission with the Women's Services Coalition; several commissioners volunteered to help staff the booth.

Ms. Hale reported that the California Commission on the Status of Women was in the process of recruiting a new executive director, and had inquired as to whether the Commission would be interested in hosting a reception for the new executive director once hired. After some discussion, it was decided to invite the new executive director of the State COSW to a Commission meeting and to receptions and events in San Francisco where she/he might become more familiar with San Francisco's communities, but that Commission staff resources were too limited to host a special reception at the present time.

VIII. COMMITTEE REPORTS:

Comparable Worth Committee:

Commissioner Ogden reported that a measure had been placed on the November 1986 election ballot to amend the City Charter as follows:

"8.407-1 Compensation Adjustments: Notwithstanding any provisions of Section 8.401-8.407 or any provision of any other section of this (City) charter to the contrary, the Civil Service Commission, for employees whose salaries are fixed pursuant to sections 8.401 and 8.407 herein, shall conduct a pay equity survey comparing city and county classifications disproportionately occupied by minorities and women and city and county classifications not disproportionately occupied by minorities and women. Such survey shall be conducted in accordance with standards and guidelines utilized in conducting similar surveys in other governmental jurisdictions and private employment and may make use of relevant survey data obtained from such entities.

The Civil Service Commission shall complete said survey and transmit it to the Mayor and the Board of Supervisors on or before February 1, 1987 and shall update said survey on or before February 1 of each year thereafter.

The Board of Supervisors may make upward pay equity adjustments to the basic rates of pay recommended by the Civil Service Commission pursuant to sections 8.401 and 8.407, provided that said adjustments shall not exceed the pay equity differentials identified by the Civil Service Commission in its survey and provided further that any such adjustments may be vetoed in whole or in part by the Mayor, subject to the provisions of section 2.303."

M/S/C Christensen/Jackson that the Commission support the current ballot language for comparable worth.

Affirmative Action Committee:

Commissioner Jackson reported on the public hearing on GAIN/Workfare on August 11-12, 1986. She noted that hearing panel members had included Commissioners Judith Brecka, Sue Martin, Gladys Sandlin and herself; Affirmative Action Committee members Mercedes Hernandez and Rachel Karp; and Affirmative Action Committee Advisory Council members Peggy Dohrman (of the Human Rights Commission's Employment Committee), Lefty Gordon, Richey Gore (of the Human Rights Commission's Employment Committee), and Aileen Hernandez.

She noted that much testimony representative of many communities had been heard. She reported that transcripts of the hearing were now ready, and that she and Ms. Hale would review them soon, and that she would also review the report with the Affirmative Action Committee and Grant Mickins. She noted that commissioners would receive a summary at the next Commission meeting. Commissioner Martin asked if the Committee had specific plans as to the Commission's role in the many activities surrounding GAIN's implementation; Commissioner Jackson noted that some testimony had indicated a need for more public education regarding GAIN.

IX. OTHER BUSINESS

Commissioner Huie noted that there was currently a vacancy in the City Attorney's position, and suggested that the Commission support Supervisor Louise Renne's appointment to the position. Brief discussion followed.

M/S/C Brecka/Sandlin that the Commission send a letter to the Mayor requesting appointment of Louise Renne to the position of City Attorney and also request that the Mayor appoint an Asian or Hispanic woman to fill her vacancy on the Board of Supervisors.

Legislative Committee:

Commissioner Martin asked that the Commission oppose Senate Bill 7 (Montoya), which would require parental consent in order for minors to receive family planning services, including abortions, in publicly funded clinics, and Assembly Bill 4199.

She also asked that the Commission support state legislation which would raise the cost of living adjustments for State subsidized child care centers from 1% to 3.16%.

ADJOURNMENT

Commissioner Huie adjourned the meeting at 6:45 p.m.

M/S/C Christensen/Schuman to adjourn the meeting be adjourned at 7:00 P.M., in order to consider further business.

COMMITTEE REPORTS: Legislative Committee Report (resumed):

M/S/C Brecka/Martin to adopt Commissioner Martin's recommendations regarding legislation presented at the Commission meeting of August 19, 1986.

IX. OTHER BUSINESS (resumed):

Ms. Hale noted a letter from John L. Taylor, Clerk of the Board of Supervisors, writing at the initiative of Supervisor Louise Renne to inquire what actions the Commission would recommend to promote women and girls sports. Commissioner Christensen offered to develop the Commission's response.

ANNOUNCEMENT:

Commissioner Lorraine Wiles announced that the Asia Foundation and the World Affairs Council would sponsor a luncheon in September with President Cory Aquino of the Phillipines as guest speaker. Brief discussion followed.

X. ADJOURNMENT:

Commissioner Huie then adjourned the meeting at 7:00 P.M.

Respectfully submitted,

Jacquie Hale, Coordinator

/jh

City and County of San Francisco **Commission on the Status of Women**

AGENDA

Special Commission Meeting
China Basin Building #3
185 Berry Street, Room 462
(enter through Bldg. #2)

Monday, August 25, 1986
5:45 P.M.

I. ROLL CALL/CALL TO ORDER

II. PROPOSAL TO ENTER AGREEMENT RE: BAY AREA SEXUAL ASSAULT NETWORK

III. ADJOURNMENT

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COMMISSION ON THE STATUS OF WOMEN
1095 MARKET STREET, ROOM 409
SAN FRANCISCO, CA 94103
(415) 558-3653/TDD (415) 558-4901

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MINUTES

Special Commission Meeting
China Basin Building #3
185 Berry Street, Room 462

August 25, 1986
5:45 P.M.

I. CALL TO ORDER/ROLL CALL:

Commissioner Isabel Huie called the meeting to order.

COMMISSIONERS PRESENT: Brecka, Christensen, Huie, Jackson, Martin, Ogden, Wiles

COMMISSIONERS ABSENT: Driver, Sandlin, Schuman

STAFF PRESENT: Jacquie Hale, Coordinator

II. PROPOSAL TO ENTER AGREEMENT RE: BAY AREA SEXUAL ASSAULT NETWORK

Commissioner Carletta Jackson presented copies of a proposal submitted to the Haigh Scatena Foundation to fund implementation of the Bay Area Sexual Assault Network database project, as well as other related materials, and gave brief background information. After some discussion, the following motions were made.

M/S/C Martin/Brecka to sign letter of agreement, the text of which is as follows:

> "This letter serves to confirm the commitment of the San Francisco Commission on the Status of Women to The Bay Area Sexual Assault Network Project for a funding period of three years, effective as of the date of secured funding from the Haigh Scatena Foundation. During this period our staff coofdinator will meet regularly with the Project Technical Consultant to develop and maintain appropriate data base files, and to further all activities outlined in the BASAN Proposal to Haigh Scatena Foundation. In addition, this agency's (Marin Rape Crisis Center) Executive Director will continue to meet with the project's other Executive Directors as necessary, to further the stated goals of the project."

M/S/C Brecka/Wiles that the Commission retain possession of the Apple computer now located in the Commission office and the half-time staff position intended for assignment to the San Francisco portion of the Network for three months.

III. ADJOURNMENT

Commissioner Huie adjourned the meeting at 6:45 P.M.

Respectfully submitted,

Jacquie Hale
Coordinator

/jh
Attachment

City and County of San Francisco **Commission on the Status of Women**

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AGENDA

Special Commission Meeting
(Call Commission Office for Location)

Thursday, October 2, 1986
6:00 P.M.

I. ROLL CALL/CALL TO ORDER

II. DISCUSSION/ACTION RE: PROPOSAL TO ESTABLISH A COMMITTEE OF THE WHOLE FOR THE PURPOSE OF ESTABLISHING A HEARING PANEL FOR THE COMMISSION HEARING ON DOMESTIC VIOLENCE TO BE HELD OCTOBER 7, 1986, AND FOR THIS PROPOSED COMMITTEE TO REPORT ON THIS HEARING TO THE COMMISSION AS A WHOLE

III. ADJOURNMENT

/jh

415) 558-3653 1095 Market Street, Room 505 San Francisco 94103

COMMISSION ON THE STATUS OF WOMEN

October 2, 1986

The Minutes of this meeting are missing.

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COMMISSION ON THE STATUS OF WOMEN

November 18, 1986

The Agenda of this meeting is missing.

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CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
1095 MARKET STREET, ROOM 409
SAN FRANCISCO, CA 94103
(415) 558-3653/TDD (415) 558-4901

* *
* The next meeting of the Commission on the Status of Women will be *
* held on December 9, 1986, at 5:30 P.M. in the State Building, *
* 350 McAllister Street, Room 1200. All Commission meetings are free, *
* open to the public and wheelchair accessible. *
* *

MINUTES

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Commission Meeting
State Building, Room 1200
350 McAllister Street

November 18, 1986
5:30 P.M

I. CALL TO ORDER/ROLL CALL:

Commissioner Judith Brecka noted that as Commissioners Huie and Jackson were absent, Commissioner Isabel Huie had asked her to chair the meeting. Commissioner Brecka then called the meeting to order.

COMMISSIONERS PRESENT:	Brecka, Christensen, Driver, Martin, Ogden, Schuman, Wiles
COMMISSIONERS ABSENT:	Huie, Jackson, Sandlin
STAFF PRESENT:	Jacquie Hale, Coordinator; Carmen Smith, Representative
OTHERS PRESENT:	Vicky Zimpel, Human Rights Commission/City Employees Combined Campaign; Julie Robbins, Victims Services Unit, S.F. Department of Public Health; Susan Sutherland, S.F. League of Women Voters

II. REVIEW/REVISIONS OF AGENDA/DETERMINATION OF ACTION ITEMS:

Ms. Hale noted that a presentation from Julie Robbins, Victims Services Unit, San Francisco Department of Public Health, had been added under "PRESENTATIONS FROM THE PUBLIC." Commissioner Diana Christensen noted that she would like to discuss the Commission's MBO (Management By Objectives) plan and other internal matters under "CHAIR'S REPORT." She also asked that a report from the Personnel Committee be added under "COMMITTEE REPORTS." Commissioner Sue Martin asked that a report from the Legislative Committee be added under "COMMITTEE REPORTS." Commissioner Vickie Driver noted that as there were no action items under its report, the report of the Sexual Harassment Committee under "COMMITTEE REPORTS" could be deleted in the interests of time.

IV. PRESENTATIONS FROM THE PUBLIC:

Vicky Zimpel, Human Rights Commission of S.F./City Employees Combined Campaign:

Ms. Zimpel introduced herself as the coordinator of the City Employees Combined Campaign (to raise funds for non-profit organizations through United Way of the Bay Area, Combined Health Agencies Drive, and Environmental Protection Federation) for the Commission on the Status of Women and the Human Rights Commission. She noted that the 1986 Campaign had so far been very successful, with 100% of the Commission on the Status of Women staff participating, 84% of the Human Rights Commission staff participating, and 50% of the Human Rights Commission's members participating. She distributed necessary forms and asked that members of the Commission donate as much or as little as possible in order to ensure maximum participation from both Commissions, and noted that she would follow-up with Ms. Hale.

Julie Robbins, Victim Services Unit, S.F. Department of Public Health:

Ms. Robbins introduced herself as the coordinator of the Victim Services Unit of the Division of Forensic Services in the City and County Department of Public Health, which included Sexual Trauma Services, Victim Witness Assistance services, and the Child and Adolescent Sexual Abuse Resource Center (CASARC). She explained that she wanted to offer the Commission information on the Victim Services Unit and hoped that the Unit and the Commission would be able to work together in the future.

Ms. Robbins noted that the Unit also included a Victim Services Committee, which encompassed three subcommittees currently working on (1) the development of a model for victims services programs and identifying service delivery "gaps"; (2) an education and outreach component, which also provided a place for organizations working in the field to exchange information; and (3) a review of the victim compensation fund and related issues.

She also noted that other issues the Unit was currently addressing included a change in location for Sexual Trauma Services (anticipated within the next year and a half), as well as the coordination of resources within the community.

Commissioner Martin inquired as to what services were available for children who had witnessed violent crimes. Ms. Robbins replied that though there now were no such services available due to lack of funding, the Victim Services Committee and Sexual Trauma Services had long been aware of the great need for such services, and there were plans to open an intake unit related to such needs at San Francisco General Hospital. She explained that Forensic Services would soon begin billing directly for services, and it was hoped that this would generate new funds for new services. She noted that CASARC had cut back its services two years ago due to lack of funding, and so was now able to offer only crisis intervention services, and had cut its treatment services. Children in need of such services were now referred to Community Mental Health services, for which there were very long waiting lists.

IV. FRIENDS OF THE COMMISSION REPORT:

Commissioner Christensen and Ms. Hale reported that the Friends board of directors had been meeting weekly, and that two new members had been elected, Lavon Gieselman and Linda Schomaker. She reported that Ms. Gieselman and she had met with representatives at Chevron, Inc., who had been very supportive of the Friends and of the Commission. She noted that the Friends were now concentrating on grants fundraising and board membership recruitment, and would further develop plans for a fundraising event after the beginning of the calendar year. She also reported that the Friends planned to hold a recruitment reception in early 1987. Brief discussion followed; Commissioner Louise Ogden offered to assist in securing a location for the reception. Commissioner Driver suggested that members of Commission committees also be invited to this reception.

V. CHAIR'S REPORT/
COMMISSION RETREAT/PLANNING COMMITTEE REPORT
DISCUSSION OF COMMISSION MEETING COMMITTEE REPORTS:

Commissioner Brecka reported that Commissioner Huie had asked her to announce that the Administrative Committee would meet on November 20, 1986 to discuss and formulate MBO performance estimates required as part of the 1987-88 budget request process. Brief discussion followed; it was decided that in lieu of holding this meeting, with Commissioner Huie's approval, Ms. Hale would send copies of the Commission's current MBO plan to commissioners/committee chairs for their review and revision for 1987-88 performance estimates, and would compile these revisions into a draft for the Commission's consideration and approval at its December 9, 1986 meeting.

Commissioner Brecka noted that as the Commission had not met in October and so was unable to consider as a body its 1987-88 early identification of budget issues and priorities as requested by the Mayor's Office, Ms. Hale had drafted this document and submitted it to the Mayor's Office, with copies to commissioners, by the required deadline of November 1, 1986. She then asked if there was any discussion regarding the document submitted by Ms. Hale. There was none.

M/S/C Martin/Driver to adopt the budget priorities spelled out in Ms. Hale's letter to the Mayor (for 1987-88).

Commissioner Brecka noted that Commissioner Huie had asked her to announce that she did not intend to run for a second term as Chair of the Commission, and asked commissioners to begin considering nominations. Commissioner Brecka noted that nomination of officers would be made at the January Commission meeting and election of the Chair and Vice-Chair would be made at the February Commission meeting.

Commissioner Brecka also reported that Commissioner Huie had asked her to inform the Commission that she had invited former Commissioner Mary Noel Pepys to attend the Commission's planning retreat/meeting to be held in January or February, and to ask if there were any comments or objections regarding her attendance.

Commissioner Martin reported that the Commission's planning retreat/meeting scheduled for November 15, 1986 had been cancelled, as only five commissioners had been confirmed to be attending as of 4:30 P.M. on November 13, 1986. She noted that Ms. Hale and she were attempting to re-schedule the meeting for sometime in January, and asked commissioners to complete a chart indicating their availability for targeted dates. She also noted that once a final date was determined, if all but one or two commissioners were confirmed for this re-scheduled meeting, she would recommend that plans proceed to hold the meeting. There were no objections. Some discussion followed, during which several commissioners expressed their concern regarding commissioner attendance at meetings. Ms. Hale asked commissioners to also indicate on a list which days and times they were regularly unavailable to attend meetings. It was generally agreed to further discuss meeting attendance at a later date.

VI. STAFF REPORT:

Ms. Hale called attention to her written staff report included in commissioners' meeting packets and circulated a file of incoming correspondence. She also reported that she would be preparing an additional budget document in response to a request from the Board of Supervisors Finance Committee related to that Committee's upcoming review of the City's current 1986-87 budget, and urged all commissioners to contact her that week with any input or comments. She reported that the Finance Committee would hold a public hearing on the Commission's budget on December 10, 1986.

Ms. Hale reported on progress made in filling the Commission's vacant part-time 2996 Representative position. She noted that previous difficulties regarding the status of the related personnel requisition had been resolved and that difficulties related to the bilingual designation of the position appeared to have been resolved. Commissioners Christensen and Brecka expressed their concern regarding the amount of time the position had remained unfilled; Commissioner Christensen suggested that any Commission decisions required to expedite such difficulties be referred to the Chair of the Personnel Committee; there was general agreement.

VII. COMMITTEE REPORTS:

Personnel Committee:

Commissioner Christensen reported that the Committee had met and was developing recommendations to the Commission regarding personnel issues, policies, and procedures. She announced that the Personnel Committee would meet on December 2, 1986.

Legislative Committee:

Commissioner Martin reported that the Committee would meet with state Assemblyman Art Agnos and representatives of state Senator Milton Marks and state Speaker of the Assembly Willie L. Brown, Jr. on December 5, 1986 to discuss state legislation upcoming in the next legislative session. She invited all commissioners to attend and/or relay any relevant legislative issues to Ms. Smith or she prior to the meeting.

Comparable Worth Committee:

Commissioner Ogden reported that Proposition H, to implement comparable pay for work of comparable worth, was passed by the voters in the November 4th election by a wide margin of 64%. She reported that she had been very active in working to provide public information on the issue, including much work in coordination of a speaker's bureau and meetings with the San Francisco Chronicle. She noted that Commissioner Huie had also been active in working on the issue. Some discussion followed.

Violence Against Women Committee:
Domestic Violence Committee &
Rape Awareness, Prevention & Education Coalition:
Commissioner Brecka reported that the Committee's public information displays exhibited at the Hall of Justice during Domestic Violence Awareness Week and Sexual Violence Awareness Week had been very successful, despite difficulties regarding a court order to remove and then re-install the displays due to concern related to influencing juries. She thanked those members of the Domestic Violence Committee and the Rape Awareness, Prevention and Education Coalition who participated and provided support, as well as the Commission staff for their work on making the public education effort effective.

VIII. DISPLACED HOMEMAKERS LOAN PROJECT REPORT:

No report.

IX. APPROVAL OF COMMISSIONER ABSENCES:

M/S/C Ogden/Schuman to approve commissioner absences for this meeting.

X. ADJOURNMENT:

Commissioner Brecka adjourned the meeting at 7:30 P.M.

Respectfully submitted,

Jacquie Hale, Coordinator

/jh

CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
1095 MARKET STREET, ROOM 409
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***** PLEASE NOTE MEETING TIME AND DATE *****

AGENDA

Commission Meeting
State Building, Room 1200
350 McAllister Street

Tuesday, December 9, 1986
5:30 P.M.

5:30 P.M.	I.	CALL TO ORDER/ROLL CALL	
	II.	REVIEW OF AGENDA/DETERMINATION OF ACTION ITEMS	
	III.	PRESENTATIONS FROM THE PUBLIC	
5:45 P.M.	IV.	FRIENDS OF THE COMMISSION REPORT	(5")
6:00 P.M.	V.	CHAIR'S REPORT COMMISSION RETREAT/PLANNING MEETING REPORT DISCUSSION OF COMMISSION MEETING COMMITTEE REPORTS	(10")
	VI.	STAFF REPORT	(5")
6:15 P.M.	VII.	COMMITTEE REPORTS	
	VIII.	DISPLACED HOMEMAKERS LOAN PROJECT REPORT	(5")
6:45 P.M.	IX.	APPROVAL OF COMMISSIONER ABSENCES	
	X.	OTHER BUSINESS	(5")
	XI.	ANNOUNCEMENTS	(5")
7:00 P.M.	XII.	ADJOURNMENT	

Other presentations and public comment may be heard at the discretion of the Chair. The next meeting of the Commission on the Status of Women will be held on January 13, 1987, at 5:30 P.M. in the State Building, 350 McAllister Street.

/jh

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* *

* The next meeting of the Commission on the Status of Women will be held on January 13, 198~~6~~7 at 5:30 P.M. in the State Building, 350 McAllister Street, Room 1200. All Commission meetings are free, open to the public and wheelchair accessible. *

* *

MINUTES

Commission Meeting
City Hall, Room 282

December 9, 1986
5:30 P.M

I. CALL TO ORDER/ROLL CALL:

Commissioner Isabel Huie called the meeting to order. She welcomed Stewart Bloom, Co-Chair of the Sexual Harassment Committee, Susan Sutherland, representative of the San Francisco League of Women Voters, and student Douglas Wong, who were observing the meeting.

(Note: The meeting location was moved from the State Building to City Hall at the time of the meeting due to a power cut-off in the State Building.)

COMMISSIONERS PRESENT:	Brecka, Christensen, Driver, Huie, Jackson, Martin, Ogden, Sandlin, Schuman, Wiles
COMMISSIONERS ABSENT:	None
STAFF PRESENT:	Jacquie Hale, Coordinator; Tanya Brown Spikener, Clerk Typist
OTHERS PRESENT:	Stewart Bloom, Co-Chair, COSW Sexual Harassment Committee; Susan Sutherland, Observer, San Francisco League of Women Voters; Douglas Wong.

II. REVIEW/REVISIONS OF AGENDA/DETERMINATION OF ACTION ITEMS:

Commissioners Vickie Driver and Diana Christensen noted respectively that the Sexual Harassment Committee Report and Personnel Committee Report would include action items.

V. CHAIR'S REPORT/ COMMISSION RETREAT PLANNING COMMITTEE REPORT DISCUSSION OF COMMISSION MEETING COMMITTEE REPORTS:

Commissioner Huie asked Commissioner Martin to report on scheduling of the Commission's planned retreat planning meeting. Commissioner Martin announced that the best date for the most commissioners appeared to be January 17, 1986. Some discussion followed, during which a tentative second date was set for February 7, 1986, to be confirmed with commissioners not present at the time of the discussion. (Note: It was confirmed immediately after the meeting that the retreat planning meeting will be held on February 7, 1986, from 11:00 A.M. to 6:00 P.M. Please call the Commission office for location.)

Commissioner Martin noted that Commissioner Huie, retreat facilitator Martha Legare, Ms. Hale and she would meet prior to the retreat to plan its agenda. She invited all other interested commissioners to attend and confirm their attendance with Ms. Hale.

Commissioner Huie then initiated discussion regarding the hearing of committee reports, noting that often meeting time was limited and not all reports could be heard. Some discussion followed. It was agreed that each committee would rotate its reports quarterly, with consideration for hearing requests for action and other timely items from committees not scheduled to report.

VI. STAFF REPORT:

Ms. Hale reported that she had submitted the Commission's response to the Board of Supervisors Finance Committee's request for a mid-year review of all City departments' 1986-87 budgets and had testified at the Finance Committee's related hearings on December 10, 1986.

She reported that the Mayor's Office apparently intended to delay until March 1987 its consideration of the Commission's supplemental appropriation request to cover a salaries shortfall anticipated during 1986-87. She noted that Grant Mickins, appointing officer for the Commission, would write the Mayor asking for an earlier consideration of the request.

She reported that the Commission had received its annual memorandum from the Mayor's Office regarding budget "increments" which indicated the levels at which the Commission's 1987-88 budget request could be submitted. She noted that the increments for 1987-88 were 100% (the 1986-87 level), and 95% (a 5% reduction from the 1986-87 level). She noted that this year these increments were intended also to apply to all revenue funds, including special revenue funds, and that she would discuss the impact this would have on the Domestic Violence Program Fund with the Mayor's Office. She noted that the Commission's budget "issues" outlining major proposed changes to its 1987-88 budget would likely be submitted to the Mayor's Office in January. She re-confirmed the Commission's budget issues as approved by the Commission as preliminary budget issues in November.

Ms. Hale reported that it appeared that at least $6,000 remained in the Commission's 1986-87 budget which might be used for printing of educational materials generated by committees, noting the need to determine how these funds would be used. She also noted that some bills for costs related to Domestic Violence/Sexual Violence Awareness Weeks might still be outstanding. Considerable discussion followed regarding Commission spending practices and plans. Ms. Hale agreed to determine the exact amount available by the next Commission meeting, at which time the Commission would determine its plans for printing for the remainder of the year.

Ms. Hale called attention to copies of a draft of the Commission's 1987-88 Management By Objectives (MBO) performance estimates included in commissioners' meeting packets, and asked for any changes or comments; there were none.

M/S/C Brecka/Christensen to approve 1987-88 MBO performance estimates to be included in the Commission's budget request process as presented at the Commission meeting of December 9, 1986.

She noted that she would likely submit these estimates as part of the 1987-88 budget request process in January. She noted that at that time she would also submit six months program performance data and a program performance assessment report for 1986-87, and asked for commissioner input for this report by early January.

She reported that previous difficulties regarding the Commission's personnel requisition for its part-time 2996 Representative position had been resolved and that she had scheduled an interview for the position in the following week. She noted that she would submit interview questions to the Personnel Committee per its request at its December 3, 1986 meeting which she had attended.

She reported that Ms. Smith and Ms. Brown Spikener would be taking vacation time during the upcoming holidays, and that office coverage had been arranged for those times.

Ms. Hale noted that she had been informed that Pat Towner had been appointed as Executive Director of the California Commission on the Status of Women. Brief discussion followed, during which it was agreed to invite Ms. Towner to the upcoming Friends of the Commission reception planned for February 1987.

VII. COMMITTEE REPORTS:

Sexual Harassment Committee:

Commissioner Driver reported that Vickie Macklin of the Civil Service Commission Equal Employment Opportunity Unit had joined the Committee, and that Sylvia Castellanos of that office would be invited to join the Committee. She noted that she hoped that their representation would aid the Committee's efforts to work closely with that office.

Commissioner Driver noted that she was in the process of reviewing the Commission's responsibilities under the City and County's ordinance prohibiting sexual harassment in City and County employment, and hoped to develop recommendations to the Commission regarding future activities pursuant to the ordinance.

She reported that the Committee's efforts to print Spanish and Cantonese versions of the handbook "How to Create a Workplace Free of Sexual Harassment" were progressing very well, and thanked Committee member Veronica Ng of the Human Rights Commission for her help in arranging for printing of the Cantonese version.

Commissioner Driver then reported on difficulties in re-printing the English version of the handbook. She explained that this re-printing was supported by City general fund monies and could not be performed by the City's Reproduction Bureau, thus necessitating the use of the City Purchasing Department's bid process. She expressed the Committee's frustration with this process and the time which it consumed, noting that she intended to discuss the process with the head of the City Purchasing Department. She also noted that Committee members would meet with printers regarding the bid process.

She noted that staff had compiled a large list of "back orders" for the handbook which needed to be filled as soon as possible, and emphasized the Committee's intention to make the handbook self-sufficient. She noted that the handbook thus far had been very successful, receiving much positive feedback and many requests for copies from City managers and private employers and employees. She also noted that Ms. Macklin had indicated that she intended to use the handbook in her training of City managers, once more copies were available.

She reported that she was considering a recommendation to the Commission to request a supplemental appropriation to support printing a larger number of the handbooks, in order to meet the demand for the handbook and to reduce its per-piece cost. She asked for a determination as to the amount of funds available at the present time in the Commission's general fund budget to support re-printing the handbook. Considerable discussion followed.

M/S/C Christensen/Sandlin that one-third of the remaining printing budget or $2,000, whichever is greater, be allocated to printing the sexual harassment handbook; that Commissioner Vickie Driver and staff submit a supplemental appropriation request for $10,000 for printing sexual harassment handbooks; and that the Friends of the Commission be asked to develop and implement a grant/corporate strategy for funding such printing.

M/S/C Ogden/Christensen that Commissioner Vickie Driver, Chair of the Sexual Harassment Committee, be delegated authority to investigate the bid procedure utilized by the City regarding printing of the English version of the Committee's brochure, and that she in consultation with the Commission Chair, be allowed to take appropriate action.

Comparable Worth Committee:
Commissioner Louise Ogden reported that Commissioner Jo Schuman and she had attended a meeting regarding implementation of comparable worth in City and County employment. She noted that the group is collecting data for the February 1, 1986 deadline for the Civil Service Commission's submission of the City's Salary Standardization Ordinance, which will implement comparable worth.

Legislative Committee:
Commissioner Martin reported that twenty representatives of women's organizations in San Francisco and the Committee met with Assemblyman Art Agnos and representatives of Senator Milton Marks and Assemblyman Willie L. Brown, Jr. on December 5, 1986 to discuss legislation upcoming in the 1987 State legislative session. She noted that two major areas of legislative concern emerged from that meeting:

(1) Reproductive Rights: Commissioner Martin noted that each year several bills are introduced which limit reproductive rights, particularly abortions for low-income women. These bills are commonly passed by the State Legislature, then subsequently rendered invalid by the State Supreme Court. She noted with recent changes in the Court, reproductive rights would again be threatened, and new action and strategies would be needed to protect them.

(2) GAIN/Workfare: She noted that this legislation was now being implemented in several California counties, and that there was much concern regarding the need for childcare for GAIN/AFDC participants. She noted that GAIN's legislation provided for three months paid childcare for GAIN participants, and that a related bill already passed also provided for some funding for "latch-key" childcare. She reported that as a result of the concerns expressed at the meeting, Assemblyman Agnos had agreed to concentrate his monitoring efforts . regarding GAIN's implementation on childcare and latch-key childcare.

Commissioner Christensen noted that there were two new members of the Board of Supervisors, and suggested the Commission schedule meetings with them. Brief discussion followed; Commissioner Christensen noted that she would take up her suggestion at the next meeting of the Administrative Committee.

Domestic Violence Experts Panel and
Violence Against Women Committee:
Domestic Violence Committee
Commissioner Judith Brecka reported that because of the holidays, the incidence of domestic violence had greatly increased. She circulated several newspaper articles regarding recent instances of domestic violence, noting a particular case in which a woman in Concord was murdered in public. She also noted that the January issue of Mother Jones magazine contained an article on domestic violence, with quotes from Rana Lee of Marin Abused Women's Services.

She reported that the deadline for receipt of proposals for 1987-88 general fund and marriage license fee monies was December 29, 1986. The Domestic Violence Experts Panel will meet on January 21, 1986 to evaluate proposals received and formulate its recommendations to the Commission regarding funding allocations for 1987-88. Those recommendations are scheduled to be submitted to the Commission at its February meeting. The Domestic Violence Committee will meet on January 15, 1986 to continue its planning for 1987 Domestic Violence Awareness Week.

VIII. DISPLACED HOMEMAKERS LOAN PROJECT REPORT:
Commissioner Jackson and Ms. Hale reported that they were still in the process of assisting the Displaced Homemakers Emergency Loan Project in Sacramento to secure a screening site agency in San Francisco which could perform general intake with loan applicants. Ms. Hale noted that there were now two screening site agencies in San Francisco, though both were only able to perform intake with their own clients.

She reported that representatives of Options for Women Over Forty, Senator Milton Marks, the Project and she had met with the Gerbode Foundation regarding local administration of the Project in San Francisco, and that she planned to organize a meeting of all those concerned with local administration of the Project in San Francisco as soon as possible. Some discussion followed, during which commissioners suggested additional agencies which might be invited to send representatives to such a meeting, and asked for a report after the meeting was held.

Violence Against Women Committee:
Rape Awareness, Prevention & Education Coalition:
Commissioner Jackson reported that the Coalition had met December 9, 1986, and would meet again on January 9, 1987 to plan for the coming year.

She reported that the consultant which the Bay Area Sexual Assault Network had planned to retain to administer the Network's database project was no longer available, and that the Network was in the process of seeking another consultant.

IX. APPROVAL OF COMMISSIONER ABSENCES:

No commissioners were absent.

X. OTHER BUSINESS:

There was some discussion regarding scheduling of nominations and elections of officers. Commissioner Jackson announced that she would accept nomination as chair of the Commission.

M/S/C Christensen/Huie that nominations for Chair and Vice Chair be held at the January 1987 Commission meeting.

Commissioner Christensen asked that time be allotted on the January 1987 Commission meeting agenda for nominations and for discussion of the responsibilities of officers.

Commissioner Sandlin noted that Mission Neighborhood Health Center would apply to the Department of Public Health for $70,000 to support its family planning services, and asked for a letter of support for this proposal from the Commission.

M/S/C Brecka/Jackson to provide a letter of support for Mission Neighborhood Health Center's funding proposal to the City and County of San Francisco Department of Public Health in the amount of $70,000 to support the Center's family planning services.

XI. ADJOURNMENT:

Commissioner Huie adjourned the meeting at 8:00 P.M.

Respectfully submitted,

Jacquie Hale, Coordinator

/jh

[illegible] with recent changes in the court.

COMMISSION ON THE STATUS OF WOMEN

January 13, 1987

The Agenda of this meeting is missing.

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CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
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(415) 558-3653/TDD (415) 558-4901

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The next meeting of the Commission on the Status of Women will be held on March 11, 1987 at 5:30 P.M. in the State Building, 350 McAllister Street, Room 1200.

MINUTES

Commission Meeting
City Hall, Room 282

January 13, 1987
5:30 P.M

I. CALL TO ORDER/ROLL CALL:

Commissioner Isabel Huie called the meeting to order.

COMMISSIONERS PRESENT:	Black, Brecka, Christensen, Driver, Huie, Jackson, Martin, Ogden, Sandlin, Schuman, Wiles
COMMISSIONERS ABSENT:	None
STAFF PRESENT:	Jacquie Hale, Coordinator; Carmen Smith, Representative; Carolyn Hom, Representative
OTHERS PRESENT:	Anita Sanchez, Mayor's Office; Susan Faris, San Francisco League of Women Voters

II. REVIEW/REVISIONS OF AGENDA/DETERMINATION OF ACTION ITEMS

III. MINUTES OF COMMISSION MEETING OF DECEMBER 9, 1986:

Commissioner Sue Martin noted corrections to page 4, paragraph 1, which should read: "(1) Reproductive Rights: Commissioner Martin noted that each year several bills are introduced which limit reproductive rights, in particular limiting access to abortion by minors and the funding of abortions for low income women. To date, we have successfully stopped these efforts. She noted with recent changes in the Court, reproductive rights would again be threatened, and new action and strategies would be needed to protect them."

M/S/C Brecka/Driver to accept the minutes of the Commission meeting of December 9, 1986, as presented, with corrections as noted.

IV. PRESENTATIONS FROM THE PUBLIC:

Commissioner Huie asked if there were any presentations; there were none.

V. FRIENDS OF THE COMMISSION REPORT:

Ms. Hale noted that the Friends of the Commission were continuing to concentrate in three major areas: (1) recruitment of new board members; (2) grants development; and (3) preparations for a large fundraising reception this year. She noted that she was continuing to work with Friends board member Lavon Gieselman on grants development, noting that Chevron, Inc. had made a generous donation recently. She noted that she was also continuing to work with the Friends board to organize a board meeting and arrangements for a reception to recruit new board members. Commissioner Vickie Driver expressed her concern that the Commission support the efforts of the Friends; brief discussion followed.

VI. NOMINATIONS OF OFFICERS:

Commissioner Huie opened nominations for Chair of the Commission. Commissioner Lorraine Wiles nominated Commissioner Judith Brecka for Chair; Commissioner Gladys Sandlin seconded the nomination. Commissioner Brecka declined the nomination at that time.

Commissioner Diana Christensen inquired as to whether there had been discussion regarding a job description for the office of Chair/Vice-Chair; Commissioner Martin suggested that those present "brainstorm" possible qualifications, to which there was general agreement (please contact the Commission office for a listing of these qualifications).

M/S/C Christensen/Schuman that nominations for officers remain open until elections for officers.

Commissioner Christensen nominated Commissioner Louise Ogden for Chair; Commissioner Jo Schuman seconded the nomination; Commissioner Ogden accepted.

Commissioner Huie then opened nominations for Vice-Chair. Commissioner Schuman nominated Commissioner Christensen for Vice-Chair; Commissioner Wiles seconded the nomination; Commissioner Christensen accepted.

Commissioner Sandlin nominated Commissioner Martin for Vice-Chair; Commissioner Brecka seconded the nomination; Commissioner Martin accepted.

VII. CHAIR'S REPORT/
COMMISSION RETREAT PLANNING COMMITTEE REPORT
DISCUSSION OF COMMISSION MEETING COMMITTEE REPORTS:

Commissioner Huie introduced newly appointed Commissioner Shirley Black and welcomed her to the Commission. Commissioner Black invited those present to a reception to be held in honor of her appointment to the Commission by SEIU Local 790, of which she serves as Vice President.

Commissioner Huie noted that Commissioner Martin, consultant Martha Legare, Ms. Hale and she had met to plan the agenda for the Commission's upcoming retreat meeting. Commissioner Martin distributed copies of the agenda, noting that the meeting had made it clear that the scope of the retreat would need to be limited due to time restraints, and that discussions concerning structure and decision making would need to be postponed until future meetings. She asked that staff make reminder calls to commissioners regarding the retreat one week prior to the meeting. She also distributed forms for committee chairs to use in making reports at the retreat, and asked committee chairs to make copies of their reports for the retreat.

Commissioner Huie noted that Ms. Hale had sent a memorandum to commissioners regarding rotation of committee reports at Commission meetings discussed at the Commission's December meeting, asking if there were any suggested changes or comments; there were none.

VIII. STAFF REPORT:

Ms. Hale reported that she had spoken with the Mayor's Office regarding the Commission's supplemental appropriation request to compensate for an anticipated salaries shortfall in 1986-87, and had been informed that it appeared the request would be considered in March with other such requests. She noted that Grant Mickins, appointing officer for the Commission, would be sending a letter to the Mayor urging earlier consideration. She also noted she would speak with the Mayor's Office again, and would send a letter from the Commission to the Mayor as appropriate.

She noted that there had been no further requests or feedback related to the Board of Supervisors' mid-year 1986-87 budget review.

Ms. Hale reported that she would submit the Commission's 1987-88 budget issues to the Mayor soon, per the Commission's vote at its December 1986 meeting. She noted that the 1987-88 budget request process required that each City department submit a list of its five lowest priorities to the Mayor, and asked for Commission input in determining these priorities. Commissioners Brecka, Ogden and Martin offered to meet with her after the meeting to discuss these priorities.

She reported that in response to discussions regarding the Commission's budget at its December meeting, she had organized a meeting with Commissioner Christensen, David Treanor of the Human Rights Commission, and herself to discuss the status of the Commission's budget and budget reporting procedures. As a result,copies of a budget report for December 1986 had been included in commissioners' meeting packets. She noted that this report would be submitted monthly to the Commission for its reference. Several commissioners expressed their appreciation at receiving the report in the format presented.

Ms. Hale also reported that subsequent to the December Commission meeting's budget discussions, she had met with David Treanor and determined that the Commission had $6,000 in its 1986-87 budget to expend on non-City printing.

She also noted that she had met with Robin Booth, treasurer of the Friends of the Commission, and was in the process of preparing a budget report related to Commission-generated expenses and donations related to the Friends in 1986.

Ms. Hale noted she would soon prepare the Commission's mid-year 1986-87 Management By Objectives Program Performance Assessment Report for submission to the Mayor as part of the 1987-88 budget request process, and asked commissioners to contact her with any input for this report soon.

She then introduced Carolyn Hom, Representative, the Commission's newest staffmember. She explained that Ms. Hom would be working part-time to provide professional staff support to the Commission in the administration of monies to domestic violence programs and to the Commission's Domestic Violence Committee.

Ms. Hale called attention to recent amendments to State public meeting laws and a memorandum sent to commissioners from the City Attorney regarding these amendments. Brief discussion followed, during which it was noted that further review of the memorandum was necessary to determine how the new laws affected the Commission.

She reported receipt of an announcement from the National Association of Commissions for Women regarding the opening of its first office in Washington, D.C.(624 Ninth Street, N.W., Suite M-10, Washington, D.C. 20001/
Ethel James Williams, Executive Director/202-628-5030).

She also reported receipt of a letter from Mayor Feinstein to Myron Bernstein informing him of her agreement with his position that Joan Baez be awarded the Presidential Medal of Freedom, and enclosing a copy of The White House's reply to him regarding his recommendation to President Reagan of the same.

IX. COMMITTEE REPORTS:

Comparable Worth Committee:

Commissioner Ogden reported that Commissioner Schuman and she had been attending meetings regarding the implementation of comparable worth in City and County employment through the City's salary standardization process. She noted that the City's Salary Standardization Ordinance was due to be presented to the Board of Supervisors on February 1, 1987. Brief discussion followed, during which it was decided to authorize Commissioner Ogden to write to the group(s) working on this implementation as she deemed appropriate to express the Commission's concerns that comparable worth be implemented fairly and effectively as soon as possible.

Rape Awareness, Prevention & Education Coalition:

Commissioner Jackson reported that there had been no January meeting of the Committee due to a scheduling conflict with the State Coalition of Rape Crisis Centers. She reported that the Coalition planned to meet on February 6, 1987, and was in the process of setting new goals for the year.

Sexual Harassment Committee:

Commissioner Driver reported that members of the Committee had met with representatives of the City Purchasing Department to resolve difficulties in re-printing the English version of the handbook, "How To Create A Workplace Free of Sexual Harassment," and that as a result it appeared that the handbook would be re-printed very soon. She then detailed cost savings in requesting that larger numbers of the handbook be printed, and asked that additional monies be allocated for re-printing. Brief discussion followed.

M/S/C Martin/Christensen that $1,500 be expended to re-print
"How To Create A Workplace Free of Sexual Harassment."

VIII. DISPLACED HOMEMAKERS LOAN PROJECT REPORT:

Ms. Hale reported that she had not been able to organize a meeting of those interested in serving as site agencies under the Project as yet. She also reported that the Project would hold a press conference soon, perhaps later in January, and had asked if Commissioner Huie, as chair of the Commission, could participate.

IX. APPROVAL OF COMMISSIONER ABSENCES:

There were none.

X. OTHER BUSINESS:

There was brief discussion regarding changing the day of the month upon which the Commission meets. It was decided that the Commission would meet on the second Wednesday of each month at 5:30 P.M. in the State Building (Room 1200 or Room 1202) for the months of February, March and April, 1987, and that further re-scheduling of Commission meetings days would be discussed again at the Commission's April 8, 1987 meeting.

Commissioner Sandlin asked that letters be sent to two women-owned businesses in recognition of their outstanding service; there were no objections; Commissioner Sandlin agreed to draft the letters.

Commissioner Sandlin then presented Commissioner Huie with flowers from the Commission, in appreciation of her service as Chair.

XI. ADJOURNMENT:

Commissioner Huie adjourned the meeting.

Respectfully submitted,

Jacquie Hale, Coordinator

/jh

COMMISSION ON THE STATUS OF WOMEN

February 11, 1987

The Agenda of this meeting is missing.

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CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
1095 MARKET STREET, ROOM 409
SAN FRANCISCO, CA 94103
(415) 558-3653/TDD (415) 558-4901

The next meeting of the Commission on the Status of Women will be held on April 8, 1987 at 5:30 P.M., 350 McAllister Street, Room 1200.

MINUTES

Commission Meeting
350 McAllister Street, Room 1200

February 11, 1987
5:30 P.M

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I. CALL TO ORDER/ROLL CALL:

Commissioner Isabel Huie called the meeting to order.

COMMISSIONERS PRESENT:	Black, Brecka, Christensen, Driver, Huie, Jackson, Martin, Ogden, Sandlin, Schuman, Wiles
COMMISSIONERS ABSENT:	None
STAFF PRESENT:	Jacquie Hale, Coordinator; Carmen Smith, Representative; Carolyn Hom, Representative

II. REVIEW OF AGENDA

IV. PRESENTATIONS FROM THE PUBLIC

Suzanne Ludlum, Coalition for a Fair Minimum Wage
Re: Request for Endorsement of Coalition's Efforts

(Note: Due to a scheduling problem, Ms. Ludlum was unable to address the Commission.)

V. CONTINUED NOMINATIONS FOR AN ELECTIONS OF OFFICERS

Commissioner Ogden noted that nominations for officers were open. Commissioner Christensen declined her nomination for Vice-Chair. Commissioner Martin nominated Commissioner Huie for Vice-Chair; Commissioner Black seconded the nomination; Commissioner Huie declined.

Commissioner Christensen noted the need for the Commission to consider adopting the recommendations developed at its retreat/planning meeting.

M/S/C Christensen/Schuman to add the "straw polls" taken at the Commission's retreat to the agenda and to include structural changes and responsibility for chairing committees.

Commissioner Jackson asked if a report from the R.A.P.E Coalition could be added to the meeting's agenda, as she had become aware of an issue requiring Commission action after the agenda had been distributed.

M/S/C Jackson/Black to add a report from the Rape Awareness, Prevention and Education Coalition to the meeting's agenda.

M/S/C Christensen/Brecka to change the Commission's internal structure to consist of only four committees: a Domestic Violence Committee, a Legislative Committee, an Issues Committee (to be chaired by the Vice-Chair of the Commission), and an Administrative Committee (to be chaired by the Chair of the Commission).

Commissioner Brecka nominated Commissioner Jackson for Chair; Commissioner Schuman seconded the nomination.

M/S/C Sandlin/Brecka to close nominations for Chair.

Commissioner Christensen noted that at the previous meeting the Commission had "brainstormed" regarding the specific responsibilities of the Chair and Vice-Chair of the Commission. Commissioner Martin noted that she had asked Ms. Hale to compile these suggestions in draft form, which she then presented. Brief discussion followed.

M/S/C Brecka/Christensen to adopt the draft description of Commissioner officers' responsibilities submitted by Commissioner Martin, as presented.

Each candidate for Chair then made brief remarks regarding their qualifications for office. A secret ballot vote was then taken for Chair, and counted by Ms. Hale and Ms. Smith. Commissioner Ogden was elected as Chair.

M/S/C Christensen/Black to close nominations for Vice-Chair.

M/S/C Christensen/Sandlin to elect Commissioner Sue Martin as Vice-Chair of the Commission by acclamation.

Commissioner Christensen extended the Commission's thanks to Commissioners Huie and Jackson for their service as Chair and Vice-Chair, respectively.

VI. FRIENDS OF THE COMMISSION REPORT:

Ms. Hale reported that the planned reception to recruit Friends board members would be held on March 12, 1987, at 7:00 P.M. She asked commissioners to assist in the reception by suggesting potential members to be invited. Brief discussion followed.

VI. CHAIR'S REPORT

Commissioner Huie noted that she was pleased with the Commission's new internal structure, as it afforded more control with less isolation of individual committees, as well as promoting a strong sense of working together. She noted that she was also pleased with the new direction adopted at the Commission's February 7th retreat meeting, to improve the Commission's image. She also noted that she hoped the Commission would continue to work toward its independence. Brief discussion followed.

Commissioner Huie thanked everyone for making the retreat successful. Commissioner Brecka thanked Commissioner Schuman for opening her home for the meeting. Commissioner Ogden thanked Commissioner Martin for her work on preparations for the retreat.

VII. STAFF REPORT:

Ms. Hale noted that she had discussed the Commission's supplemental appropriation request (made to avoid a shortfall in funds for Commission's salaries anticipated in May 1986), with the Mayor's Office, and that it appeared that consideration of the request might be delayed until March, as that Office had earlier advised. Discussion followed. Ms. Hale agreed to advise the Mayor's Office of the Commission's concern regarding its anticipated salaries shortfall, and to advise the Commission as to the request's progress.

She noted that the next steps in the 1987-88 budget request process would be to submit increment and line-item narratives later that month, and to meet with the Mayor in April.

Ms. Hale noted that she had placed a report on the West Coast Women's Festival on the agenda in response to information delivered to the Commission office prior to a Board of Supervisors meeting to consider this issue, in the event Commission action were requested. Commissioner Christensen noted that the Board of Supervisors hearing on the matter had resulted in authorization of the City Attorney to negotiate on behalf of the City to resolve the matter and gave a brief history of the issue.

M/S/C Christensen/Schuman that the Commission write the Mayor listing its concerns regarding the issues of discrimination and contract problems related to the West Coast Women's Music Festival's rental of Camp Mather.

VIII. COMMITTEE REPORTS:

DOMESTIC VIOLENCE EXPERTS PANEL:

Commissioner Martin noted that she would not participate in the discussions regarding funding allocations for domestic violence programs for 1987-88, and would abstain from voting, due to potential conflict of interest.

Recommendation to Commission Regarding 1987-88 Funding Allocations Pursuant to the Domestic Violence Program Fund

Commissioner Brecka reported that the Experts Panel had followed its usual procedure in determining these recommendations, which included:

-- organizing the Commission's public hearing on domestic violence;

-- determining priorities regarding evaluation of proposals and determination of recommendations to the Commission, based on testimony heard at the Commission's annual public hearing on domestic violence, and recommendation of these priorities for adoption by the Commission. She noted that for 1987-88, these priorities were:

(1) the provision of safe shelter space that will enable women and their children to leave life-threatening situations;

(2) the provision of support services (counseling, drop-in center, crisis line, information and referral, and legal assistance to victims and their children);

(3) in the provision of services, focus on targeted populations, specifically: women and children of color, lesbian women, the elderly, and the disabled.

-- distributing requests for proposals;

-- review and evaluation of proposals received;

-- determination of recommendations to the Commission regarding funding allocations for 1987-88, as follows:

> "of the monies available through the Domestic Violence Program Fund for the period of July 1, 1987 through June 30, 1988, sixty point eight percent (60.8%) of all available monies shall be allocated to La Casa de las Madres, twenty-five point four percent (25.4%) of all available monies shall be allocated to Rosalie House, and thirteen point eight percent (13.8%) of all available monies shall be allocated to Women Organized to Make Abuse Non-existent, Inc. (WOMAN, Inc.)."

Ms. Hale noted that the amount estimated to be available of these monies in 1986-87 was $175,000, of which $157,500 was available for administration to domestic violence programs. She also noted that mid-year budget reviews had indicated that the actual total amount of these monies for 1986-87 may be less than originally estimated.

Proposal for General Fund Support of Local Domestic Violence Programs, to be Administered by the Commission in 1987-88

Commissioner Brecka noted that the Commission had approved a request of $181,500 in general fund monies to be administered by the Commission to domestic violence agencies, an increase over the previous year necessitated by a dramatically increased demand for these agencies services and increased operating costs.

Commissioner Brecka noted that the same procedures were used to determine the Panel's recommendations to the Commission regarding 1987-88 general fund monies allocations.

The priorities established for the evaluation of proposals and determination of allocations for 1987-88 regarding general fund monies were:

(1) the provision of safe emergency shelter space that will enable battered women and their children to leave life-threatening situations;

(2) the provision of support services (counseling, drop-in center, crisis line, information and referral, and legal assistance to victims and their children);

(3) the provision of bilingual/bicultural services, especially new services, new service strategies, training, and public education/outreach to minority communities;

(4) training of professionals in agencies not designed to primarily or exclusively serve domestic violence victims in serving domestic violence victims and their children.

Commissioner Brecka reported the Domestic Violence Experts Panel recommendation to the Commission:

"That the Commission recommend to the Mayor and Board of Supervisors that of the amount of $181,500 of general fund monies in 1987-88 allocated to the Commission for administration to programs in San Francisco serving victims of domestic violence and their children, that all available general fund monies in this allocation be administered as follows:

Eleven percent (11%) to Asian Women's Legal Assistance/Battered Women's Assistance Program of Donaldina Cameron House;

Fifteen percent (15%) to the Family Violence Project of the San Francisco District Attorney's Office;

Forty-five percent (45%) to La Casa de las Madres;

Twenty-four percent (24%) to Women Organized to Make Abuse Non-existent, Inc. (WOMAN, Inc.)."

She noted that the Panel also recommended that if the actual available amount were different from that requested, that amounts allocated to individual agencies be adjusted proportionately.

Brief discussion followed.

M/S/C Jackson/Christensen that the Commission adopt and approve the recommendations of the Domestic Violence Experts Panel regarding funding allocations for 1987-88 for both the Domestic Violence Program Fund (marriage license fee monies) and general fund monies.

DOMESTIC VIOLENCE COMMITTEE:
Preparations for 1987 "Domestic Violence Awareness Week"
Commissioner Brecka reported that Ms. Smith had reserved City Hall for this display, and that the Committee was continuing to plan. Discussion of plans included conducting a community forum rather than a public hearing on domestic violence. She noted that she expected to have a detailed calendar for the Committee soon so that staff time and other resources could be coordinated with other Commission committees. She also reported that the Victim Services Unit had requested to use and add to the displays as part of its tentative plans to recognize "Victim Services Awareness Week" in April.

She also asked that discussion of a project regarding AIDS be placed on the next Commission meeting agenda.

EQUAL EMPLOYMENT OPPORTUNITY-AFFIRMATIVE ACTION COMMITTEE:
Report on Findings of Committee Members from GAIN Hearing

Commissioner Jackson noted that there had been no meeting of the Committee and there was no report.

LEGISLATION COMMITTEE:
Recommendations for Commission Action on Recently Introduced State Legislation Related to Childcare, Violence Against Women, Health and Education, and Reproductive Rights:

Commissioner Martin reported that the Committee recommended support of the following bills:

° Senate Bill 96: would require all wine, beer and distilled spirits sold in California to include the following warning: "Drinking alcohol during pregnancy can cause low birth weight, miscarriage and birth defects."

° A bill requiring absolute confidentiality protections apply to sexual assault counselors, similar to those protections afforded attorneys, etc.

° Assembly Bill 143 (Molina): would extend minimum goals to each State agency regarding and would establish Statewide goals for State contracts for commodities, services, maintenance, and supplies of 13% for minority-owned business enterprises (MBE's) and 3% for women-owned business enterprises (WBE's).

° Assembly Bill 210 (Bates): would appropriate an unspecified sum to the State Department of Education for augmentation of pre-school education and childcare services.

° Assembly Joint Resolution 1 (Bane): would memorialize the President and Congress to propose to the state an amendment to the Constitution that equality of rights under the law shall not be denied or abridged by the United States on account of sex (Equal Rights Amendment).

° Senate Bill 215 (Watson): would authorize a court, upon a finding that but for the parents' separation or the dissolution of their marriage, a parent would have provided support for the education or training of a child, to order the payment of support for the cost maintenance and education or training of the child after the age of majority as specified. Commissioner Martin noted that this was the same legislation on this matter the Commission had supported last year.

° House Resolution 700 (The Civil Rights Restoration Act): would restore substantial civil rights which existed before the Supreme Court decision in regards Grove City v. Bell. Commissioner Martin noted that there had been many attempts to attach unrelated amendments to this bill to defeat it, including amendments which would restrict reproductive rights.

Commissioner Martin reported that the Committee recommended opposition to:

° Senate Bill 11 (Montoya), Assembly Bill 77 (Wyman), and an Assembly Bill (Eisenberg): would re-cast a previous statute and would authorize a minor to give consent to the furnishing of specified care related to the treatment of pregnancy, and would except abortion as well as sterilization procedures and would provide that an abortion may not be performed on an unemancipated minor unless certain specified procedures are complied with.

° Senate Bill 5 (Deddeh): would change legal definitions of obscenity. Commissioner Martin noted that this bill was essentially the same as the Commission had opposed last year.

Commissioner Sandlin asked that the Commission oppose State block grants which would reduce monies available for family planning services.

M/S/C Brecka/Ogden to adopt the recommendations of the Legislative Committee, and so inform the City's State Legislation Committee and appropriate elected officials.

M/S/C Brecka/Wiles to amend the previous motion to advise the author of Senate Bill 96 that its provisions might be extended to require warning labels applying to all persons, but that this not affect the Commission's support of the bill.

Rape Awareness, Prevention and Education Coalition:
Commissioner Jackson reported that she had met with Nanci Strum of Sexual Trauma Services and Dana Cayce of San Francisco Women Against Rape regarding implementation of the Bay Area Sexual Assault Network (BASAN) database project. She reported that it was their request and her suggestion that the Apple computer related to the project be located at Sexual Trauma Services, in order to satisfy the practical requirements of the project. Ms. Hale noted her agreement. Brief discussion followed.

M/S/C Jackson/Brecka that the Apple computer related to the Bay Area Sexual Assault Network database project be moved to Sexual Trauma Services of the San Francisco Department of Public Health, with the provisions that a Memorandum of Understanding be established between the Commission and Sexual Trauma Services regarding this computer, and that such Memorandum of Understanding not delay the move of the computer.

X. APPROVAL OF COMMISSIONER ABSENCES:

There were none.

XI. OTHER BUSINESS:

There was none.

XI. ADJOURNMENT:

Commissioner Ogden adjourned the meeting.

Respectfully submitted,

Jacquie Hale, Coordinator

/jh

COMMISSION ON THE STATUS OF WOMEN

March 11, 1987

The Agenda of this meeting is missing.

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CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
1095 MARKET STREET, ROOM 409
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MINUTES

Commission Meeting
350 McAllister Street, Room 1200

March 11, 1987
5:30 P.M

I. CALL TO ORDER/ROLL CALL:

Commissioner Louise Ogden called the meeting to order.

COMMISSIONERS PRESENT:	Black, Brecka, Christensen, Huie, Martin, Ogden, Schuman
COMMISSIONERS ABSENT:	Jackson, Sandlin, Wiles
STAFF PRESENT:	Jacquie Hale, Coordinator; Carmen Smith, Representative; Carolyn Hom, Representative; Carolyn McMillan, Intern
OTHERS PRESENT:	Officer Rachel Karp, SFPD Community Services Division; Norm Nickens, Human Rights Commission; Anita Sanchez, Mayor's Office; Suzanne Ludlum, Coalition for a Fair Minimum Wage; Carla Oakley, Bay Area Sexual Harassment Clinic

II. REVIEW OF AGENDA

III. PRESENTATIONS

Suzanne Ludlum, Coalition for a Fair Minimum Wage
Re: Request for Endorsement of Coalition's Efforts

Ms. Ludlum noted that the Coalition had been formed in 1986. Its first efforts focused on organizing testimony to ask the State Industrial Welfare Commission to convene a minimum wage board to consider the current inadequacy of the minimum wage, which it did convene in November 1986. The Coalition then worked to nominate community representatives to that board, to gather information to further support its work to raise the minimum wage, and to broaden its base of support.

Ms. Ludlum recognized the Commission's limited staff, and asked that commissioners lend support to the Coalition from other organizations with which they were affiliated. She asked for the Commission's endorsement of the Coalition's efforts, noting that the Coalition felt the Commission's endorsement was important, as the currently inadequate minimum wage contributed significantly to the further "feminization of poverty." There was brief discussion.

M/S/C Brecka/Black to endorse the efforts of the Coalition for a Fair minimum wage to increase the minimum wage.

IV. PROPOSAL FOR COMMISSION AIDS BLOOD TESTING

There was some discussion on this proposal for commissioners to receive blood tests for Acquired Immune Deficiency Syndrome (AIDS) in order to raise awareness of the issue. Many commissioners expressed their support of the proposal, and agreed that it required more discussion. The matter was referred to the Issues Committee for recommendation to the Commission at its next meeting.

V. DISCUSSION OF WEST COAST WOMEN'S MUSIC FESTIVAL

Commissioner Christensen and Ms. Hale noted that they had been unable to secure any update on this issue, and would report to the next meeting.

VI. REQUEST FOR LETTER OF COMMENDATION TO FORMER COMMISSIONER DEL MARTIN

Commissioner Sue Martin noted that former Commissioner Del Martin had been conferred the degree of Doctor of Arts in Sexology, Honoris Causa by the Institute for Advanced Study of Human Sexuality, and made the following motion.

M/S/C Martin/Christensen to send a letter of commendation to Del Martin regarding her recent receipt of the degree of Doctor of Arts in Sexology, Honoris Causa by the Institute for Advanced Study of Human Sexuality.

VII. COMMISSION POLICY REGARDING RESPONSES FOR REQUESTS FOR COMMISSION ACTION IN SPECIFIC INSTANCES OF ALLEGED DISCRIMINATION

Ms. Hale noted that the Commission had occasionally received such requests over the years, including one recent request. These requests often involved cases not under investigation or litigation, involving cases which the Commission had not investigated. After brief discussion, the matter was referred to the Issues Committee for consideration and recommendation to the Commission.

VIII. FRIENDS OF THE COMMISSION REPORT:

There was brief discussion regarding the Friends' reception at former Commissioner Dru Ramey's home to be held the following evening.

IX. CHAIR'S REPORT

Commissioner Ogden reported that some committee assignments would need to be made, and asked commissioners to call Commissioner Martin or herself with their interests.

She noted that under the Commission's new structure, as Chair of the Commission she would chair the Administrative Committee, and as Vice Chair of the Commission, Commissioner Martin would chair the Commission's new Issues Committee. She announced the appointment of Commissioner Black as Chair of the Commission's Comparable Worth Committee, and noted that she hoped to appoint a new chair for the Sexual Harassment Committee soon. Commissioner Brecka noted that Commissioner Jackson had indicated that she would like to remain a member of the Domestic Violence Experts Panel. Commissioner Martin noted that with her new duties she would be unable to chair the Legislative Committee, and that that Committee would need new leadership soon.

Some discussion followed to choose a new meeting day for the full Commission. Ms. Hale agreed to call absent commissioners regarding their preferences and to report to the next meeting. It was agreed that the next meeting day of the Commission would remain the second Wednesday, April 8, 1987, at 5:30 P.M.

Commissioners Ogden and Martin noted that the Administrative and Issues Committees would meet back-to-back on the same day each month.

Commissioner Ogden then gave an extensive report on the new amendments to the Brown Act governing public meetings. (Please call the Commission office for a copy of this report.)

Commissioner Huie noted that she had recently received a letter from the Mayor reviewing the Commission's 1985-86 MBO performance. Ms. Hale agreed to forward this letter to Commissioner Ogden for review.

X. STAFF REPORT:

Ms. Hale reported that the Commission's annual budget meeting with the Mayor had been scheduled for April 7, 1987 at 11:00 A.M. She reported some progress on the Commission's supplemental appropriation request for salaries monies for 1986-87. After several discussions with the Commission's budget analyst in the Mayor's Office, Emile Durette, she had been informed that he would be discussing the request with Bob Gamble, the Mayor's Office budget director, on the following day. She noted that she had been unable to have a typed monthly budget report available for the meeting, and would send it to commissioners as soon as it was available.

She introduced Carolyn McMillan, who had joined the Commission's staff as a public service intern from San Francisco State University's Political Science Department. She reported that she would attend SFSU's Graduate School of Social Work's orientation/recruitment session for second year graduate students on March 13, 1987.

Ms. Hale reported on correspondence received requesting Commission response:

-- a letter and flyers from the Los Angeles County Commission for Women inviting Region IX commissioners and staff to the National Association of Commissions for Women Region IX Conference April 24-26, 1987;

-- a letter to Ms. Hale from Mary Pittman-Lindeman, Director of Planning, San Francisco Department of Public Health, asking participation in the Women's Health Committee; it was decided to refer this matter to the Health Committee/Issues Committee;

-- a letter from Equal Rights Advocates requesting response to its survey to help prepare a source book on pay equity law; it was decided to refer response to the Commissioner Black for the Comparable Worth Committee;

-- a letter from the National Education Association requesting testimony on Asian and Pacific Islander students and/or employees in education; it was decided to refer this request to other agencies more directly related to this area;

-- a letter from the Friends of the Human Rights Commission requesting nominations for its annual community awards;

M/S/C Christensen/Brecka to authorize the Administrative Committee, on behalf of the Commission, to make recommendations to the Friends of the Human Rights Commission for their community award.

Ms. Hale also reported that a new "open" screening site had been confirmed in San Francisco by the Displaced Homemakers Emergency Loan Project, Catholic Social Services. She noted that she had also been working to secure other "open" sites in other agencies.

XI. COMMITTEE REPORTS:

ADMINISTRATIVE COMMITTEE

Commissioner Ogden noted that the first meeting of the newly formed Committee would be held March 23, 1987, at 6:30 P.M. in the State Building, Room 1200.

DOMESTIC VIOLENCE EXPERTS PANEL AND COMMITTEE:

Commissioner Brecka asked that the following be calendared for the next Commission meeting: 1986-87 funded agencies' evaluations; 1987-88 personal services contracts; preparations for 1987-88 budget requests; and preparations and schedules for 1987 Domestic Violence Awareness Week.

Commissioner Brecka reported that the Commission's recommendations for 1987-88 marriage license fee monies and proposal for general fund support of domestic violence programs would be forwarded to the Mayor's Office the following day. She noted that evaluations of programs funded in 1986-87 would be submitted to the Mayor as drafts prior to the next Commission meeting and the Commission's budget meeting with the Mayor, if necessary.

ISSUES COMMITTEE

Commissioner Martin noted that the first meeting of this new committee would be held March 23, 1987, at 5:30 P.M. in the State Building, Room 1200. She noted that the next meeting of the Administrative Committee would be held immediately after, at 6:30 P.M.

Comparable Worth Committee

No report.

Health Committee

No report.

Pornography Ad Hoc Committee

No report.

Sexual Harassment Committee

Ms. Smith reported that 5,000 copies of the English version of "How To Create A Workplace Free of Sexual Harassment" would be delivered to the Commission office the next day, the Commission's second printing of the handbook. She reported that the Committee's distribution plans for the handbook included requesting a $2.00 donation (plus postage) per copy, and that there would be no complimentary copies distributed. She noted that there would be increased control of distribution of this printing. She also noted that there were already tentative "back orders" for nearly 2,000 copies which would be confirmed soon.

Ms. Smith also reported that preparations of the Cantonese and Spanish versions of the handbook were progressing, with printing scheduled within the month. She noted that she was also continuing to work on obtaining funding for these versions.

M/S/C that a request be made to the Friends of the Commission to reprint the sexual harassment brochure after half of the current copies have been distributed.

M/S/C Martin/Black to send a letter to Vickie Driver thanking her for her work on the Commission and commending her regarding the sexual harassment brochures.

Ms. Hale reported on recent amendments to the San Francisco Administrative Code's Chapter 12B proposed by Supervisor Nancy Walker, which would establish the same prohibitions against sexual harassment in City and County of San Francisco employment to be enforced as regards businesses with contracts with the City and County. She noted that she had attended a hearing of the Human Services Committee of the Board of Supervisors regarding these amendments, which were expected to be passed on final adoption by the Board soon.

EEO-Affirmative Action Committee

Commissioner Huie reported on the proposal of Sexual Harassment Committee member Barry Shapiro to hold an event to celebrate recent U.S. Supreme Court rulings reflecting postively on affirmative action. After brief discussion, the matter was referred to the Issues Committee.

R.A.P.E. Coalition

No report.

LEGISLATIVE COMMITTEE

Commissioner Martin reported that Ms. Smith, Ms. McMillan and she had been working on preparations for the Committee's planned legislative seminar for Northern and Central California commissions on the status of women. She noted that there would be some expenses related to the seminar, including space rental and possible travel expenses. She reported that the tentative date of the seminar would be April 24, 1987, noting that there may be some conflict with the National Association of Commissions for Women Regional Conference held that weekend, of which the Commission had only recently received notice.

M/S/C Brecka/Ogden that the Commission request $600 from the Friends of the Commission for its legislative seminar.

XII. APPROVAL OF COMMISSIONER ABSENCES:

M/S/C Huie/Martin to approve commissioner absences.

XIII. UPCOMING EVENTS/ANNOUNCEMENTS:

Commissioner Black noted that a reception to benefit Women for a Meaningful Summit would be held March 19, 1987.

Commissioner Christensen noted that a Lesbian Agenda Conference would be held this summer.

XI. ADJOURNMENT:

M/S/C Ogden/Martin to adjourn the meeting at 7:10 P.M.

Respectfully submitted,

Jacquie Hale, Coordinator

/jh

CITY AND COUNTY OF SAN FRANCISCO COMMISSION ON THE STATUS OF WOMEN
1095 MARKET STREET, ROOM 409/SAN FRANCISCO, CA 94103/
(415) 558-3653/TDD (415) 558-4901

AGENDA

Commission Meeting
350 McAllister Street, Room 1200

Wednesday, April 8, 1987
5:30 P.M.

I. CALL TO ORDER/ROLL CALL

II. REVIEW OF AGENDA

III. APPROVAL OF MINUTES OF COMMISSION MEETINGS OF JANUARY 13, 1987, FEBRUARY 11, 1987, MARCH 11, 1987

IV. WOMEN AND AIDS

V. WEST COAST WOMEN'S MUSIC FESTIVAL

VI. CHAIR'S REPORT

VII. RE-SCHEDULING OF REGULAR COMMISSION MEETING DATE

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VIII. STAFF REPORT
1986-87 Budget Report and Supplemental Appropriation Request;
1987-88 Budget Request Report; Management By Objectives Report;
Report on Staff Activities; Lesbian/Gay Freedom Day outreach

IX. COMMITTEE EXPENDITURES

X. COMMITTEE REPORTS

ADMINISTRATIVE COMMITTEE
- Brown Act
- Committee Assignments
- Friends of the Commission
- Image: Publicity, Plans
- Personnel Committee: Discussion/Recommendations Re: Budget

DOMESTIC VIOLENCE EXPERTS PANEL AND COMMITTEE:
- Meeting with Mayor;
- 1986-87 Funded Agencies Evaluations Report on 1987-88 Personal Services Contracts;
- Preparations for "Domestic Violence Awareness Week";
- Domestic Violence Committee Meeting of March 18, 1987;
- Domestic Violence Experts Panel Meeting of March 20, 1987

ISSUES COMMITTEE:
- National Association for Commissions for Women Conference

- Comparable Worth Committee

- EEO-Affirmative Action Committee

- Health Committee
  - Representation on Women's Health Consortium

- Sexual Harassment/Committee:
  - Responses to Requests for Commission Action in Specific Instances of Alleged Discrimination;
  - "How To Create A Workplace Free of Sexual Harassment" handbook Publication Progress (English, Spanish and Cantonese versions)
  - Committee Meeting March 17, 1987;

- R.A.P.E. Coalition
  - Coalition Meeting April 3, 1987;
  - Coalition Recommendations/Plans

LEGISLATIVE COMMITTEE:
- Report on Preparations for Legislative Seminar;
- Discussion/Recommendations State Legislation: SB 317; AB 1534; AB 87; MediCal Funding of Abortions

XI. APPROVAL OF COMMISSIONER ABSENCES

XII. UPCOMING EVENTS/ANNOUNCEMENTS

XIII. ADJOURNMENT

/jh

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COMMISSION ON THE STATUS OF WOMEN
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SAN FRANCISCO, CA 94103
(415) 558-3653/TDD (415) 558-4901

MINUTES

Commission Meeting
350 McAllister Street, Room 1200

April 8, 1987
5:30 P.M

I. CALL TO ORDER/ROLL CALL:

Commissioner Louise Ogden called the meeting to order.

COMMISSIONERS PRESENT:	Black, Brecka, Christensen, Martin, Ogden, Sandlin
COMMISSIONERS ABSENT:	Huie, Jackson, Schuman, Wiles
STAFF PRESENT:	Jacquie Hale, Coordinator; Carmen Smith, Representative; Carolyn Hom, Representative; Carolyn McMillan, Intern
OTHERS PRESENT:	Barbara Heller, Senator Milton Marks' Office; Susan Faris, San Francisco League of Women Voters; Cesar Ascarrunz; Belinda Quesada

II. REVIEW OF AGENDA

Commissioner Ogden noted that all items would be heard through and listed under committee reports as much as possible. She noted that the "Women and AIDS" item would be heard under the Issues Committee Report; that discussion of Commission, Administrative Committee, and Issues Committee meeting dates would be heard under the Administrative Committee Report; and that the Friends of the Commission Report would be heard under the Administrative Committee Report. Commissioner Christensen asked that an item be added to the agenda to discuss the recent allegations of sexual assault against a San Francisco Police Department field training officer, under the Issues Committee Report, noting that this item had arisen after the agenda for the meeting had been published.

III. APPROVAL OF THE MINUTES OF COMMISSION MEETINGS OF JANUARY 13, 1987, FEBRUARY 11, 1987, and MARCH 11, 1987:

M/S/C Brecka/Martin to accept the minutes of the Commission meetings of January 13, 1987; February 11, 1987; and March 11, 1987, as presented.

IV. WEST COAST WOMEN'S MUSIC FESTIVAL:

Commissioner Christensen reported that the supporters of this Festival had had difficulties in renting Camp Mather in Yosemite Park for the Festival, had apparently exhausted all administrative remedies and had filed suit against the City. Brief discussion followed.

M/S/C Christensen/Martin to write the Mayor and City Attorney to ask that they intervene in the West Coast Women's Music Festival's dispute with the City and County of San Francisco in order to avoid a costly lawsuit and rectify the injustice done against the Festival.

V. CHAIR'S REPORT:

Commissioner Ogden reported that Commissioner Wiles was not present at the meeting because her husband had recently passed away, and extended the Commission's condolences.

She reported that her name had been listed identifying her as a member of the Commission without her permission on a piece of campaign literature. Brief discussion followed regarding the Commission's policy on this matter. Clarification regarding this policy was referred to the next meeting of the Administrative Committee.

Commissioner Ogden then read a letter to the editor referring to State Senate Bill 377 (McQuorquodale) concerning child custody, after brief discussion, the matter was referred to the Legislative Committee for review and recommendation to the Commission.

VI. STAFF REPORT:

Ms. Hale reported that she had spoken with Holly Fincke of the Women's Building regarding its recent break-in. Ms. Fincke indicated that the Building would like the Commission's support regarding the investigation of the break-in. She noted that she had discussed this matter with Commission Martin, who had suggested Ms. Fincke speak at the next meeting of the Issues Committee, which she had agreed to do.

She noted that she had discussed the handling of Commission mail with Commissioner Ogden. To expedite Commission attention to incoming mail, all relevant incoming mail would be available for review at Commission meetings. Between Commission meetings, the Chair and Coordinator would respond to requests for Commission action as appropriate.

VII. COMMITTEE EXPENDITURES:

Commissioner Ogden noted that this item referred to a report requested by Commissioner Martin to be prepared by Ms. Hale as an aid in planning. Ms. Hale had informed her that the report was not yet completed, and should be ready by the next meeting of the Issues Committee.

VII. COMMITTEE REPORTS:

ADMINISTRATIVE COMMITTEE

Brown Act

Commissioner Ogden reported that further clarification regarding the Brown Act amendments related to public meetings was needed, and that she would request an opinion from the City Attorney's Office.

Committee Assignments

Commissioner Ogden reported the following committee assignments/appointments: Commissioner Christensen as chair of the Legislative Committee; Commissioner Schuman as chair of the Personnel Committee; Commissioner Huie as chair of the Sexual Harassment Committee; Commissioner Black as chair of the Comparable Worth Committee.

She also noted the need to consider re-scheduling a regular meeting day for the full Commission. After brief discussion, it was decided to hold regular Commission meetings on the second Thursday of each month at 5:30 P.M., at the State Building, 350 McAllister Street, Room 1200 (meeting room subject to availability). It was also decided to hold Issues Committee and Administrative Committee meetings on the first Thursday of each month at 5:30 P.M. and 6:30 P.M. respectively, in the same location. It was noted that the next meetings of the Issues and Administrative Committees would remain as scheduled on April 30, 1987, at 5:30 P.M.

Commissioner Ogden noted that Ms. Hale would meet with Commissioner Schuman regarding staffing of the new Issues and Administrative Committees. She noted that all commissioners should attend Issues Committee meetings if possible.

Friends of the Commission

Commissioner Martin noted that the "committee expenditures" (see above) report she had requested should indicate expenditures last year and requests to date for this year from the Friends, detailed by program/committee. Commissioner Ogden noted that this report would be discussed at the next Administrative Committee meeting.

Image: Publicity, Plans

Commissioner Ogden noted that she had presented a plan to the Administrative Committee at its most recent meeting, and would have it typed and distributed. She asked for commissioners' participation in implementing efforts to increase Commission visibility, particularly at City Hall, within the community, and for fundraising purposes. She asked commissioners to call her with their suggestions regarding their own contributions.

Personnel Committee: Discussion/Recommendations Re: Budget

Commissioner Ogden reported that the Commission's supplemental appropriation request had been approved by the Mayor and would be heard by the Board of Supervisors Finance Committee on April 15, 1987.

She also reported on the Commission's annual budget meeting with the Mayor. She noted the Commission's budget issues regarding a requested 10% increase in general fund monies administered to domestic violence agencies and additional monies for printing public education materials had been left unresolved pending a final review of the entire City budget. She reported that the Commission's requests for funds to retain a consultant to train Sexual Harassment Helpline counselors and to add one telephone line had been approved, while the the requested upgrade of the Commission's sole clerical position had been denied. Commissioner Ogden also reported that it appeared that the Commission might face significant budget cuts in 1987-88. Brief discussion followed. Commissioner Ogden asked that Ms. Hale send a copy of the Mayor's staff recommendation to all commissioners. Ms. Hale noted she would confirm the Commission's understanding of the results of this meeting with the Mayor in writing.

DOMESTIC VIOLENCE EXPERTS PANEL AND COMMITTEE:

Meeting With Mayor:

Commissioner Brecka noted that representatives of agencies receiving funds administered by the Commission in 1986-87 were contacting the Mayor's Office regarding continued funding in 1987-88.

1986-87 Funded Agencies Evaluations on 1987-88 Personal Services Contracts:

Commissioner Brecka briefly reviewed copies of the evaluations. She noted that all of the evaluations were very positive. She also noted that she had visited four of the evaluated agencies herself, and had been very impressed with the amount of work produced with limited resources. She noted that the demand for these agencies' services had increased dramatically, especially in the last six months, and that this necessitated turning some clients away.

M/S/C Christensen/Black that the Commission accept the 1986-87 evaluation reports of domestic violence organizations funded through the Commission, as presented by Commissioner Judith Brecka. (Commissioner Martin abstained.)

Domestic Violence Experts Panel Meeting of March 20, 1987/
Domestic Violence Committee Meeting of March 18, 1987/
Preparations for "Domestic Violence Awareness Week":

Commissioner Brecka distributed copies of a timeline for the Experts Panel and Committee, including dates related to 1987 "Domestic Violence Awareness Week" preparations. She reported that the Committee would hold a special public forum/hearing on October 1, 1987, and that other special events were planned for October 13-26, 1987. She noted that the next meeting of the Experts Panel would be April 17, 1987, and the next meeting of the Committee would be April 27, 1987. She also noted that the Committee had many good ideas for this year's public information displays. She stressed that preparations for the Week would require a great deal of staff time, especially from approximately mid-August through the end of October, as well as again in January and February of 1988.

ISSUES COMMITTEE

Commissioner Martin reported that the Issues Committee had held its first meeting on March 26, 1987. Present were Commissioners Black, Brecka, Ogden, Sandlin and herself, Jacquie Hale, Carmen Smith, and Carolyn McMillan of the Commission staff, and Carla Oakley of the Bay Area Sexual Harassment Clinic.

She noted that the Issues Committee would be an internally operating committee, to coordinate the work of the Commission's subject-related committees and other issue oriented work. To facilitate Commission meetings, she asked that committee chairs indicate if action was required under their committee reports prior to, or at the beginning of, Commission meetings.

National Association of Commission for Women Conference:
Commissioner Martin noted that this Regional Conference would be held in Culver City, California April 24-26, 1987. She noted that of the Commission staff, Ms. Hale had indicated her wish to represent the Commission at the Conference, and that the Issues Committee recommended that $100 of Friends funds be approved to partially reimburse her expenses. Since that time, Ms. Hale had indicated that she would not be able to attend. Commissioner Martin asked if commissioners or other staff were interested or able to attend to contact her.

Comparable Worth Committee:
Commissioner Black briefly described current issues concerning the Community Colleges District and the implementation of comparable worth, noting that the District had indicated it did not have the funding to support such implementation.

EEO-Affirmative Action Committee:
Commissioner Martin noted that the Issues Committee had not had the opportunity to calendar a report from this Committee as yet.

Health Committee:
Representation on Women's Health Consortium:
Commissioner Martin reported that Ms. Hale had received an invitation to join the Women's Health Consortium by the San Francisco Department of Public Health, and that the Issues Committee had recommended that Commissioner Sandlin be appointed at the Commission's representative to this Consortium.

M/S/C Martin/Christensen that the Commission officially endorses and requests that Commissioner Gladys Sandlin represent the Commission on the Department of Public Health's Women's Health Consortium.

Sexual Harassment Committee:
Ms. Smith reported that the Committee would meet very soon, noting that Commissioner Huie had recently been re-appointed as chair of the Committee.

Responses to Requests for Commission Action in Specific Instances of Alleged Discrimination:
Commissioner Martin noted that this item was being researched and continued to be under consideration by the Issues Committee.

"How to Create a Workplace Free of Sexual Harassment" Handbook Publication Progress (English, Spanish, and Cantonese Versions):
Ms. Smith reported that she had secured a donation from AT & T through the Friends of the Commission to print a limited number of the Cantonese and Spanish versions of the handbook, "How To Create a Workplace Free of Sexual Harassment." These were expected to be printed by the end of May.

She also reported that a distribution plan for the English version of the handbook would be discussed with the Committee at its next meeting. She noted that suggested donation for single copies of this printing of the English version of the handbook would be $2.00 without postage/$3.00 postage included.

Ms. Smith also noted that she had been working with Vickie Macklin, Training Officer in the Equal Employment Opportunity Unit of the Civil Service Commission, in approaching City departments regarding the handbook, and hoped to further plan for and implement this portion of the handbook's distribution soon. Commissioner Black offered to coordinate contacts with the San Francisco Unified School District regarding the handbook.

R.A.P.E. Coalition

Coalition Meeting April 3, 1987/Coalition Recommendation/Plans:
Commmissioner Martin noted that she had attended this meeting of the Coalition, and that it was continuing to consider its plans for the coming year, which it planned to finalize soon.

Commissioner Christensen noted recent personnel changes in the Police Department's Sex Crimes Unit which would significantly reduce the number of female inspectors in this Unit. Brief discussion followed.

M/S/C Martin/Brecka that the Commission send a letter to Police Chief Jordan regarding the critical need for a female investigator to be assigned as soon as possible to the Sexual Assault Detail.

Commissioner Martin noted that the question of non-commissioner committee co-chairs had been discussed at the Coalition's April 3rd meeting. She noted that as it had been approved by the Coalition's chair, there was a committee member interested in assuming this responsibility, and precedent within the Commission, the Issues Committee recommended approval; there were no objections.

She also noted that there had been some question regarding the use of the name "committee" under the Commission's new structure. She noted that the Issues Committee recommended that all committees retain the name of "committee" (as opposed to "subcommittee"), while responding to the coordination of all appropriate committees' activities through the Issues Committee; there were no objections.

Women and AIDS:
Commissioner Ogden reported on her research regarding the earlier proposal for commissioners to be tested for exposure to AIDS. After brief discussion, she asked that the matter be placed on the next Issues Committee meeting agenda under the Health Committee.

ALLEGATIONS OF SEXUAL ASSAULT WITHIN POLICE DEPARTMENT:
Commissioner Christensen initiated discussion regarding a recent case involving a female police recruit and a male field training officer.

M/S/C Martin/Brecka that the Commission request a meeting with the Chief of Police to discuss: (a) sexual harassment; (b) allegations of rape in the San Francisco Police Department; (c) a letter of complaint from a constituent; and (d) concern over the Women's Building break-in.

M/S/C Black/Sandlin that the Commission write a letter to the District Attorney regarding concern over the lack of charges in the case of alleged San Francisco Police Department rape. (Commissioner Martin abstained.)

LEGISLATIVE COMMITTEE:

Report on Preparations for Legislative Seminar:
Commissioner Christensen reported that the Commission's First Annual Northern and Central California COSW Legislative Seminar would be held on Friday, May 29, 1987, 10:30 A.M. to 4:30 P.M. at the Firehouse in Ft. Mason Center. She noted that as there was some overlap between the Seminar and the National Organization for Women's State Conference, activities at both events were being coordinated.

Discussion/Recommendations on State Legislation:
Commissioner Christensen reported on the following state legislation. She noted the Legislative Committee's recommendations

To oppose:

State Senate Bill 317: This bill would increase the amount collected from each marriage license fee for a special fund used to support local domestic violence programs by $6.00.

State Assembly Bill 87: (AIDS education/testing/high schools)

Assembly Bill 67: restricts an unemancipated minor's ability to get an abortion without parental consent; similar to Senate Bill 11 and Assembly Bill 77, except that the minor must prove maturity through Child Protective Services, rather than through the courts.

Assembly Bill 1520: would reduce the standards of subsidized childcare centers to the standards applied to non-subsidized centers.

Senate Bill 1004 and Senate Bill 1007: requires mandatory AIDS testing of convicted prostitutes; also adds an additional three years to the sentence of felony sex crime offenders if perpetrator knew of AIDS-positive condition.

Senate Bill 1001: makes an AIDS test a mandatory requirement to receive a marriage license.

Senate Bill 1003: makes doctors legally responsible for testing their pregnant patients for the AIDS virus.

To support:

Assembly Bill 210: would appropriate an unspecified sum to the State Department of Education for augmentation of pre-school education and childcare services to help off-set cost of living increases not currently provided for.

Assembly Bill 2619: similar to Assembly Bill 210, will appropriate money to cover the increase in cost of living for childcare centers affiliated with the public schools; applies specifically to grades K-12.

Senate Bill 329: would require sheriffs and chiefs of police to keep records on all crimes against health clinics.

Senate Bill 185: would require clinics to be licensed to provide pregnancy testing.

Assembly Bill 2044: would allow the relationship between rape counselor and victim to be considered privileged and confidential; testimony could not be required of the counselor without the victim's permission.

M/S/C Martin/Sandlin that the Commission accept the Legislative Committee report (tabling Senate Bill 185 and Senate Bill 317).

VIII. APPROVAL OF COMMISSIONER ABSENCES:

M/S/C Christensen/Sandlin that Commissioner Lorraine Wiles, Commissioner Isabel Huie, and Commissioner Jo Schuman be excused from the April 8, 1987 Commission meeting, per their requests.

IX. UPCOMING EVENTS/ANNOUNCEMENTS

X. ADJOURNMENT:

Commissioner Ogden adjourned the meeting was adjourned at 7:45 P.M.

Respectfully submitted,

Jacquie Hale, Coordinator

/jh

CITY AND COUNTY OF SAN FRANCISCO COMMISSION ON THE STATUS OF WOMEN
1095 MARKET STREET, ROOM 409/SAN FRANCISCO, CA 94103/
(415) 558-3653/TDD (415) 558-4901

AGENDA

Commission Meeting
350 McAllister Street, Room 1200

Thursday, May 14, 1987
5:30 P.M.

I. CALL TO ORDER/ROLL CALL
II. REVIEW OF AGENDA
III. APPROVAL OF MINUTES OF COMMISSION MEETINGS OF APRIL 8, 1987

IV. PRESENTATIONS:
Dr. Robert Lee, Dean of International Student Studies, Heald College
-- Institute of Technology, Re: Women in Computer Technology

V. WEST COAST WOMEN'S MUSIC FESTIVAL

VI. CHAIR'S REPORT
Testimony Re: After School Programs
1987-88 Management By Objectives (MBO) Plan

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VIII. STAFF REPORT
1986-87 Budget Report and Supplemental Appropriation Request; 1987-88 Budget Request Report; Report on Press Conference with Pennie Alarcon; Report on Staff Activities; Lesbian/Gay Freedom Day Information Table

X. COMMITTEE REPORTS

ADMINISTRATIVE COMMITTEE
  Administration: Commissioner Commission Meetings Absences Policy
  Friends of the Commission: Fundraising
  Image
  Personnel Committee: Report on Meeting of May 13, 1987

DOMESTIC VIOLENCE EXPERTS PANEL AND COMMITTEE:
  Meeting with Mayor's Office Staff re: Agencies' Funding
  Domestic Violence Experts Panel Meeting of April 17, 1987
  Announcement Re: Annual Dinner Meeting; Membership Recruitment;
  Domestic Violence Committee Meeting of April 22, 1987;
  Preparations for "Domestic Violence Awareness Week";

ISSUES COMMITTEE:
  Report/Recommendations Re: Meeting with Police Chief Jordan

  Comparable Worth Committee
    Report/Recommendation Re: Unified School District Budget
    Report/Recommendation Re: Community Colleges District and Testimony at Hearing May 19, 1987

  EEO-Affirmative Action Committee

  Health Committee
    Women & AIDS;
    Blood Drive & AZT:
    U.S. House Res. 925/U.S. Senate 249: Family Medical Leave Act;
    Report on Women's Health Consortium

  Sexual Harassment/Committee:
    "How To Create A Workplace Free of Sexual Harassment" Report

  R.A.P.E. Coalition
    Coalition Meeting May 1, 1987;
    Coalition Recommendations/Plans;
    Discussion/Presentation of "Survivor Support" Pilot Videotape: Coalition members Wendy Blair and Jacy Cohen
    Recommendation to Commend City Officials' Actions Re: Preventing the Parole of Larry Singleton to San Francisco

LEGISLATIVE COMMITTEE:
  Report on Preparations for Legislative Seminar;
  Recommendations Re: State Legislation: SB 377; AB 1002; AB 1559;
  State Franchise Tax Board Ordinance Re: Discrimination in Private Clubs

XI. APPROVAL OF COMMISSIONER ABSENCES
XII. UPCOMING EVENTS/ANNOUNCEMENTS
XIII. ADJOURNMENT
/jh

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CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
1095 MARKET STREET, ROOM 409
SAN FRANCISCO, CA 94103
(415) 558-3653/TDD (415) 558-4901

MINUTES

Commission Meeting
350 McAllister Street, Room 1200

May 14, 1987
5:30 P.M

I. CALL TO ORDER/ROLL CALL:

Commissioner Louise Ogden called the meeting to order.

COMMISSIONERS PRESENT:	Black, Brecka, Christensen, Jackson, Ogden, Sandlin
COMMISSIONERS ABSENT:	Huie, Martin, Schuman, Wiles
STAFF PRESENT:	Jacquie Hale, Coordinator; Carolyn McMillan, Intern
OTHERS PRESENT:	Dr. Robert Lee, Heald Institute of Technology; Jacy Cohen and Wendy Blair, COSW Rape Awareness, Prevention, and Education Coalition; Susan Faris, San Francisco League of Women Voters; Lilly Berry; Jennifer Hamilton

II. REVIEW OF AGENDA

Commissioner Ogden noted that the presentation from Rape Awareness, Prevention and Education Coalition members Jacy Cohen and Wendy Blair would be heard after the presentation from Dr. Lee of Heald Institute of Technology.

III. APPROVAL OF THE MINUTES OF COMMISSION MEETING OF APRIL 8, 1987

Review of these minutes was tabled to Commission meeting of June 11, 1987.

IV. PRESENTATIONS:

Dr. Robert Lee, Dean of International Student Studies, Heald College -- Institute of Technology, Re: Women in Computer Technology:

Dr. Lee discussed his concern with the low number of women entering the field of computer technology. He recommended that: (1) that the Commission alert women to career options and opportunities in computer/electronics; (2) that the Commission coordinate its planning with the Private Industry Council to seek ways and means for enabling women to exercise their career options in computer electronics and assist in job placement; and (3) that the Commission review the training programs of accredited institutions in the computer/electronics field and make known its findings. Brief discussion followed.

Discussion/Presentation of "Survivor Support" Pilot Videotape; Coalition Members Wendy Blair and Jacy Cohen:

Ms. Cohen and Ms. Blair presented a brief program description and budget outline and showed the pilot videotape. They also outlined a brief history of the progress of the project, intended to produce and distribute a full-length videotape to be used to train professional counselors in how to counsel sexual assault victims. As the Commission would be discussing its finalized plans for 1987-88 soon, they requested information from the Commission as to its plans for the project, and the support of at least one member of the Commission and the Friends of the Commission board of directors for the project.

Commissioner Christensen noted the Commission's previous commitment to assist in raising funds for the videotape. She also noted that the budget outline presented indicated a minimum cost for the completion of the videotape, including grant monies already received and excluding costs for the planned accompanying study guide, would be approximately $2,500. More discussion followed.

V. WEST COAST WOMEN'S MUSIC FESTIVAL:

Commissioner Christensen noted she had no new information.

VI. CHAIR'S REPORT:

Commissioner Ogden noted that the Commission had been requested to testify in support of after school programs before the Board of Supervisors Human Services Committee on June 4, 1987 by Coleman Advocates for Children and Youth.

VII. STAFF REPORT:

Ms. Hale reported that the Commission's supplemental appropriation request for 1986-87 salaries monies had been approved by the Board of Supervisors. She thanked Commissioner Ogden and Supervisor Molinari, sponsor of the request's authorizing legislation, for their support of the request.

She reported that the Commission's 1987-88 budget request had been finalized by the Mayor's Office and would be heard before the Board of Supervisors Finance Committee on June 18, 1987. She thanked Commissioners Ogden, Brecka, and Christensen for their help in facilitating the request. She noted that she had been attempting to follow up on the finalized request with the Mayor's Office prior to its submission to the Board.

She also reported that she had represented the Commission at the April 14, 1987 luncheon benefit for Alumnae Resources as the guest of Chevron U.S.A., Inc., and expressed her thanks to Chevron.

She noted that copies of the Commission's 1986-87 Management By Objectives (MBO) plan were included in commissioners' meeting packets for review in finalizing the Commission's 1987-88 MBO plan.

VII. COMMITTEE REPORTS:

ADMINISTRATIVE COMMITTEE

Administration: Commissioner Commission Meetings Absences Policy

Commissioner Ogden noted that this item continued to be under consideration by the Administrative Committee.

She noted that the next meeting of the Administrative Committee would be on June 4, 1987, and that the Committee would review the Commission's current Management By Objectives (MBO) plan at that meeting for recommendation of revisions to the full Commission. She noted that the plan was in need of significant revisions for 1987-88, and that she would also contact each committee chair to discuss their committee's respective plans, budgets and timelines for 1987-88.

Friends of the Commission: Fundraising
Commissioner Ogden noted that she would contact the Friends to discuss her ideas regarding a fundraising event.

Image
There was some discussion regarding possible outreach events.

Personnel Committee: Report on Meeting of May 13, 1987
Commissioner Ogden reported that Commissioner Schuman was researching a possible move of the Commission office to the Women's Building.

She noted that all new business was to begin at the committee level for report to the full Commission.

She noted that she had been drafting many letters to follow up on Commission actions, further noting that commissioners should draft letters to follow up on actions they had proposed.

She noted that Ms. Hale had outlined staff assignments and other personnel matters at the Personnel Committee's May 13, 1987 meeting. Present were: Commissioner Ogden, Commissioner Schuman, Commissioner Brecka, and Ms. Hale.

DOMESTIC VIOLENCE EXPERTS PANEL AND COMMITTEE:
Meeting With Mayor's Office Staff Re: Agencies' Funding:
Domestic Violence Experts Panel Meeting of April 17, 1987
Announcement Re: Annual Dinner Meeting; Membership Recruitment;
Domestic Violence Committee Meeting of April 22, 1987;
Preparations for "Domestic Violence Awareness Week"
In Commissioner Brecka's absence, Ms. Hale reported that Ms. Hom was working with Commissioner Brecka to develop contracts for the 1987-88 funding cycle. She also reported that preparations for 1987 "Domestic Violence Awareness Week" were progressing well, and that drafts for public information displays for exhibit in City Hall were being submitted.

ISSUES COMMITTEE

Report/Recommendations Re: Meeting With Police Chief Jordan
Commissioner Jackson presented recommendations forwarded by San Francisco Women Against Rape pursuant to this meeting. Some discussion followed. Commissioner Ogden agreed to draft a letter to the District Attorney urging the prosecution of sexual assault charges.

Comparable Worth Committee:
REPORT/RECOMMENDATION RE: UNIFIED SCHOOL DISTRICT BUDGET:
Commissioner Black reported that there had been very good attendance at a rally in Sacramento in support of this budget, and called attention to a copy of a sample letter supporting the budget distributed by staff.

EEO-Affirmative Action Committee
Report tabled to Commission meeting of June 11, 1987.

Health Committee;
WOMEN & AIDS; BLOOD DRIVE & AZT: U.S. HOUSE RES. 925/U.S. SENATE 249: FAMILY MEDICAL LEAVE ACT; REPORT ON WOMEN'S HEALTH CONSORTIUM:
Report tabled to Commission meeting of June 11, 1987.

Sexual Harassment Committee
"HOW TO CREATE A WORKPLACE FREE OF SEXUAL HARASSMENT" PROGRESS REPORT:
Report tabled to Commission meeting of June 11, 1987.

R.A.P.E. Coalition
RECOMMENDATION TO COMMEND CITY OFFICIALS' ACTIONS RE: PREVENTING THE PAROLE OF LARRY SINGLETON TO SAN FRANCISCO:

M/S/C Jackson/Christensen to accept the Issues Committee recommendation that the Commission commend those City officials whose actions are preventing the parole of Larry Singleton to San Francisco.

COALITION MEETING MAY 1, 1987; COALITION RECOMMENDATION/PLANS:
Report tabled to Commission meeting of June 11, 1987.

LEGISLATIVE COMMITTEE:

Report on Preparations for Legislative Seminar:
Commissioner Christensen reported that preparations for the Commission's "FIRST ANNUAL LEGISLATIVE SEMINAR FOR NORTHERN AND CENTRAL CALIFORNIA COMMISSIONS ON THE STATUS OF WOMEN" were progressing very well, and that the seminar promised to be very successful. She noted that State Senator Diane Watson would deliver the seminar's keynote address, and that discussion panels on effecting legislation, childcare and other economic issues, violence against women, health and education, and reproductive rights were planned. She noted that Ms. Smith, Ms. McMillan and she had been working on preparations for the seminar, also noting that she would be working on media publicity for the event.

Discussion/Recommendations on State Legislation:
Commissioner Christensen reported on the following state legislation, noting the Legislative Committee's recommendations:

State Senate Bill 377: re: consideration of domestic violence in child custody cases; recommendation: to support.

Assembly Bill 1002: re: restraining orders; recommendation: to support.

Assembly Bill 1559: re: judges and emergency protective orders; recommendation: to table.

M/S/C Sandlin/Black to accept the Legislation Committee report: to support Senate Bill 377 and Assembly Bill 1002; to table Assembly Bill 1559; and to refer Senate Bill 317 to the Domestic Violence Committee for clarification and education to Legislative Committee before bringing it to the Commission.

VIII. APPROVAL OF COMMISSIONER ABSENCES:

M/S/C Christensen/Black to approve commissioners' absences.

IX. UPCOMING EVENTS/ANNOUNCEMENTS

Commissioner Christensen announced that a lesbian agenda conference would be held on September 18-19, 1987, and that open organizing meetings for the conference were being held each Wednesday evening at 6:00 P.M. in the Women's Building.

X. ADJOURNMENT:

Commissioner Ogden adjourned the meeting was adjourned at 7:40 P.M.

Respectfully submitted,

Jacquie Hale, Coordinator

/jh

COMMISSION ON THE STATUS OF WOMEN

June 11, 1987

The Agenda of this meeting is missing.

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CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
1095 MARKET STREET, ROOM 409
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(415) 558-3653/TDD (415) 558-4901

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MINUTES

Commission Meeting
350 McAllister Street, Room 1200

June 11, 1987
5:30 P.M

I. CALL TO ORDER/ROLL CALL:
Commissioner Louise Ogden called the meeting to order.

COMMISSIONERS PRESENT:	Black, Brecka, Huie, Martin, Jackson, Ogden, Sandlin, Schuman, Wiles
COMMISSIONERS ABSENT:	Christensen
STAFF PRESENT:	Jacquie Hale, Coordinator; Carolyn McMillan, Intern
OTHERS PRESENT:	Anita Sanchez, Mayor's Office; Dana Cayce, S.F. Women Against Rape and Member, COSW Rape Awareness, Prevention and Education Coalition; Carol Kingsley, S.F. Women Lawyer's Alliance

II. REVIEW OF AGENDA
Under "Committee Reports," it was agreed to hear the Domestic Violence Experts Panel and Committee Report and Sexual Harassment/Committee Reports first.

III. APPROVAL OF THE MINUTES OF COMMISSION MEETING OF APRIL 8 & MAY 14, 1987

M/S/C Brecka/Black to approve the minutes of the Commission meetings of April 8 and May 14, 1987 as presented.

IV. PRESENTATIONS:
Jackie Sufie, Retail Clerks Union
Ms. Hale reported that she had been unable to reach Ms. Sufie to schedule her requested presentation.

V. CHAIR'S REPORT:
1987-88 Management By Objectives Plan:
Commissioner Ogden noted that commissioners had received copies of the Commission's 1986-87 Management By Objectives (MBO) plan. She noted that Ms. Hale would call commissioners to discuss their proposed MBO plans for 1987-88, and then draft a revised plan for discussion at the next Administrative Committee meeting, July 2, 1987. Commissioner Martin also noted that commissioners should designate their first and second level priorities when developing their proposed plans.

Commissioner Ogden welcomed Anita Sanchez of the Mayor's Office and Carol Kingsley of the San Francisco Women Lawyer's Alliance. Ms. Kingsley explained that she would be serving as the Alliance's observer at the Commission's meetings.

VI. STAFF REPORT:

1986-87 Finance Committee Budget Hearings:
Ms. Hale reported that these hearings were scheduled for June 18, 1987, at 1:30 P.M., and that she would be coordinating preparations for the hearings with Commissioners Ogden and Brecka.

Lesbian/Gay Freedom Day Information Table:
Ms. Hale reported that the Commission would be sharing information table space at the Day's festival in Civic Center with the Human Rights Commission, and asked for additional volunteers to help staff the table.

VII. COMMITTEE REPORTS:

DOMESTIC VIOLENCE EXPERTS PANEL AND COMMITTEE:

Domestic Violence Experts Panel Annual Meeting, Membership Recruitment; Domestic Violence Committee Preparations for "Domestic Violence Awareness Week"
Commissioner Brecka reported that the Commission's personal services contracts for 1987-88 had been completed and approved by the Civil Service Commission, to be signed shortly. She reported that Violet Chu and Tricia Foster had joined the Domestic Violence Experts Panel. She noted that her annual dinner meeting for the Panel and funded agencies/Committee would be held on June 29, 1987, at 6:00 P.M.

Commissioner Brecka reported that preparations were progressing for Domestic Violence Awareness Week, and that this year Men Overcoming Violence (MOVE) and Community United Against Violence would also participate in the public education displays. She reported that the Committee's next meeting would be July 21, 1987.

Commissioner Martin reported that Ms. Hale had agreed to work on securing sponsors for the displays over the next four months.

ISSUES COMMITTEE:

Sexual Harassment Committee
"HOW TO CREATE A WORKPLACE FREE OF SEXUAL HARASSMENT" REPORT:
Commissioner Huie noted copies of the Chinese version of the handbook included in commissioners' meeting packets.

She reported that Vickie Macklin, Training Officer with the Equal Employment Opportunity Unit of the Civil Service Commission, and Carmen Smith, COSW Representative, would continue working together as the Committee began to focus on targeted City departments.

ADMINISTRATIVE COMMITTEE

Administration: Commissioner Commission Meetings Absences Policy
Commissioner Martin led discussion on a draft of this revised policy recommended by the Administrative Committee.

M/S/C Brecka/Martin to approve the commissioner-Commission meetings attendance policy as recommended by the Administrative Committee (please contact the Commission office for a copy of this policy).

(3) that the Police Department hire a sexual harassment consultant to conduct a confidential study of the Department regarding sexual harassment and the treatment of female officers, and that this study include recommendations and be performed in cooperation with the Professionalism Committee;

(4) that the Department utilize exempt waivers, temporary appointment of patrol officers, and encouragement of women to take the inspectors' examination to increase the number of female inspectors within the Police Department, in particular within the Sex Crimes Detail;

(5) that a lesbian woman be appointed to the Community Relations Division of the Department;

(6) that the Commission accept Chief Jordan's invitation to join the Police Practices Coalition; that Commissioner Ogden serve as the Commission's representative to that group; and that Commissioner Martin serve as the Commission's alternate representative, with the support of Commissioners Brecka and Jackson; and

(7) that a specialized domestic violence investigation unit/subunit be developed within the Police Department's General Works Detail.

EEO-Affirmative Action Committee
REPORT ON GAIN:
Commissioner Martin noted that the Administrative Committee had heard excellent presentations on GAIN (Greater Avenues for Independence) at its June 4th meeting from Ken Thorland, GAIN Coordinator for the Department of Social Services, and Barbara Nabors-Glass of the Income Rights Project. Brief discussion followed.

M/S/C Martin/Jackson that that the Commission write the Department of Social Services to urge it to inform all AFDC recipients of its upcoming hearings on GAIN, and that the Commission publish a summary of its own public hearing on GAIN, requesting that the Friends hire Ms. K Kaufmann to summarize the Commission's hearing transcript.

R.A.P.E. Coalition
SEXUAL VIOLENCE AWARENESS MONTH DISPLAYS AND EDUCATION DAY:
Commissioner Jackson led discussion of the RAPE Coalition's proposal for a special public education day on sexual assault in recognition of "Sexual Violence Awareness Month" in October.

M/S/C Jackson/Black to request that the Friends allot $500 to develop and prepare special public education program on sexual assault in conjunction with "Sexual Violence Awareness Month."

M/S/C Jackson/Black that the Rape Awareness, Prevention and Education Coalition's informational panels on sexual assault for "Sexual Violence Awareness Month" be included in the Commission's overall public information display on domestic violence and sexual assault for "Domestic Violence Awareness" and "Sexual Violence Awareness" programs in October 1987.

Administration: Commissioner Endorsements Policy:
After some discussion, it was decided to amend the current policy so that commissioners may use their title of "commissioner," without any affiliation with the Commission indicated, in endorsing candidates for public office.

Commissioner Martin noted that commissioners had been provided with copies of a draft version of revised Commission rules and regulations and of the Commission's founding ordinance as amended for their review prior to discussions on both at the next meeting of the Administrative Committee on July 2, 1987.

Friends of the Commission: Reception Plans & Fundraising
Ms. Hale reported that as they had previously discussed, and as had been suggested by Commissioner Ogden, the Friends had tentatively decided to hold a smaller reception in a donated private home with a primary emphasis on raising funds, possibly sometime in November.

Commissioner Sandlin asked whether any scholarships would be available. After brief discussion, Ms. Hale suggested that the Commission recommend to the Friends that each commissioner be enabled to appoint one person to attend the reception on scholarship.

Ms. Hale also noted copies of the Friends' treasurer's report included in commissioners' meeting packets.

Image
This report was tabled to the Commission meeting of July 8, 1987.

Personnel Committee: Report on Proposed Office Move
Ms. Hale reported that Commissioner Schuman had researched this new proposal, and that it would be further researched and discussed again at the next meeting of the Administrative Committee on July 2, 1987.

ISSUES COMMITTEE (cont.)
Report/Recommendations Re: Police Department

M/S/C Black/Sandlin to accept the Administrative Committee's recommendations regarding follow-up actions to the Commission's meetings with the Police Department, as amended:

(1) that an independent investigator be utilized in conjunction with any any internal investigations of alleged sexual assault or sexual harassment cases involving police officers and/or other Police Department personnel;

(2) that the Commission review and make recommendations to Deputy Chief Guarnet on a proposed special order related to sexual harassment, and that the Commission recommend consultants to provide sexual harassment training to the deputy chiefs;

DISCUSSION OF "SURVIVOR SUPPORT" PILOT VIDEOTAPE
After some discussion, it was decided that Commissioner Jackson, three members of the Rape Awareness, Prevention and Education Coalition, and a member of the Friends board of directors would work on securing funding for the full-length version of this videotape, intended to provide in-service training for professional counselors on how to counsel sexual assault survivors. It was agreed that these efforts would be carried out only until March 1988.

Health Committee;
REPORT ON WOMEN'S HEALTH CONSORTIUM/FORUM:

M/S/C Martin/Black that Commissioners Sandlin and Jackson testify on behalf of the Commission at the Health Commission's hearings on women's health issues on June 16, 1987.

Commissioner Martin suggested that written testimony also be submitted outlining the Commission's positions on various women's health issues, including sexual assault, domestic violence, AIDS, low-income women, the treatment of women as employees and patients in the traditional medical services delivery system, and the need for a director of women's health within the Department of Public Health, with sufficient resources to be effective.

Commissioner Sandlin noted that she was continuing to participate in the Bay Area Health Task Force, which was investigating issues related to uninsured and under-insured people needing health care. Commissioner Jackson noted that she had become involved in a group targeting Black and Hispanic communities with AIDS education.

WOMEN & AIDS; BLOOD DRIVE & AZT; U.S. HOUSE RES. 925/U.S. SENATE 249:
FAMILY MEDICAL LEAVE ACT;
These reports were tabled until the meeting of July 8, 1987.

Comparable Worth Committee:
REPORT/RECOMMENDATION RE: UNIFIED SCHOOL DISTRICT BUDGET:
Commissioner Black requested support in urging the School District to implement comparable worth. Commissioner Ogden agreed to testify at the next meeting of the School Board and to draft a letter urging the same.

REPORT/RECOMMENDATION RE: COMMUNITY COLLEGES DISTRICT AND TESTIMONY AT HEARING MAY 19, 1987
Commissioner Black reported that Commissioner Ogden and she had testified at this hearing to urge the Community Colleges District to implement comparable worth.

LEGISLATIVE COMMITTEE:
Report on Legislative Seminar; Recommendations on State Legislation
State Franchise Tax Board ordinance Re: Discrimination in Private Clubs;
Report on City and County After School Programs:
This report was tabled to the meeting of July 8, 1987.

VIII. APPROVAL OF COMMISSIONER ABSENCES:

M/S/C Brecka/Black to approve in advance Commissioner Carletta Jackson's absence from the July 8, 1987 Commission meeting.

IX. UPCOMING EVENTS/ANNOUNCEMENTS

There were none.

X. ADJOURNMENT:

Commissioner Ogden adjourned the meeting at 7:45 P.M.

Respectfully submitted,

Jacquie Hale, Coordinator

/jh

* *

The next meeting of the Commission on the Status of Women will be held
Thursday, July 8, 1987, 5:30 P.M.
Old State Building, 350 McAllister Street, Room 1200

Please call the Commission office (415) 558-3653 for more information.

* *

CITY AND COUNTY OF SAN FRANCISCO COMMISSION ON THE STATUS OF WOMEN
1095 MARKET STREET, ROOM 409/SAN FRANCISCO, CA 94103
(415) 558-3653/TDD (415) 558-4901

AGENDA

Commission Meeting
350 McAllister Street, Room 1200

Thursday, July 9, 1987
5:30 P.M.

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I. CALL TO ORDER/ROLL CALL

II. REVIEW OF AGENDA

III. APPROVAL OF MINUTES OF COMMISSION MEETINGS OF JUNE 11, 1987

IV. PRESENTATIONS

V. CHAIR'S REPORT

VI. STAFF REPORT
1986-87 Finance Committee Budget Hearings; Report on Staff Activities

VII. COMMITTEE REPORTS:

ISSUES COMMITTEE:
- EEO-Affirmative Action Committee
  - Report/Recommendations on GAIN

- Recommendation Re: Commendation of First Female Graduate of (Law Enforcement) Command College

- Comparable Worth Committee
  - Report/Recommendation Re: Unified School District and Community Colleges District Budgets

- Discussion of Support Re: SEIU Committee on Political Education Dinner

- Recommendation Re: Federal AIDS Commission Appointments;

- Health Committee
  - Women & AIDS; Blood Drive & AZT;
  - U.S. House Res. 925/U.S. Senate 249: Family Medical Leave Act;
  - Report on Women's Health Consortium/Forum

- Sexual Harassment/Committee:
  - "How To Create A Workplace Free of Sexual Harassment" Report

- R.A.P.E. Coalition
  - Report Re: Preparations for "Sexual Violence Awareness Month"

ADMINISTRATIVE COMMITTEE
- Administration: 1987-88 Management By Objectives (MBO) Plan
- Friends of the Commission: Reception Plans & Fundraising
- Image
- Personnel Committee

DOMESTIC VIOLENCE EXPERTS PANEL AND COMMITTEE:
- Domestic Violence Experts Panel Annual Meeting;
- Domestic Violence Committee Preparations for "Domestic Violence Awareness Week";

LEGISLATIVE COMMITTEE:
- State Franchise Tax Board Ordinance Re: Discrimination in Private Clubs

VIII. COMMISSIONER ABSENCES

IX. UPCOMING EVENTS/ANNOUNCEMENTS

X. ADJOURNMENT

/jh

COMMISSION ON THE STATUS OF WOMEN

July 9, 1987

The Minutes of this meeting are missing.

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COMMISSION ON THE STATUS OF WOMEN

August 13, 1987

The Agenda and Minutes of this meeting are missing.

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CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
1095 MARKET STREET, ROOM 409
SAN FRANCISCO, CA 94103
(415) 558-3653/TDD (415) 558-4901

AGENDA

Commission Meeting
350 McAllister Street, Room 1202

Thursday, October 8, 1987
5:30 P.M.

I. CALL TO ORDER/ROLL CALL

II. REVIEW OF AGENDA

III. APPROVAL OF MINUTES OF COMMISSION MEETINGS OF JULY 9 & AUGUST 13, 1987

IV. PRESENTATIONS

Ann Meredith Re: Request for Commission to Co-sponsor Women and AIDS Photo Exhibit

V. CHAIR'S REPORT

VI. STAFF REPORT
Budget Report; Review of Calendar, Programs Budget; Update on Staff Activities

VII. DISCUSSION/ACTION RE: CHANGING COMMISSION MEETING DAY/TIME

VIII. COMMITTEE REPORTS:

ISSUES COMMITTEE:

EEO-Affirmative Action Committee
Update/Recommendations for Action Re: GAIN;
Board of Supervisors Human Services Committee Meeting

Request for Letter of Support for Income Rights Project

Comparable Worth Committee
Report/Recommendations Re: Pay Equity and City Budget

Health Committee
Blood Drive;
Health Commission Hearings Follow-up

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Sexual Harassment/Committee
Update on Committee Activities

R.A.P.E. Coalition
"Sexual Violence Awareness Month" October 1987:
News Conference and Public Information Exhibit

Report/Recommendation Re: Yoshi-Scarborough Case

DOMESTIC VIOLENCE EXPERTS PANEL AND COMMITTEE:
"Domestic Violence Awareness Month" October 1987:
News Conference and Public Information Exhibit;
Community Forum on Domestic Violence

ADMINISTRATIVE COMMITTEE
Administration:
1987-88 Management By Objectives (MBO) Program Performance Assessment Report;
Friends of the Commission: Reception Plans & Fundraising
Personnel Committee: Budget Concerns/Recommendations for Action;

LEGISLATIVE COMMITTEE
Update on Committee Activities

IX. APPROVAL OF FRIENDS BUDGET EXPENDITURES PLANNED FOR OCTOBER 8-November 13, 1987

X. COMMISSIONER ABSENCES

XI. UPCOMING EVENTS/ANNOUNCEMENTS

XII. ADJOURNMENT

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CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
1095 MARKET STREET, ROOM 409
SAN FRANCISCO, CA 94103
(415) 558-3653/TDD (415) 558-4901

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MINUTES

Commission Meeting
350 McAllister Street, Room 1202

October 8, 1987
5:30 P.M.

I. CALL TO ORDER/ROLL CALL:

Commissioner Louise Ogden called the meeting to order.

COMMISSIONERS PRESENT:	Black, Brecka, Christensen, Huie, Ogden, Strum, Wiles
COMMISSIONERS ABSENT:	Jackson, Martin, Sandlin, Schuman
STAFF PRESENT:	Jacquie Hale, Coordinator; Carmen Smith, Representative
OTHERS PRESENT:	Ann Meredith, Women and AIDS photo exhibit; Anita Sanchez, Mayor's Office; Barbara Heller, Senator Milton Marks' Office; Susan Faris, League of Women Voters

II. REVIEW OF AGENDA

III. APPROVAL OF THE MINUTES OF COMMISSION MEETING OF JULY 9 & AUGUST 13, 1987:

M/S/C Brecka/Huie to accept the minutes of the Commission meetings of July 9, 1987 and August 13, 1987 as presented.

IV. PRESENTATIONS:

Ann Meredith Re: Request for COSW to Co-sponsor "Women and AIDS: AIDS is a Woman's Issue" Photo Exhibition and Performance Piece:

Ms. Meredith described the exhibition, which she has created with members and staff of the women's support group of the AIDS Foundation. She noted statistics regarding women and AIDS were misleadingly low, as the Center for Disease Control's current statistics showed only 7% of all those people diagnosed with AIDS were women. She then presented a slideshow on the exhibition.

She requested that the Commission co-sponsor the exhibition and related fundraising events and press conferences with the AIDS Foundation, to benefit the exhibition and the women and AIDS support group at the Foundation. Some discussion followed during which several commissioners expressed the Commission's enthusiasm for the project, provided support referrals and also noted the Commission's limited resources.

M/S/C Brecka/Christensen that the Commission support the Women and Aids exhibition (as requested by Ann Meredith at the Commission's meeting of October 8, 1987).

V. CHAIR'S REPORT:

Commissioner Ogden reported that the Friends of the Commission's planned reception had been postponed, and that Friends representatives were continuing to work on finalizing arrangements so that firm plans could be made.

Much discussion followed regarding planning. Commissioners and staff agreed to contact corporations for sponsorships to reduce initial expenses for the event.

VI. STAFF REPORT:

Budget Report:

Ms. Hale repeated previous reports regarding the Commission's salary shortfall expected in fiscal year 1987-88. She noted the Mayor had sent a memorandum to all City department heads requested that no supplemental appropriations be submitted due to the impending budget deficit in the City. She noted she felt it prudent to request an appropriation, considering the severity the Commission's lack of adequate funds would impose, resulting in staff lay-off's and possible office closure.

M/S/C Brecka/Black that the Commission pursue submitting a supplemental budget request to the Mayor (for staff salaries and fringe benefits for full staffing for the remainder of the fiscal year).

VII. DISCUSSION/ACTION RE: CHANGING COMMISSION MEETING DAY/TIME:

After some discussion, it was agreed that the Commission's regular meeting date and time would remain on the second Thursday of each month at 5:30 P.M.

VIII. COMMITTEE REPORTS:

ISSUES COMMITTEE:

G.A.I.N.:

Ms. Hale noted Commissioner Martin's request to remind commissioners that a special meeting of the Issues Committee would be held on October 12, 1987 to discuss the Commission's actions regarding G.A.I.N., including clarifying the Commission's position(s) on G.A.I.N. She noted that amendments to San Francisco's G.A.I.N. implementation plan proposed by the Commission would be heard on November 5, 1987 at that meeting of the Human Services Committee of the Board of Supervisors. She also noted that the Commission would need to continue to work on various other aspects of G.A.I.N. up to and throughout implementation.

REQUEST FOR LETTER OF SUPPORT FOR INCOME RIGHTS PROJECT:

Ms. Hale reported on Commissioner Martin's request for ratification of this letter.

M/S/C Strum/Christensen to affirm the Commission's letter of support for the Income Rights Project application for funding.

Comparable Worth Committee:

Report/Recommendations Re: Pay Equity and City Budget:

Continued to the Commission meeting of November 12, 1987.

Health Committee:
Continued to the Commission meeting of November 12, 1987.

Sexual Harassment/Committee:
Commissioner Huie reported that she and Committee member Tina Shum would be featured in a simulcast on a Chinese language radio station regularly broadcast through many workplaces in Chinatown to publicize the Commission's "How to Create a Workplace Free of Sexual Harassment" handbook. Commissioner Wiles offered to assist in securing similar interviews for the Filipina community.

She reported that she had arranged for two community-based organizations in Chinatown to provide bilingual services for the Commission's Sexual Harassment Helpline.

Commissioner Huie also reported that she was following up on reports of surveys on sexual harassment being proposed in a City department(s).

R.A.P.E. Coalition:
"Sexual Violence Awareness Month" October 1987: News Coinference and Public Information Exhibit:
(please see DOMESTIC VIOLENCE COMMITTEE Report)

REPORT/RECOMMENDATION RE: YOSHI-SCARBOROUGH CASE:
After considerable discussion, this matter was referred back to the Issues Committee.

DOMESTIC VIOLENCE EXPERTS PANEL AND COMMITTEE:
"Domestic Violence Awareness Month" October 1987: News Conference and Public Information Exhibit:
Commissioner Brecka reported that preparations were finalized for the exhibit's installation in City Hall October 13-23, 1987, and that final preparations were being completed for the related press conference on October 13th. Brief discussion followed.

Community Forum on Domestic Violence:
Commissioner Brecka reported that the forum held on October 1st had been a great success with good attendance and involvement. She noted that the major recommendation of those attending was that there was not enough time in one evening to adequately formulate positions statements and recommendations as originally planned, and that several participants had suggested that the Commission hold a series of such forums to formulate such recommendations.

Commissioner Brecka noted that she would like some initial recommendations to be finalized prior to the submission of the Commission's budget request in January 1988, and noted that the Domestic Violence Experts Panel and Domestic Violence Committee would be discussing subsequent forums and follow-up to the October 1st forum at its next meetings on October 27, 1987 and November 10, 1987, respectively.

ADMINISTRATIVE COMMITTEE
Commissioner Ogden noted that this report had been covered under the Chair's and Staff Reports.

LEGISLATIVE COMMITTEE:
Commissioner Christensen reported that she had testified on behalf of local legislation sponsored by Supervisor Nancy Walker which would prohibit discrimination in certain types of private membership clubs on the basis of sex, race, color, national origin, ancestry, religion, creed, sexual orientation, or disability at the Governmental Operations Committee of the Board of Supervisors. She noted that the legislation was still being considered by the Committee, and was scheduled to be heard again that week.

IX. APPROVAL OF FRIENDS BUDGET EXPENDITURES PLANNED FOR OCTOBER 8-NOVEMBER 13, 1987:

M/S/C Brecka/Christensen to approve budget expenditure requests related to Friends of the Commission funds for the following month as approved in the Commission's annual Friends budget.

X. COMMISSIONER ABSENCES:

M/S/C Brecka/Christensen to approve the absences of Commissioners Martin, Christensen and Schuman.

XI. UPCOMING EVENTS/ANNOUNCEMENTS:

Ms. Hale noted that a mayoral candidates debate luncheon co-sponsored by the Commission and nine professional women's organizations would be held on October 13, 1987, and asked any commissioners who wished to attend to contact her as soon as possible.

Ms. Hale noted that a meeting of the G.A.I.N. Task Force would be held the following week.

XII. ADJOURNMENT:

Respectfully submitted,

Jacquie Hale, Coordinator

/jh

COMMISSION ON THE STATUS OF WOMEN

December 10, 1987

The Agenda of this meeting is missing.

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CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
1095 MARKET STREET, ROOM 409
SAN FRANCISCO, CA 94103
(415) 558-3653/TDD (415) 558-4901

MINUTES

Commission Meeting
350 McAllister Street, Room 1202

December 10, 1987
5:30 P.M.

I. CALL TO ORDER/ROLL CALL

Commissioner Louise Ogden called the meeting to order.

COMMISSIONERS PRESENT:	Black, Brecka, Christensen, Huie, Jackson, Ogden, Strum
COMMISSIONERS ABSENT:	Martin, Sandlin, Wiles
STAFF PRESENT:	Jacquie Hale, Coordinator; Carmen Smith, Representative
OTHERS PRESENT:	Sandra Weiner, North of Market Planning Coalition; Susan Faris, League of Women Voters

II. REVIEW OF AGENDA

III. APPROVAL OF THE MINUTES OF COMMISSION MEETING OF OCTOBER 8, 1987

M/S/C Brecka/Black to accept the minutes of the Commission meeting of October 8, 1987 as presented.

IV. PRESENTATIONS

Sandra Weiner, North of Market Planning Coalition, Re: Request for Endorsement of Homeless Vigil December 14, 1987:

Ms. Weiner explained that the purpose of the vigil would be to ask that Mayor-elect Agnos meet with the Coalition within his first two weeks of office regarding the homeless, for a moratorium on current proposals to eliminate the hotel rooms hotline, and for support services to be provided on site at hotels for the homeless. She asked that the Commission endorse the vigil and demonstration. Discussion followed.

M/S/C Brecka/Black to support the Homeless Vigil on December 14th.

V. CHAIR'S REPORT

(see Administrative Committee report)

VI. STAFF REPORT

(see Administrative Committee Report)

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VII. COMMITTEE REPORTS

ADMINISTRATIVE COMMITTEE

Friends of the Commission: Reception; Update; Grants

Commissioner Ogden reported that she was continuing to work on planning a fundraising reception, possibly to be held in February. Ms. Hale reported that the Friends board had elected officers: Madeline Moore as President;

volunteered her time as a part-time staffmember and Coordinator of the Helpline's recruitment and training, for their excellent work in organizing the training.

She also reported that Ms. Hertz was developing a proposal for the Commission to hold a "Sexual Harassment Awareness Week" campaign, possible in April. Ms. Hale proposed that the Commission officially recognize Ms. Hertz's much-appreciated contributions to the Commission.

M/S/C Huie/Brecka that the Commission commend Kirsten Hertz for her contributions to the Commission and for her fine work in re-organizing the Commission's Sexual Harassment Helpline.

She reported that the Committee was drafting a memorandum of understanding with the Civil Service Commission, which it hoped to present to the Issues Committee and to the Commission soon.

Commissioner Huie noted that Ms. Smith and Committee Co-chair Stewart Bloom had arranged an agreement for the women's bookstore Old Wives' Tales to offer copies of the Commission's "How to Create a Workplace Free of Sexual Harassment" handbook by donation to its customers, and that Mr. Bloom and she would also be researching other bookstores with which to make similar arrangements. Ms. Smith reported that donations for the handbook's second printing had totalled $2,000.

She reported that an interview with Committee member Tina Shum and herself had aired on Channel 26 the previous week.

R.A.P.E. Coalition:

Commissioner Jackson reported that the Coalition was continuing to evaluate "Sexual Violence Awareness Month" 1987 and to plan for activities for 1988. Commissioner Strum reported that a previous proposal for a "success line" project to highlight how women are fighting back against rape would be pursued by rape crisis organizations separately from the Coalition. She also gave a brief update on the recent Scarborough v. Yoshi case.

DOMESTIC VIOLENCE EXPERTS PANEL AND COMMITTEE:

Commissioner Brecka reported that the Committee had met January 7, 1988, and had completed most plans for the second Community Forum on Domestic Violence to be held by the Commission:

COMMUNITY FORUM ON DOMESTIC VIOLENCE
THURSDAY, JANUARY 21, 1988
5:30 P.M. to 8:30 P.M.
S.F. COMMUNITY COLLEGES DISTRICT
AUDITORIUM, 33 GOUGH STREET

She reported that the Committee had also discussed circulation of the "Domestic/Sexual Violence Awareness Month" displays.

Commissioner Jackson reported that Commissioner Martin had also called a meeting with local labor and Department of Social Services representatives to discuss their special concerns regarding GAIN, and that these discussions would continue as San Francisco's GAIN plan was refined and implemented.

Commissioner Strum noted that on behalf of the Domestic Violence Consortium, Rosalie House had requested that the Commission make specific recommendations regarding GAIN. Ms. Hale noted she had received this letter and summarized its request, to ensure that GAIN participants who were victims of domestic violence be granted adequate exemptions from GAIN participation as necessary due to crises involving domestic violence.

M/S/C Christensen/Jackson to defer victims of domestic violence from GAIN implementation for a period of up to six months.

Comparable Worth Committee:

Commissioner Black reported that the SEIU Local 790 had responded negatively to the Mayor's proposals to use monies set aside for implementation of comparable worth for City and County employees to offset the City's overall budget deficit. She noted that negotiations regarding further comparable worth implementation would take place next year.

Girls' Sports

Commissioner Christensen noted her interest in funding for these programs at the San Francisco Unified School District, in light of recent funding cutbacks in education. Brief discussion followed.

M/S/C Christensen/Jackson to send a letter of inquiry to the President of the San Francisco School Board and the Superintendent of the San Francisco Unified School District, with a copies to the School District's Commissioner of Athletics and the City Attorney, regarding allegations of greater cuts to girls sports than to boys sports and lack of Title IX compliance.

Tax Rebates

Commissioner Black reported that the Superintendent of Schools had established a goal of $5 million to be raised through tax rebates donations this year, and that $16,000 had been raised so far. She noted that a press conference to publicize the tax rebates-donations for schools campaign would be held on December 17, 1987.

Sexual Harassment/Committee:

Commissioner Huie reported that the Committee would hold a training for potential Sexual Harassment Helpline counselors on December 12, 1987 at the University of San Francisco. She noted that the training would be presented by Viki Macklin of the Civil Service Commission's Equal Employment Opportunity Unit staff, and that Kay Kirkland, District Director for the State Department of Fair Employment and Housing, would also provide information to counselors at the training. She thanked Ms. Smith and Kirsten Hertz, who had generously

She reported that the Domestic Violence Experts Panel had met and were in the process of evaluating proposals submitted by organizations requesting funding from the Domestic Violence Program Fund (marriage license fee monies) and City General Fund. She noted that the Panel would make its recommendations regarding funding allocations for 1988-89 from these sources at the Commission's February meeting. She also reported that she had made Panel monitoring team assignments for 1987-88 program evaluations, and that on-site visits to funded agencies were being conducted.

LEGISLATIVE COMMITTEE:
Commissioner Christensen noted that the Committee had met and recommended the following:

M/S/C Christensen/Brecka to endorse Supervisor Tom Hsieh's legislation on the posting of 10 x 10" signs at point of sale, warning that alcohol consumption during pregnancy may result in birth defects.

M/S/C Christensen/Brecka to support State Assembly Bill 2044 (Hughes) which strengthens sexual assault counseling confidentiality by eliminating disclosure provisions that are currently the option of the courts.

Ms. Hale also reported that the Commission had supported recent local legislation sponsored by Supervisor Nancy Walker which makes discrimination by large private clubs illegal.

Commissioner Christensen reported that the Committee was considering recommending that the Commission hold a hearing regarding legislation, possibly in February, though proposals were still being discussed.

VIII. APPROVAL OF FRIENDS BUDGET EXPENDITURES PLANNED FOR DECEMBER 10-JANUARY 14, 1987:

M/S/C Brecka/Jackson that the Commission request that the Friends of the Commission release approved funds of up to $200 for expenses related to the Commission's January 21, 1988 Community Forum on Domestic Violence.

IX. COMMISSIONER ABSENCES:

M/S/C Brecka/Jackson to approve Commissioner Sue Martin's absence at the Commission meeting of December 10, 1987.

X. UPCOMING EVENTS/ANNOUNCEMENTS

XI. ADJOURNMENT

Submitted by:

Jacquie Hale, Coordinator

/jh

COMMISSION ON THE STATUS OF WOMEN

January 14, 1988

The Agenda of this meeting is missing.

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COMMISSION ON THE STATUS OF WOMEN
1095 MARKET STREET, ROOM 409
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(415) 558-3653/TDD (415) 558-4901

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MINUTES

Commission Meeting
350 McAllister Street, Room 1202

January 14, 1988
5:00 P.M.

I. CALL TO ORDER/ROLL CALL

Commissioner Sue Martin, Acting Chair, called the meeting to order.

COMMISSIONERS PRESENT: Shirley Black, Judith Brecka, Diana Christensen, Isabel Huie, Sue Martin, Gladys Sandlin, Nanci Strum, Lorraine Wiles

COMMISSIONERS ABSENT: Carletta Jackson, Louise Ogden

STAFF PRESENT: Jacquie Hale, Carmen Smith

OTHERS PRESENT:

II. REVIEW OF AGENDA

III. APPROVAL OF THE MINUTES OF COMMISSION MEETING OF DECEMBER 10, 1987

M/S/C Brecka/Black to accept the minutes of the Commission meeting of December 10, 1987 as presented.

IV. PRESENTATIONS

Commissioner Martin asked if there were any presentations from the public; there were none.

V. CHAIR'S REPORT

(please see ADMINISTRATIVE COMMITTEE REPORT)

VI. STAFF REPORT

Ms. Hale reported that Carmen Smith had transferred from the Commission on the Status of Women staff to the Human Rights Commission staff. She expressed her great appreciation for Ms. Smith's work with the Commission, noting that Ms. Smith had indicated that she would remain available as much as possible for information on her pending projects. She reported that a Civil Service list of eligible candidates existed for the position, and that Grant Mickins, Appointing Officer for the Commission, had authorized the request of an exempt waiver for the position. She noted she would keep commissioners updated on the hiring process for the position, and would hire as soon as possible.

VII. COMMITTEE REPORTS

ADMINISTRATIVE COMMITTEE

1988 Elections; Nominations and Election of Acting Vice Chair

Commissioner Martin reported that Commissioner Louise Ogden, Chair of the Commission, would be out of the country for the following two months. Commissioner Martin noted that as Vice Chair, she would serve as Acting Chair during Commissioner Ogden's absence.

Commissioner Martin proposed that although annual nominations and election of officers was regularly held in January and February, respectively, this year the Commission immediately elect an Acting Vice Chair to also serve during Commissioner Ogden's absence, and to postpone the annual election of officers until April. She also proposed that she continue in her capacity as Issues Committee Chair, and that such an Acting Vice Chair address personnel, Friends of the Commission, and budget matters, the latter with Commissioner Black. There were no objections:

M/S/C Black/Huie that the Commission hold its annual nominations for officers in March 1988, and election of officers in April 1988.

Commissioner Martin then opened nominations for Acting Vice Chair. Commissioner Isabel Huie nominated Commissioner Nanci Strum; after discussion, Commissioner Strum accepted, with the understanding that if elected, she would be assisted by Commissioners Black and Christensen in budget matters, and by Commissioners Sandlin and Wiles regarding the Friends of the Commission. Commissioner Lorraine Wiles nominated Commissioner Diana Christensen, who expressed her thanks for the nomination and respectfully declined.

M/S/C Brecka/Christensen to suspend the rules (regarding voting for officers by written ballot).

Commissioner Martin called for the vote; Commissioner Strum was elected as Acting Vice Chair by acclamation.

Friends of the Commission Update
no report

Administration

1987-88 Supplemental Appropriation Request
Ms. Hale reported that the Mayor's Office indicated there was no decision as yet regarding approval of this request. She reported that per the Commission's request, she had sent a letter to Mayor Agnos requesting a meeting with him to discuss budget matters and GAIN.

1987-88 Board of Supervisors Budget Hearings
fees -- salaries reserve
Ms. Hale reported that the Commission's hearing had been held on January 13, 1988. She noted that the Board Budget Analyst's Office had indicated that $26,078 could be saved from the Commission's General Fund budget in 1987-88 due to unpaid commissioners' fees and staff salaries. She noted her response to this report, indicating that $300 in commissioners' fees might be saved, but that any staff salaries monies reserved by the Board would be needed when the Commission filled its current 2996 Representative staff vacancy. She also noted that she had reported to the Board that the Commission had a supplemental appropriation request pending with the Mayor's Office (see above).

1988-89 Annual Budget Request

Commissioner Martin reported that there had been some discussion regarding the Commission's 1988-89 budget request at the January 7, 1988 meeting of the Administrative Committee, and that the Committee would make its final recommendations regarding the request at its meeting of February 4, 1988. She asked that commissioners should submit their requests to Ms. Hale for discussion at that meeting. Ms. Hale asked that commissioners submit these requests by February 1, 1988.

1986-87 & 1987-88 M.B.O. Performance and Review

Ms. Hale noted that Mayor Feinstein's final annual review of the Commission's Management By Objectives program performance had been received on December 11, 1988, and that per the Mayor's request, she had responded to this letter on December 30, 1988, a copy of which had been distributed to commissioners. She noted that she had informed the Mayor that additional response might be forthcoming, as the letter had been received between Commission meetings.

ISSUES COMMITTEE

G.A.I.N.

Commissioner Strum gave a brief update; Ms. Hale agreed to attend the GAIN Task Force meeting on January 19, 1988.

Sexual Harassment/Committee:

Commissioner Huie reported that the Committee had conducted a training of five new Sexual Harassment Helpline counselors on December 12, 1988. She extended her thanks to presentors Viki Macklin, Training Coordinator of the Civil Service Commission's Equal Employment Opportunity Unit, Stewart Bloom, Committee Co-Chair and counselor, and Kay Kirkland, District Administrator for the State Department of Fair Employment and Housing. She extended special thanks to Kirsten Hertz, Sexual Harassment Helpline Recruitment Coordinator, and Carmen Smith of the Commission staff for their work on the training seminar.

She reported on the Committee's proposal that the Commission initiate a new project, "Sexual Harassment Awareness Week" to be held in April 1988 to heighten public awareness and increase information available on sexual harassment in employment. Brief discussion followed. Commissioner Huie noted that she would discuss the proposal further with Commissioner Strum, the Committee and Ms. Hertz.

M/S/C Strum/Black that the Commission present "Sexual Harassment Awareness Week" in April 1988 utilizing volunteer staff; that the week's activities be coordinated with "Victim Rights Week" activities and the Commission's Rape Awareness, Prevention and Education Coalition as appropriate; and that no funds be allocated for the project pending the recommendation of the Administrative Committee.

Commissioner Huie reported that the Committee had developed a draft list of goals for discussion; some discussion followed, during which several commissioners made specific suggestions regarding the draft. Commissioner Huie agreed to return the suggestions to the Committee for continued discussion. She also noted that the Committee had developed a "Statement of Purpose" paper, which she would have forwarded to the Commission.

She reported that Old Wives' Tales bookstore had agreed to allow the Friends of the Commission to collect donations for "How to Create a Workplace Free of Sexual Harassment" handbooks, and that Committee Co-Chair Stewart Bloom and she would be recruiting additional bookstores for this effort in the future.

R.A.P.E./Coalition:

Commissioner Strum reported that the RAPE Coalition had decided against conducting a "success line" project during "Sexual Violence Awareness Month" in 1988, and that the project would be continued by community organizations.

M/S/C Strum/Christensen that the $300 in Friends of the Commission funds previously allocated for developing 1988 "Sexual Violence Awareness Month" "success line" activities be re-allocated to assist in developing a poster for 1988 "Sexual Violence Awareness Month."

Women & AIDS Photo Exhibit

There was some discussion regarding clarification of the Commission's support of this exhibit. Ms. Hale agreed to clarify this with Ann Meredith, the Exhibit's creator and chief organizer.

Women's History Week/Month

Ms. Hale reported that in response to inquiry by Supervisor Nancy Walker, staff had been soliciting ideas for celebrating "Women's History Month" in 1988. She noted Commissioner Martin's proposal for a booklet celebrating women's accomplishments and status in various occupations. Brief discussion followed. Commissioner Christensen agreed to work with Ms. Hertz and Ms. Hale on developing and implementing further plans.

DOMESTIC VIOLENCE EXPERTS PANEL AND COMMITTEE:

Commissioner Brecka reported that the Committee had discussed circulation of the "Domestic/Sexual Violence Awareness Month" displays, and would continue to work on securing exhibit sites.

She noted that the Panel would make its recommendations regarding funding allocations for 1988-89 from these sources at the Commission's February meeting.

She reported that most of the Experts' Panel's evaluation teams had performed on-site visits at their assigned programs, and would submit written program evaluations in February.

LEGISLATIVE COMMITTEE:

Commissioner Christensen reported that the Commission had actively supported legislation sponsored by Supervisor Tom Hseih which had passed and would require a warning to be posted at the point of sale of alcoholic beverages which warns pregnant women of the dangers of drinking related to fetal alcohol syndrome.

She reported that she and Committee members were working on presenting a slate of bills with recommendations regarding Commission actions, and asked that time be set aside at the March Commission meeting for a lengthy Committee report.

VIII. APPROVAL OF FRIENDS BUDGET EXPENDITURES JAN. 14-FEB. 11, 1988

No expenditures were requested.

IX. COMMISSIONER ABSENCES

M/S/C Brecka/Black to excused the absences of Commissioners Jackson and Ogden.

X. UPCOMING EVENTS/ANNOUNCEMENTS

XI. ADJOURNMENT

Commissioner Martin adjourned the meeting at 7:30 P.M

Submitted by:

Jacquie Hale, Coordinator

/jh

COMMISSION ON THE STATUS OF WOMEN

February 11, 1988

The Agenda of this meeting is missing.

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CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
1095 MARKET STREET, ROOM 409
SAN FRANCISCO, CA 94103
(415) 558-3653/TDD (415) 558-4901

MINUTES

Commission Meeting
350 McAllister Street, Room 1200

February 11, 1988
5:30 P.M.

I. CALL TO ORDER/ROLL CALL

Commissioner Sue Martin, Acting Chair, called the meeting to order.

COMMISSIONERS PRESENT: Shirley Black, Judith Brecka, Diana Christensen, Isabel Huie, Sue Martin, Gladys Sandlin, Nanci Strum, Lorraine Wiles

COMMISSIONERS ABSENT: Carletta Jackson, Louise Ogden

STAFF PRESENT: Jacquie Hale, Carmen Smith

OTHERS PRESENT: Debbie Lee, Domestic Violence Consortium;
Barbara Arms, Rosalie House;
Tina Shum, Cameron House;
Sharon Ngim, Nihonmachi Legal Outreach;
Lynn Ogawa, Asian Women's Shelter
Susan Faris, League of Women Voters

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II. REVIEW OF AGENDA

III. APPROVAL OF THE MINUTES OF COMMISSION MEETING OF JANUARY 14, 1988

Commissioner Martin noted that this item would be deferred.

IV. PRESENTATIONS

Yvonne Fernandez and P'nina Tobin, Bay Area Coalition Against Child Abuse:
Ms. Tobin described the case of Chrissy Foxworth, a 5½ year old girl who, through a series of legal events, was returned to the custody of her father, whom she had named as having sexually abused her since she was two. She noted that many such cases were being recognized nationally, and that a movement had formed to establish San Francisco as a sanctuary for parents trying to protect their children against their other abusive parent.

M/S/C Sandlin/Wiles that the Commission accept the recommendation of the Issues Committee and support efforts to make San Francisco a sanctuary for victims of child abuse and the efforts of the Bay Area Coalition Against Child Abuse.

Terry Brown, San Francisco Wages for Housework Campaign, and Sylvia Sallie, Black Women for Wages for Housework Campaign:
Ms. Brown and Ms. Sallie asked for Commission endorsement of the Campaigns' opposition to U.S. Senate Bill 1511 (Moynihan) concerning workfare/welfare reform and proposed amendments to the State GAIN plan aimed at valuing housework and supervision of participants' children aged 12-18 years.

After brief discussion, S. 1511 was referred to the Legislative Committee, and Commissioner Strum agreed to report at the next Issues Committee meeting on the State amendments.

V. CHAIR'S REPORT

Commissioner Martin reported on the Police Department's General Order on sexual harassment (see ISSUES COMMITTEE).

Commissioner Martin reported that she had been interviewed by The Sentinel newspaper regarding GAIN.

M/S/C Christensen/Sandlin to support full funding for Sexual Trauma Services and the Child and Adolescent Sexual Abuse Resource Center of the Department of Public Health.

Commissioner Martin reported that the California Commission on the Status of Women was creating a public education display for exhibit in the State Capitol during Women's History Week, and had asked for nominations for women historical figures from local commissions. Some discussion followed.

M/S/C Christensen/Sandlin to nominate Del Martin, Aileen Hernandez, and Marilyn Patel as women to be recognized in the California Commission on the Status of Women's Women's History Week exhibits.

Commissioner Martin noted that the Commission was overdue to hold its annual retreat, and recommended that it be held in March. She circulated a calendar for commissioners to complete to aid in schedulding. Some discussion followed.

Commissioner Martin noted that the Commission currently had a vacancy in its 2996 Representative staff position. Some discussion followed regarding the position's duties and responsibilities and hiring. Ms. Hale noted that through Grant Mickins a request had been made to the Civil Service Commission to place an exempt waiver on the position, in order to hire someone with appropriate skills and experience. Discussion followed.

VI. STAFF REPORT

Ms. Hale reported that the Health Commission had adopted the recommendations of the Women's Health Committee. Brief discussion followed.

M/S/C Christensen/Wiles that the Commission support the recommendations of the Women's Health Committee to the Health Commission.

M/S/C Christensen/Brecka that the Commission express its concern over the participation of women of color in the Women's Health Committee and its recommendations to the Health Commission.

VII. COMMITTEE REPORTS AND RECOMMENDATIONS FOR ACTION

ISSUES COMMITTEE

Police Department General Order Re: Sexual Harassment
Commissioner Martin reported that the Commission had met with the Police Department in Spring 1987 regarding various issues, including sexual harassment policies within the Department. She noted that she had received a late invitation to testify at a Police Commission hearing regarding the proposed General Order on February 4th. Though the Commission was unable to testify, Commissioner Huie would attend a meeting to consider specific portions of the general order with community representatives and Commissioner Juanita Owens of the Police Commission.

Fire Department Request/Update
Tabled to March Commission meeting.

Women's History Week/Month Recommendation
Commissioner Christensen reported on her meeting with staff and recommended that the Commission request that the Friends of the Commission hold a special breakfast for women elected official and aides on International Women's Day. Brief discussion followed; it was agreed to hold the breakfast pending the confirmation of suggested guest speakers.

G.A.I.N. Update
Tabled until March Commission meeting.

Sexual Harassment/Committee: Statement of Purpose
Commissioner Huie presented the statement; Commissioner Martin reported that the Issues Committee had recommended that it be approved by the Commission.

M/S/C Sandlin/Brecka to accept the Issues Committee recmmendation to approve the Sexual Harassment Committee's Statement of Purpose.

R.A.P.E./Coalition:
Kay Kauffman of San Francisco Women Against Rape, a Coalition member, communicated concerns of the Coalition and requested that the Commission meet with Coalition members. Ms. Hale agreed to poll absent commissioners regarding possible meeting dates and to notify all commissioners and R.A.P.E. Coalition members of the meeting.

DOMESTIC VIOLENCE EXPERTS PANEL AND COMMITTEE

Commissioner Brecka reported that the Experts Panel recommended that of those funds available in the Domestic Violence Program Fund for 1988-89, currently estimated at $161,000, that 60.7%, or $95,602, be allocated to La Casa de las Madres; 25.5%, or $40,162, be allocated to Rosalie House; and that 13.8%, or $21,735, be allocated to WOMAN, Inc.

M/S/C Brecka/Wiles that the Commission accept the recommendations of the Domestic Violence Experts Panel for 1988-89 regarding the allocations of marriage license fees/the Domestic Violence Program Fund (Commissioner Martin abstained).

Commissioner Brecka reported that there were two recommendations as to funding requests and allocations from the General Fund. She noted that in response to budget instructions from the Mayor's Office, the Experts Panel had recommended that the Commission request only a 10% "cost of living adjustment" increase over last year's General Fund monies request, and that those funds be allocated as follows: 5%/$9,211 to the Asian Women's Shelter; 10%/$18,422 to Cameron House and Nihonmachi Legal Outreach; 13%/$23,948 to the Family Violence Project; 40%/$73,688 to La Casa de las Madres; 10%/$18,422 to Rosalie House; 22%/$40,528 to WOMAN, Inc. She reported that two proposals had been received which the Experts Panel had determined as ineligible, from the Elder Abuse Consortium and the Latino Family Alcoholism Counseling Center.

Commissioner Brecka reported that a concurrent recommendation submitted to the Experts Panel by the Domestic Violence Consortium had recommended the following: 6.8%/$20,000 to the Asian Women's Shelter; 14.3%/$41,900 to Cameron House and Nihonmachi Legal Outreach; 15.2%/$44,563 to the Family Violence Project; 29.7%/$87,250 to La Casa de las Madres; 19.2%/$56,240 to Rosalie House; and 14.8%/$43,560 to WOMAN, Inc.

Experts Panel member Naomi Porat noted that the Experts Panel was fully in support of this recommendation. Discussion followed. Several representatives of applicant agencies addressed the Commission in support of the Domestic Violence Consortium proposal: Debbie Lee, Domestic Violence Consortium; Barbara Arms, Rosalie House; Tina Shum, Cameron House; Sharon Ngim, Nihonmachi Legal Outreach; Lynn Ogawa, Asian Women's Shelter.

M/S/C Brecka/Christensen that the Commission will ask for $293,513 in General Fund monies for the support of domestic violence programs; that the priority for these funds will be to grant 100% of last year's allocations to last year's funded agencies; that any amount raised above last year's figures will be sent to committee for recommendations; that any cost of living adjustments will be added to agency budgets at the rate requested to the City. (Commissioner Martin abstained.)

ADMINISTRATIVE COMMITTEE

Administration:

1987-88 Supplemental Appropriation Request

Ms. Hale reported that an amended supplemental appropriation request had been submitted to the Mayor's Office at their request, in light of those funds saved through the Commission's vacant staff position. She noted that if the request was approved, the Commission should experience no salary shortfall this fiscal year.

1988-89 Budget Request

Ms. Hale presented the recommendations of the Administrative Committee; there were some discussions, with commissioners making corrections. The request was approved to include the addition one full-time Representative position; to maintain the Commission's current half-time Representative position; that $293,513 in general fund monies be allocated for Commission administration to domestic violence agencies; and that no cuts be made to general fund monies administered by the Commission to domestic violence agencies.

M/S/C Brecka/Sandlin to request the budget for 1988-89 as presented by the Issues Committee.

Friends of the Commission

Commissioner Sandlin agreed to represent commissioners at the next meeting of the Friends board of directors on March 3, 1988.

LEGISLATIVE/COMMITTEE

Commissioner Christensen noted that she would present a slate of recommendations on several pieces of legislation at the next Commission meeting, and asked that the Commission meeting's time be extended from 5:30 P.M. to 8:30 P.M. There were no objections. Commissioner Martin asked that Ms. Hale notify commissioners of the time needed in writing.

IV. FRIENDS BUDGET EXPENDITURES PLANNED FOR FEBRUARY 11--MARCH 10,1988

There were no requests.

X. COMMISSIONER ABSENCES

Ms. Hale agreed to review commissioner attendance for vote at the next meeting.

XI. UPCOMING EVENTS/ANNOUNCEMENTS

XII. ADJOURNMENT

Commissioner Martin adjourned the meeting at 8:10 P.M.

Respectfully submitted,

Jacquie Hale, Coordinator

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CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
1095 MARKET STREET, ROOM 409/SAN FRANCISCO, CA 94103
(415) 558-3653/TDD (415) 558-4901

AGENDA

Special Commission Meeting
350 McAllister Street, Room 1200

Thursday, February 23, 1988
7:30 P.M.

I. CALL TO ORDER/ROLL CALL

II. DISCUSSION, PLANNING WITH COMMISSION RAPE AWARENESS, PREVENTION AND EDUCATION COALITION

XII. ADJOURNMENT

/jh

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COMMISSION ON THE STATUS OF WOMEN

February 23, 1988

The Minutes of this meeting are missing.

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COMMISSION ON THE STATUS OF WOMEN

March 10, 1988

The Agenda of this meeting is missing.

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CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
1095 MARKET STREET, ROOM 409
SAN FRANCISCO, CA 94103
(415) 558-3653/TDD (415) 558-4901

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MINUTES

Commission Meeting
350 McAllister Street, Room 1202

March 10, 1988
5:30 P.M.

I. CALL TO ORDER/ROLL CALL

Commissioner Sue Martin, Acting Chair, called the meeting to order.

COMMISSIONERS PRESENT:	Judith Brecka, Diana Christensen, Isabel Huie, Sue Martin, Gladys Sandlin, Nanci Strum, Lorraine Wiles
COMMISSIONERS ABSENT:	Shirley Black, Carletta Jackson, Louise Ogden
STAFF PRESENT:	Jacquie Hale, Coordinator; Tracy McMullen, Intern
OTHERS PRESENT:	Abbey Cohen, Child Care Law Center; Lisa Kramer, California Abortion Rights Action League; Rachel West, S.F. Wages for Housework Campaign.

II. COMMITTEE REPORTS AND RECOMMENDATIONS FOR ACTION

LEGISLATIVE/COMMITTEE

Commissioner Christensen and members of the Committee presented information and recommendations on the following State legislation:

Abbey Cohen, Child Care Law Center:

Assembly Bill 2745 (Friedman): would specify child care facilities as a designated land use in city and county general plans.
Recommendation: to support.

Assembly Bill 3148 (Cortese): would expand child care by providing $42.5 million to: preschools, general child care, campus child care, high school-age parenting programs, migrant child care, child care and recreation programs for children ages 6-14, respite care, family day care; handicapped child care, alternative payment, resource and referral, and administration.
Recommendation: to support.

Assembly Bill 3961 (Ferguson): would exempt religious organizations from the requirement of obtaining a license or permit to operate a child care center, but would require the center to "comply with all health and safety requirements imposed by statute or regulation" (including those related to corporal punishment and child abuse) and with fingerprint requirements.
Recommendation: to oppose.

Assembly Bill 4458 (Harris): would require county welfare departments to provide up to 12 months of transitional child care benefits for GAIN participants who find employment.
Recommendation: to support.

Senate Bill 604 (Morgan): would require child care programs to receive an annual cost-of-living adjustment equal to K-12 education.
Recommendation: to support.

Act for Better Child Care (federal): proposes to spend $2.5 billion to help low and moderate-income families pay for child care.
Recommendation: to support.

M/S/C Christensen/Brecka the slate of child care bills as presented in the legislative packet.

Lisa Kramer, California Abortion Rights Action League:

Assembly Bill 2754 (Vaconcellos) and Senate Bill 1740 (Alquist): sets up a special fund (separate from the rest of the Medi-Cal budget) for abortions for low-income women; places restrictions on these funds by allowing funding only for cases of life endangerment of the woman, rape, incest, and severe fetal anomalies.
Recommendation: to support the elimination of the special fund and restrictive language, to allow for full funding without an additional augmentation to the budget.

Assembly Bill 3725 (La Follette): would prohibit school-based health clinics from providing abortion counseling or services and from referring persons to agencies that perform abortions; would also prohibit school-based clinics from prescribing, selling, dispensing or otherwise providing any contraceptive.
Recommendation: to oppose.

Assembly Bill 4446 (Bradley): identical to Assembly Bill 3725, with an additional provision which prohibits school-based health clinics from being operated by, or in cooperation with, or in contract with, or granting to any agency or entity which offers abortion counseling, services, or referral or which dispenses abortifacients.
Recommendation: to oppose.

M/S/C Christensen/Brecka to support the recommendations on Assembly Bill 2754, Senate Bill 1740, Assembly Bill 3725, Assembly Bill 4446, as made in the legislative packet.

Senate Bill 717 (Greene): would require the State Department of Health Services to establish a school-based health clinic grant program and prescribe criteria for the authorization in the form of written consent; would prohibit the performance of any surgical procedure.
Recommendation: to support.

M/S/C Christensen/Brecka to support Senate Bill 717 as presented in legislative packet.

Commissioners Sue Martin and Judith Brecka:

Senate Bill 2523 (Presley): in domestic violence cases, amends pertinent penal code sections to make the location and address of victims confidential; allocates $200,000 to the Office of Criminal Justice Planning for domestic violence prevention programs.
Recommendation: to support.

Senate Bill 2300 (Watson): allocates one million dollars for funding four model programs conducting criminal justice advocacy and prosecution.
Recommendation: to support.

Assembly Bill 3674 (Bates): removes the clause "opposite sex" from Penal Code 273.5, the primary code for major domestic violence felony arrests.
Recommendation: to support.

Assembly Bill 2698 (Speier): exempts battered women from mediation in divorce and custody cases.
Recommendation: to support.

M/S/C Christensen/Sandlin to support domestic violence bills presented in legislation packet, including: Senate Bill 2523, Senate bill 2300, Assembly Bill 3674, Assembly Bill 2698 (Commissioner Martin abstained.)

Senate Bill 1859 (Presley): allows that peace officers and social workers, without a warrant, may take a minor into temporary custody when she/he is in immediate danger of continued physical or sexual abuse and when the minor is in immediate danger of physical or sexual abuse; clarifies that a child need not have been injured before she/he could be removed from the family by a police officer or social worker.
Recommendation: to support.

M/S/ Christensen/Brecka to support Senate Bill 1859.

M/S/C Strum/Christensen to table consideration of Senate Bill 1859 until the next meeting.

Assembly Bill 1549 (N. Waters): would deny family re-unification services requiring contact between parent and child when the parent is a defendant in a pending criminal child abuse case and substantial sexual contact is alleged; or when a retraining order has been issued by a court to protect the child, thus restraining parent from contact with the child.
Recommendation: to support.

M/S/C Christensen/Brecka to support Assembly Bill 1549.

Tracey McMullen, Commission Intern:

Senate Bill 724 (Greene): would require the development of model curricula materials, including the study of research data regarding the effects of discrimination in the classroom; information on federal and state anti-discrimination laws; demonstration of teaching strategies and instructional practices that are free of bias regarding gender, ethnicity, age, race, religion, or physical disability.
Recommendation: to support.

Assembly Bill 2738 (Moore): would require employers with 25 or more employees to grant a full-time employee's reasonable request to take an unpaid leave of four months in a 24-month period for child rearing; would also make it unlawful for an employer to discriminate against any individual because of her/his exercise of the right to child rearing leave.
Recommendation: to support.

Senate Bill 1296 (Hart): would provide that in divorce proceedings and determinations of spousal support, consideration of the earning capability of each spouse to maintain the standard of living established during the marriage will be made; in determining spousal support, maintenance of a standard of living equal to that of the other spouse will be key (currently, the consideration of the earning capacity of each spouse is made to determine spousal support).
Recommendation: to support.

M/S/C Christensen/Brecka to support Senate Bill 724, and table Assembly Bill 2738 and Senate Bill 1296.

Assembly Bill 2025 (Bates): would authorize a court to require a parent who is in default in child support payments, allegedly due to unemployment, to submit a list of applications made for employment; would also require the State Department of Social Services to report child support and specified spousal support delinquencies to consumer credit agencies.
Recommendation: to support.

M/S/C Christensen/Sandlin to support Assembly Bill 2025.

Assembly Joint Resolution 1: Equal Rights Amendment (Bane): asks Congress and the President of the United States to amend the Constitution to prohibit inequality in the law on the basis of sex.
Recommendation: to support.

M/S/C Christensen/Brecka to support Assembly Joint Resolution 1.

Assembly Bill 145 (Campbell and Speier): appropriates $1.4 million for disbursement to counties that establish a "County Emergency Family Needs and Assistance Fund"; fund would assist families and individuals during times of financial crisis and help to prevent their dependence on public assistance programs; would help families maintain permanency in residence.
Recommendation: to support.

M/S/C Christensen/Brecka to support Assembly Bill 145.

M/S/C Christensen/Brecka to support Senate Bill 1246.

Assembly Bill 2319 (Bronzan): would upgrade a prostitution charge from a misdemeanor to a felony when the individual charged has been previously convicted of prostitution, administered a blood test for AIDS and received positive results, and was informed of positive test results; would require the

court to order an individual convicted of soliciting or engaging in an act of prostitution to complete a course concerning AIDS and to submit to an AIDS test; upon a second and subsequent conviction, the court would be required to order the test for AIDS; results would be reported to the offender, and in the case of a positive result, to the court, the county health officer, and the State Department of Health Services.
Recommendation: to oppose.

M/S/C Brecka/Christensen to oppose Assembly Bill 2319 (needs immediate attention) passed out of the Judiciary Committee on Tuesday, March 8, 1988.

Rachel West, San Francisco Wages for Housework Campaign:

U.S. Senate Bill 1511 (Moynihan): ("Family Security Act") would establish "workfare," including: requiring states to collect the social security numbers of both parents at the time of birth; deduction of child support payments from a father's paychecks; providing workfare projects with low-waged service jobs traditionally held by women; requiring welfare mothers under 18 to live with their parents (to whom the welfare check will be paid), thus forcing young mothers to stay in situations where they may be physically and/or emotionally abused; depriving young mothers of the right to self-determination; cutting off aid for up to six months to welfare mothers who refuse to work, even if their refusal is based on dissatisfaction with the nature of the job or with child care provisions (note: this bill provides $160 per month for child care).
Recommendation: to oppose.

M/S/C Christensen/Brecka to oppose U.S. Senate Bill 1511 (workfare).

III. REVIEW OF AGENDA

Commissioner Christensen asked that an executive session be added at the end of the Commission meeting to discuss personnel and budget matters. Ms. Hale noted that the minutes of the Commission meeting of February 11, 1988 were not yet available; Commissioner Martin tabled approval of these minutes until the next Commission meeting.

IV. APPROVAL OF THE MINUTES OF COMMISSION MEETING OF JAN. 14, FEB. 23, 1988

M/S/C Brecka/Christensen to approve the minutes as presented for Commission meetings of January 14, 1988 and February 23, 1988.

V. PRESENTATIONS

Commissioner Martin asked if there were any presentations not indicated on the agenda; there were none.

VI. CHAIR'S REPORT

Commissioner Martin reported that Commissioner Strum and she were meeting with Ms. Hale regarding prioritizing her time. She asked that commissioners consider projects they wanted staff to do and contact Commissioner Strum, Ms. Hale or she by March 15, 1988. She noted that they would meet again on March 16, 1988.

VII. STAFF REPORT

Ms. Hale noted that her report was covered under other agenda items.

II. COMMITTEE REPORTS (cont.)

ADMINISTRATIVE COMMITTEE

Nomination/Election of Officers

Commissioner Martin reported that the Committee recommended that the Commission continue with its plan to nominate officers at its March meeting and elect officers at its April meeting. Some discussion followed.

M/S/ Christensen/Brecka to nominate officers in May 1988, to elect officers in June 1988, and to remove the "acting" designation from Acting Chair Commissioner Sue Martin and Acting Vice Chair Commissioner Nanci Strum.

M/S/C Christensen/Brecka to elect Commissioner Sue Martin as Chair and Commissioner Nanci Strum as Vice-Chair, until election in June 1988 (nominations in May 1988). (Commissioner Martin asked if any member wanted this election by secret ballot; none did.)

Retreat: Scheduling

Commissioner Martin reported that the Committee recommended the Commission's annual retreat be scheduled at its March meeting. She recommended that two retreats be held, the first to follow-up on staffing questions, decision-making and operations (as had been planned at the Commission's 1987 retreat), and the second to discuss priorities and programs.
She recommended that the Commission use a facilitator; Commissioner Christensen offered to coordinate securing a facilitator. There was brief discussion. Commissioners Strum and Christensen agreed to draft an agenda for the retreats. Commissioner Martin noted there would be an open discussion at the next Issues-Administrative Committee meeting on the retreat, and asked that suggestions be made then or discussed with Commissioners Strum and Christensen prior to the meeting.

M/S/C Christensen/Brecka that the Commission enter executive session.

(The Commission then met in closed session from 7:35 P.M. to 7:50 P.M.)

Friends of the Commission: Update; Treasurer's Report

Commissioner Sandlin reported that she had attended the March 3, 1988 meeting of the Friends, and that President Madeline Moore and Treasurer Jennifer Hamilton would be contacting other Friends board members to discuss their interests related to the board. She noted that the Friends were interested in changing their focus to become more involved in and supportive of Commission activities.

Ms. Hale reported that the Friends accounts totaled $7,331. Commissioner Martin asked that monthly reports be submitted regarding the Friends budget and quarterly reports be submitted for the Commission's City-based budget.

ISSUES COMMITTEE

GAIN: Update; Recommendation

Commissioner Strum reported that the State Department of Social Services had approved only 13% of what San Francisco had requested for GAIN implementation. She noted that the GAIN Advisory Committee was concerned that there be adequate community involvement in revising San Francisco's GAIN implementation plan and budget. She reported that there would be a hearing on San Francisco's GAIN budget in Sacramento on March 16, 1988.

After some discussion, it was agreed to write to the Social Services Commission/Department of Social Services to urge that public hearings scheduled for March 24, 1988 be delayed until mid-April to allow for adequate public testimony. Commissioner Christensen rescinded her earlier suggestion to request that Mayor Agnos assign his staff to work with the GAIN Task Force.

M/S/C Strum/Christensen to write to Mayor Agnos urging him to call a meeting of representatives of the GAIN Task Force, GAIN Advisory Committee, the Commission on the Status of Women and interested community participants to get an update and status report on GAIN.

R.A.P.E./Coalition: Update; Appointment of Chair

Commissioner Martin reported that she had appointed Commissioner Christensen as Chair of the R.A.P.E. Coalition, and that Dana Cayce would serve as Vice Chair. She noted that Commissioner Christensen and Ms. Cayce would draft an agreement regarding the division of their respective responsibilities.

Police Department General Order Re: Sexual Harassment

Commissioner Huie reported that the Police Commission had accepted proposals to amend the General Order as presented by Public Advocates regarding short and long term goals related to sexual harassment in the Department. She noted that the majority of the recommendations regarding short term goals had been developed by the COSW, which she had noted in her testimony at the Police Commission hearing on the proposals. Ms. Hale noted that she would send copies of the final order to commissioners.

Sexual Harassment/Committee: Update

Commissioner Huie reported that the Committee had decided to defer presenting "Sexual Harassment Awareness Week," as Kirsten Hertz, the Committee's volunteer staffperson available to work on this effort, had moved to Boston to work with the Governor's Advisory Office on Women there. She noted the Committee's enthusiastic appreciation of Ms. Hertz's work for the Committee and the Commission. She also noted that the Committee was discussing plans for the "Week," possibly to be held in conjunction with the Commission's regular "Sexual Violence Awareness Month" activities in October.

Fire Department: Update

Commissioners Brecka and Christensen reported that a woman firefighter had recently been fired from the Department. Brief discussion followed.

M/S/C Christensen/Brecka to write to the Fire Department to inquire as the the circumstances of the recent firing of a woman firefighter.

Women's History Month: Update

Commissioner Christensen reported that the planned breakfast for women City officials and aides had been cancelled due to problems scheduling speakers. She noted that Commissioner Sandlin would be contacting Congresswomen Boxer and Pelosi regarding other future events, and that Commissioner Brecka and she would continue their work then.

DOMESTIC VIOLENCE EXPERTS PANEL AND COMMITTEE

Commissioner Brecka reported that the Domestic Violence Consortium had written Mayor Agnos requesting a meeting with him to discuss funding for domestic violence programs. She also reported that the Consortium was concerned that the Commission continue with its request for $293,513 in general fund monies to administer to domestic violence programs in 1988-89. She reported that Commissioner Christensen, Ms. Hale and she had met with Bob Gamble and Sally Kipper of the Mayor's Office regarding the Commission's 1988-89 budget request on March 9, 1988. She noted that a full justification needed to be submitted to the Mayor's Office regarding the Commission's budget request. Discussion followed.

VIII. FRIENDS BUDGET EXPENDITURES PLANNED FOR MARCH 11--APRIL 14, 1988

Ms. Hale noted that there were no currently planned expenditures.

IX. COMMISSIONER ABSENCES

M/S/C Christensen/Brecka to excuse the absence of Commissioner Shirley Black from the March 10, 1988 Commission meeting.

X. UPCOMING EVENTS/ANNOUNCEMENTS

Next Issues-Administrative Committee Meeting

Thursday, April 7, 1988, 7:00 P.M. in the State Building, 350 McAllister Street, Room 1200.

Next Commission Meeting

Thursday, April 14, 1988, 5:30 P.M. in the State Building, 350 McAllister Street, Room 1200.

II. COMMITTEE REPORTS (cont.)

ADMINISTRATIVE COMMITTEE (cont.)

Administration

1988-89 Budget Request; Recommendation re: Domestic Violence Agencies' Funds: Commissioners Brecka and Christensen and Ms. Hale reported on their meeting with Bob Gamble, Assistant Budget Director, and Sally Kipper, Budget Analyst, in the Mayor's Office. Discussion followed. Commissioner Christensen noted that the Mayor's Office had requested the Commission's proposals regarding possible budget reductions for next year be submitted to them by next week. Commissioners Christensen and Brecka noted that they would work on this response with Ms. Hale on the Commission's operating and domestic violence agencies portions of the Commission's budget, respectively.

1987-88: Supplemental Appropriation Request; Reserves; Discussion of Reductions: Commissioner Christensen reported that the Finance Committee of the Board of Supervisors had approved $20,688 to enable to the Commission to continue present staffing levels through the end of the current fiscal year. She noted that Commissioners Brecka, Huie, Sandlin, and she had attended the meeting, and that many community members had lent their support. Ms. Hale agreed to send a letter of thanks to Aileen Hernandez for her letter of support.

Ms. Hale presented a memorandum in which she outlined several budget reduction recommendations, including proportionate work hours cutbacks to currently full-time staff positions. Discussion followed. It was agreed to recommend to the Mayor's Office that funds for Commission operating costs and support of non-profit domestic violence organizations be considered separately, that the Commission continue to request $293,513 for domestic violence agencies, that general fund support to continue the Commission's half-time Representative position at the current half-time level be continued, that no cuts be made to the Commission's operating budget, and that if budget reductions were unavoidable, that the Commission's operating budget not be reduced over 10% based on current levels.

Personnel: Update
Ms. Hale reported that now that funds were available for the position, the Commission's requisition and request for exempt waiver for its vacant Representative position had been submitted and revised with Civil Service and were likely to be approved. Commissioner Strum noted that she had spoken with Grant Mickins regarding commissioner participation in the hiring process, and that he had no objections. She noted that she would continue to work with Commissioners Christensen and Strum on filling the position.

XI. ADJOURNMENT

Commissioner Martin adjourned the meeting at 9:00 P.M.

Respectfully submitted,

Jacque Hale, Coordinator

/jh

III. APPROVAL OF MINUTES OF COMMISSION MEETINGS FEB. 11, & MAR. 10, 1988 *

IV. PRESENTATIONS

V. CHAIR'S REPORT

VI. STAFF REPORT

Request from Mission Neighborhood Health Center to Co-sponsor
Breast Health Day *
Information on Women's Vote Project *

VII. COMMITTEE REPORTS AND RECOMMENDATIONS FOR ACTION:

ADMINISTRATIVE COMMITTEE

Administration: 1987-88 Budget: Response to Mayor's Office
re: Recommendations for Budget Cuts;
Recommendations re: Budget Expenditures *
1988-89 Budget Request *

Retreat: Update; Scheduling; Planning Agenda *

Personnel: Update

Friends of the Commission: Update; Budget Report

DOMESTIC VIOLENCE EXPERTS PANEL AND COMMITTEE

ISSUES COMMITTEE

G.A.I.N.: Update; Recommendation for Action *

Sexual Harassment/Committee: Update;
Police Department General Order Re: Sexual Harassment;
Recommendation re: Budget Expenditures
Recommendation re: Letter to Fire Department re: "976" calls; *
Recommendation re: Letters to Media re: Sunnyvale shootings coverage*

R.A.P.E./Coalition: Update; Recommendation re: Budget Expenditures

Fire Department: Update;
Response to Inquiry re: Termination of Women Firefighters

LEGISLATIVE/COMMITTEE

IX. FRIENDS BUDGET EXPENDITURES PLANNED FOR APRIL 14--MAY 12, 1988 *

X. COMMISSIONER ABSENCES *

XI. UPCOMING EVENTS/ANNOUNCEMENTS

Next Commission Meeting: Thursday, May 12, 1988, 5:30 P.M.

XII. ADJOURNMENT

"*" Indicates items requiring Commission action at this meeting

/jhCMTGS

1987-88: Supplemental Appropriation Request; Reserves; Discussion of Reductions: Commissioner Christensen reported that the Finance Committee of the Board of Supervisors had approved $20,688 to enable to the Commission to continue present staffing levels through the end of the current fiscal year. She noted that Commissioners Brecka, Huie, Sandlin, and she had attended the meeting, and that many community members had lent their support. Ms. Hale agreed to send a letter of thanks to Aileen Hernandez for her letter of support.

Ms. Hale presented a memorandum in which she outlined several budget reduction recommendations, including proportionate work hours cutbacks to currently full-time staff positions. Discussion followed. It was agreed to recommend to the Mayor's Office that funds for Commission operating costs and support of non-profit domestic violence organizations be considered separately, that the Commission continue to request $293,513 for domestic violence agencies, that general fund support to continue the Commission's half-time Representative position at the current half-time level be continued, that no cuts be made to the Commission's operating budget, and that if budget reductions were unavoidable, that the Commission's operating budget not be reduced over 10% based on current levels.

Personnel: Update

Ms. Hale reported that now that funds were available for the position, the Commission's requisition and request for exempt waiver for its vacant Representative position had been submitted and revised with Civil Service and were likely to be approved. Commissioner Strum noted that she had spoken with Grant Mickins regarding commissioner participation in the hiring process, and that he had no objections. She noted that she would continue to work with Commissioners Christensen and Strum on filling the position.

XI. ADJOURNMENT

Commissioner Martin adjourned the meeting at 9:00 P.M.

Respectfully submitted,

Jacquie Hale, Coordinator

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CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
1095 MARKET STREET, ROOM 409/SAN FRANCISCO, CA 94103
(415) 558-3653/TDD (415) 558-4901

AGENDA

Commission Meeting
350 McAllister Street, Room 1200

Thursday, April 14, 1988
5:30 P.M.--7:30 P.M.

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I. CALL TO ORDER/ROLL CALL

II. REVIEW OF AGENDA

III. APPROVAL OF MINUTES OF COMMISSION MEETINGS FEB. 11, & MAR. 10, 1988 *

IV. PRESENTATIONS

V. CHAIR'S REPORT

VI. STAFF REPORT

Request from Mission Neighborhood Health Center to Co-sponsor Breast Health Day *
Information on Women's Vote Project *

VII. COMMITTEE REPORTS AND RECOMMENDATIONS FOR ACTION:

ADMINISTRATIVE COMMITTEE

Administration: 1987-88 Budget: Response to Mayor's Office re: Recommendations for Budget Cuts;
Recommendations re: Budget Expenditures *
1988-89 Budget Request *

Retreat: Update; Scheduling; Planning Agenda *

Personnel: Update

Friends of the Commission: Update; Budget Report

DOMESTIC VIOLENCE EXPERTS PANEL AND COMMITTEE

ISSUES COMMITTEE

G.A.I.N.: Update; Recommendation for Action *

Sexual Harassment/Committee: Update;
Police Department General Order Re: Sexual Harassment;
Recommendation re: Budget Expenditures
Recommendation re: Letter to Fire Department re: "976" calls; *
Recommendation re: Letters to Media re: Sunnyvale shootings coverage*

R.A.P.E./Coalition: Update; Recommendation re: Budget Expenditures

Fire Department: Update;
Response to Inquiry re: Termination of Women Firefighters

LEGISLATIVE/COMMITTEE

IX. FRIENDS BUDGET EXPENDITURES PLANNED FOR APRIL 14--MAY 12, 1988 *

X. COMMISSIONER ABSENCES *

XI. UPCOMING EVENTS/ANNOUNCEMENTS

Next Commission Meeting: Thursday, May 12, 1988, 5:30 P.M.

XII. ADJOURNMENT

"*" Indicates items requiring Commission action at this meeting

/jhCMTGS

CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
1095 MARKET STREET, ROOM 409
SAN FRANCISCO, CA 94103
(415) 558-3653/TDD (415) 558-4901

* *

NEXT COMMISSION MEETINGS:

Special Meeting
Thursday, April 28, 1988, 5:30 P.M.
State Building, 350 McAllister Street, Room 1200

Regular Meeting
Thursday, May 12, 1988, 5:30 P.M.
State Building, 350 McAllister Street, Room 1200

* *

MINUTES

Commission Meeting
350 McAllister Street, Room 1202

Thursday, April 14, 1988
6:35 P.M.

I. CALL TO ORDER/ROLL CALL:

Commissioner Nanci Strum, Vice-Chair, called the meeting to order.

COMMISSIONERS PRESENT:	Judith Brecka, Diana Christensen, Isabel Huie, Gladys Sandlin, Nanci Strum, Lorraine Wiles
COMMISIONERS ABSENT:	Shirley Black, Carletta Jackson, Sue Martin, Louise Ogden
STAFF PRESENT:	Jacquie Hale, Coordinator; Carol Spears, Intern

II. SPECIAL MEETING:

Commissioner Strum called a special meeting of the Commission for Thursday, April 28, 1988, at 5:30 P.M. to (1) establish a policy regarding the length of time to wait for a quorum to be established at Commission meetings; (2) expenditures from the Commission's 1987-88 budget; (3) other action items scheduled for the April 14th Commission meeting including recommendations related to GAIN and sexual harassment, (she asked that these items be prepared so that each matter could be considered quickly); and (4) a discussion/recommendations regarding proposals for Commission "independence."

III. APPROVAL OF COMMISSIONER ABSENCES:

After some discussion, it was agreed to send letters to commissioners with significant records of absences and to fully implement the Commission's commissioner-Commission meetings attendance policy.

IV. ADJOURNMENT

Commissioner Strum adjourned the meeting at 6:45 P.M.

Submitted by:
Jacquie Hale, Coordinator

/jhCMTGS2MIN2

COMMISSION ON THE STATUS OF WOMEN

April 28, 1988

The Minutes of this meeting are missing.

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III. APPROVAL OF MINUTES OF COMMISSION MEETING MAY 12, 1988

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CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
1095 MARKET STREET, ROOM 409
SAN FRANCISCO, CA 94103
(415) 558-3653/TDD (415) 558-4901

AGENDA

Special Commission Meeting
350 McAllister Street, Room 1200

Thursday, April 28, 1988
5:30 P.M.

I. CALL TO ORDER/ROLL CALL

II. ESTABLISHMENT OF POLICY RE: QUORUM FOR COMMISSION MEETINGS

III. 1987-88 BUDGET EXPENDITURES

A. REVIEW STAFF REPORT RE: EXPENDITURES TO DATE

B. REVIEW EXPENDITURES RE: ANNUAL RETREAT

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IV. ANNUAL RETREAT: DISCUSS/APPROVE PLAN

A. REVIEW BUDGET EXPENDITURES

B. DISCUSS/SET DATE

V. REVIEW OF PROPOSAL TO REQUEST ESTABLISHMENT OF COSW'S "INDEPENDENCE"

VI. GAIN: UPDATE, RECOMMENDATIONS

VII. SEXUAL HARASSMENT COMMITTEE

A. REVIEW DRAFT LETTER RE: 976 CALLS

B. REVIEW DRAFT LETTER RE: MEDIA COVERAGE OF SEXUAL HARASSMENT CASE

VIII. FRIENDS OF THE COMMISSION:

REVIEW REQUESTS FOR APPROVAL OF BUDGET EXPENDITURES

IX. ADJOURNMENT

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COMMISSION ON THE STATUS OF WOMEN
1095 MARKET STREET, ROOM 409
SAN FRANCISCO, CA 94103
(415) 558-3653/TDD (415) 558-4901

AGENDA

Commission Meeting
350 McAllister Street, Room 1200

Thursday, May 12, 1988
5:30 P.M.

I. CALL TO ORDER/ROLL CALL

II. REVIEW OF AGENDA

III. APPROVAL OF MINUTES OF COMMISSION MEETING MAY 12, 1988 *

IV. PRESENTATIONS

V. CHAIR'S REPORT

VI. ELECTION OF OFFICERS *

VII. STAFF REPORT

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VIII. COMMITTEE REPORTS AND RECOMMENDATIONS FOR ACTION:

ADMINISTRATIVE COMMITTEE

Administration: 1987-88 Budget
1988-89 Budget Request *

Discussion of Commission Mission Statement

Retreat *

Personnel: Update

Friends of the Commission: Budget Report; Approval of Expenditures *

DOMESTIC VIOLENCE EXPERTS PANEL AND COMMITTEE

Recommendation re: Letter to Judge in Bibi Lee Murder Case *

ISSUES COMMITTEE

Recommendation re: Adoption of AIDS Discrimination Policy *

Recommendation re: Adoption of Slurs Policy *

G.A.I.N.: Update *

Sexual Harassment/Committee: Update

R.A.P.E./Coalition: Update

Discussion of Muni Bus Shelters Advertisements

LEGISLATIVE/COMMITTEE

IX. COMMISSIONER ABSENCES *

X. UPCOMING EVENTS/ANNOUNCEMENTS

Next Issues-Administrative Committee Meeting: July 7, 1988, 5:30 P.M.
Next Commission Meeting: July 14, 1988, 5:30 P.M.

XI. ADJOURNMENT

"*" Indicates items requiring Commission action at this meeting

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COMMISSION ON THE STATUS OF WOMEN
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NEXT COMMISSION MEETING:

Thursday, June 9, 1988, 5:30 P.M.
State Building, 350 McAllister Street, Room 1200

* *

MINUTES

Commission Meeting
350 McAllister Street, Room 1200

Thursday, May 12, 1988
5:30 P.M.

I. CALL TO ORDER/ROLL CALL:

Commissioner Sue Martin, Chair, called the meeting to order.

COMMISSIONERS PRESENT:	Judith Brecka, Diana Christensen, Sue Martin, Gladys Sandlin, Nanci Strum
COMMISSIONERS ABSENT:	Shirley Black, Isabel Huie, Louise Ogden, Lorraine Wiles
STAFF PRESENT:	Jacquie Hale, Coordinator

II. REVIEW OF AGENDA

III. APPROVAL OF MINUTES OF MEETINGS FEB. 11, MAR. 10, APR. 14, APR. 28, 1988:

Ms. Hale noted that approval of the minutes of the Commission meeting of April 28, 1988 had been placed on the agenda in error.

M/S/C Brecka/Strum to accept the minutes of the Commission meeting of February 11, 1988 as presented.

M/S/C Brecka/Sandlin to accept the minutes of the Commission meeting of March 10, 1988 as presented.

M/S/C Brecka/Christensen to accept the minutes of the Commission meeting of April 14, 1988 as presented.

IV. CHAIR'S REPORT:

Commissioner Martin reported that Commissioner Carletta Jackson had resigned from the Commission, and asked Ms. Hale to send a letter to her thanking her for her service on the Commission and to send copies of her resignation letter to all commissioners.

Commissioner Martin reported on the Administrative Committee's recommendation regarding the establishment of Commission policy on the length of time to wait for a quorum to be established for Commission meetings.

M/S/C Sandlin/Christensen to accept the recommendation of the Administrative Committee to establish a policy that members shall wait no more than fifteen minutes for a quorum to be established for Commission meetings, except in cases wherein a member has indicated in advance that she will be present at a specific time, and in those cases members shall wait no more than thirty minutes.

VI. NOMINATION OF OFFICERS:
Nominations for chair of the Commission were made:

Commissioner Brecka nominated Commissioner Christensen; Commissioner Sandlin seconded the nomination; Commissioner Christensen accepted.

M/S/ Brecka/Sandlin to close nominations for Chair of the Commission.

(Note: Nominations for chair remain open until the next Commission meeting.)

Nominations for vice-chair of the Commission were made:

Commissioner Brecka nominated Commissioner Strum; Commissioner Sandlin seconded the nomination; Commissioner Strum accepted.

(Note: Nominations for vice-chair remain open until the next Commission meeting.)

VIII. COMMITTEE REPORTS AND RECOMMENDATIONS FOR ACTION:

DOMESTIC VIOLENCE EXPERTS PANEL AND COMMITTEE:
Commissioner Brecka recommended that the following amended statement of priorities be adopted regarding 1988-89 general fund allocations to domestic violence programs adminstered by the Commission:

"III. Recommendation of Priorities:

At the Experts Panel's meeting of October 29, 1987 it was decided to adopt the following statement of priorities (as amended during discussion) to be used in consideration of funding proposals for the 1988-1989 funding cycle.

'There are three critical priorities for serving the victims of domestic violence in San Francisco:

(1) the provision of safe shelter space that will enable women and their children to leave life-threatening situations;

(2) the provision of support services (counseling, drop-in center, crisis line, information and referral, and legal assistance to victims and their children) with legal assistance to victims and their children given highest priority in this category;

(3) in the provision of services, focus on targeted populations, specifically women and children of color, lesbian women, the elderly, and the disabled.'

At the second community forum held January 21, 1988, community participants expressly voted to recommend to the Commission on the Status of Women that funding for existing programs must be kept at an adequate level before funding any new programs or additional programs.

The Commission on the Status of Women voted to follow the community forum recommendation at its meeting on February 11, 1988.

(To be included as new Section III, page 4, 'Recommendations for Fiscal Year 1988-89 Funding General Fund.')"

M/S/C Christensen/Sandlin to accept the Domestic Violence Expert Panel's recommendation, with amendments.

ADMINISTRATIVE COMMITTEE:

Retreat

Commissioner Martin announced that the Commission's retreat would be held on Saturday, June 11, 1988, from 9:30 A.M. to 4:30 P.M. Ms. Hale reported that she had met with Grant Mickins regarding the Administrative Committee's recommendation to secure City funds to hire a retreat facilitator, and that he had indicated that no such funds were available. Commissioner Martin reported that the Retreat Committee had met on May 11, 1988. She noted that the retreat lunch would be potluck. She asked Ms. Hale to call absent commissioners to confirm the date. Ms. Hale reported that Commissioner Shirley Black had offered her home for the retreat, which was accepted.

Commissioner Martin reviewed a draft agenda for the retreat: adopting a mission statement, discussing major goals for the year, the role and job responsibilities/decription of the COSW director, relationship between commissioners and director, and developing a plan to continue the planning process. After brief discussion, the agenda was accepted. She reported that it was hoped that a second session would be possible, and reported the following recommendation:

M/S/C Christensen/Brecka to allocate $3,000 from the Friends of the Commission budget to hire a facilitator for the Commission's annual retreat June 11, 1988.

Commissioner Martin reported that the Retreat Committee recommended that the following be interviewed by the facilitator in preparation for the retreat: Ms. Hale, Commissioners Martin, Brecka, and Sandlin, current staffmember

Carolyn Hom, and former staffmember Carmen Smith. She noted that two additional interviews could also be scheduled; after brief discussion, it was agreed that these interviews would be with Commissioners Christensen and Huie. It was also agreed that Ms. Hale would schedule these interviews for May 24-25, 1988, and coordinate arrangements with the facilitator, Nancy Franco.

Friends of the Commission:

M/S/C Christensen/Sandlin to reimburse Ms. Hale for her payment of $100 advertisement expense in N.O.W. program. (Commissioner Strum abstained.)

ISSUES COMMITTEE:

GAIN

Commissioner Strum gave an update on GAIN. She reported that she had attended the recent public hearing on San Francisco's revised GAIN plan/budget held by the Board of Supervisors, and recommended that the Commission write to the Board expressing its support of key portions of the plan. These included: allowing all voluntary applicants to participate in the GAIN program; advising participants of the availability of childcare, and exempting participants when adequate, reasonable childcare is not available; maintaining key evaluation mechanisms. In addition, she suggested that the Commission recommend that the GAIN program in San Francico be considered a pilot program due to the State's severe budget cuts to the program.

R.A.P.E./Coalition:

Commissioner Christensen reported that the Committee had heard a presentation on the Police Department's sexual assault protocol from Officer Huegli at its April 27, 1988 meeting. She also reported that the Committee was trying to develop funding strategies for rape crisis centers and investigating the possibility of including self-defense courses in mandatory curriculums.

Fire Department:

Commissioner Brecka reported that she had received no new information regarding the termination of two female firefighters. Commissioner Martin reported that she had received a response to the Commission's earlier inquiry to the Department on the terminations which forwarded the opinion court-appointed monitor for the Department's consent decree on the terminations. Commissioner Martin asked Ms. Hale to forward a copy of the response to all commissioners.

LEGISLATIVE/COMMITTEE:
Commissioner Christensen noted a letter received from Mayor Agnos indicating that City departments may not independently lobby State representatives regarding specific legislation, but must first obtain the approval of the City's State Legislation Committee. She noted that the City had a new lobbyist for the State Legislature, Hellan Dowden.

ADMINISTRATIVE COMMITTEE (cont.):

Personnel:
There was discussion regarding the filling of the Commission's vacant 2996 Representative position.

Ms. Hale reported that she had testified before the Civil Service Commission on May 6, 1988, to protest the Civil Service Commission staff's recommendation the Commission's request for exception to the order of lay-ff due to special qualifications required related to the Commission's part-time 2996 Representative position. She noted that the Civil Service Commission staff had recommended denial of the request because the original requisition for the position, the Commission's first designated bilingual position, had indicated that the position could be bilingual in English and Cantonese and/or Spanish and/or Tagalog. She reported that she had testified based on the Administative Committee's recommendation to establish the position as bilingual English/Cantonese, noting that since the position's original requisition, the need for the position to be bilingual English/Cantonese had become a priority. The request was approved by the Civil Service Commission.

M/S/C Christensen/Sandlin that the Commission's part-time 2996 Representative position assigned to adminster domestic violence programs funding be requested to be established as a designated bilingual position English/Cantonese.

X. APPROVAL OF COMMISSIONER ABSENCES:

M/S/C Christensen/Sandlin to excuse the absences of Commissioner Shirley Black at the February 11, February 23, March 10, April 14, and May 12, 1988 Commission meetings.

M/S/C Strum/Sandlin to excuse Commissioner Isabel Huie from the May 12, 1988 Commission meeting.

M/S/C Sandlin/Christensen to excuse Commissioner Lorraine Wiles from the May 12, 1988 Commission meeting.

Commissioner Nanci Strum asked to be excused from the June 9, 1988 Commission meeting.

XI. ADJOURNMENT

Commissioner Martin adjourned the meeting at 8:00 P.M.

Respectfully submitted,

Jacquie Hale, Coordinator

/jh

COMMISSION ON THE STATUS OF WOMEN

June 9, 1988

The Agenda of this meeting is missing.

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NEXT COMMISSION MEETING:

Thursday, July 14, 1988, 5:30 P.M.
State Building, 350 McAllister Street, Room 1200

* *

MINUTES

Commission Meeting
350 McAllister Street, Room 1200

Thursday, June 9, 1988
5:30 P.M.

I. CALL TO ORDER/ROLL CALL:

Commissioner Sue Martin, Chair, called the meeting to order.

COMMISSIONERS PRESENT:	Shirley Black, Judith Brecka, Diana Christensen, Isabel Huie, Sue Martin, Lorraine Wiles
COMMISSIONERS ABSENT:	Louise Ogden, Gladys Sandlin, Nanci Strum
STAFF PRESENT:	Jacquie Hale, Coordinator

II. REVIEW OF AGENDA

Commissioner Martin noted that "Discussion of Commission Mission Statement" and "Retreat" would be covered under the Chair's Report. Commissioner Black added a report on comparable worth under the Issues Committee report.

III. APPROVAL OF MINUTES OF MEETING OF MAY 12, 1988:

Commissioner Martin made several amendments: on Page 2, under "Nomination of Officers," Commissioner Strum declined nomination as Vice Chair; Commissioner Christensen nominated Commissioner Martin as Chair, Commissioner Brecka seconded, Commissioner Martin accepted; on Page 3, under "Retreat," "facilitator" should read "organizational consultant" throughout; on Page 4, under "GAIN," "childcare" should read "after-school care" throughout; under "R.A.P.E./Coalition," "self-defense courses in mandatory curriculums" should read "as a mandated part of curriculums"; under "Fire Department," line 4 of that paragraph should read "response to the Commission's earlier inquiry to the Department on the terminations which forwarded the opinion of the court-appointed monitor"; on Page 5, under "Personnel," paragraph 2, line 2 should read "to protest the Civil Service Commission staff's recommendation denying the Commission's request for exception to the order of lay-off," and paragraph 2, line 3, should read "qualifications required of the Commission's part-time 2996 Representative position"; on Page 5, under "Approval of Commissioner Absences," the first motion should read "to excuse the absences of Commissioner Shirley Black at the May 12, 1988 Commission meeting."

M/S/C Brecka/Christensen to approve the minutes of the Commission meeting of May 12, 1988 as amended.

IV. PRESENTATIONS:

There were no presentations.

V. CHAIR'S REPORT:

Commissioner Martin reminded commissioners of the Commission's endorsement policy, noting copies of the policy included in their meeting packets.

She noted that an official representative was needed at a June 23, 1988 reception honoring Grant Mickins, retiring Director of the Human Rights Commission. Commissioners Black and Huie volunteered.

Retreat:

Commissioner Martin noted that the Commission would hold its annual retreat on June 11, 1988, and asked commissioners and staff to bring research information pursuant to Commission planning.

Discussion of Commission Mission Statement:

M/S/C Christensen/Brecka to adopt the following as the Commission's mission statement, pending any subsequent amendments made at the Commission's annual retreat on June 11, 1988:

> "To initiate, implement and monitor public policy as it affects the achievement of social, legislative, and economic justice for women."

VI. ELECTION OF OFFICERS:

M/S/C Brecka/Huie to close nominations for Chair of the Commission.

M/S/C Brecka/Black to close nominations for Vice Chair of the Commission.

Commissioner Diana Christensen and Commissioner Sue Martin were elected respectively as Chair and Vice Chair of the Commission, by acclamation. It was agreed that they would take office July 1, 1988.

VII. STAFF REPORT:

Ms. Hale reported on the Commission's 1987-88 expenditures. She reported that the Commission's 1988-89 budget would be heard before the Board of Supervisors Finance Committee on June 16, 1988. Brief discussion followed. She reported that she was completing updates of all staff duties and responsibilities descriptions for review by the Commission, and would schedule a Personnel Committee meeting for discussion once they were completed. She noted that Carolyn Hom, Commission Representative, had attended "Asian Pacific American Heritage Week Conference on EEO and Asian/Pacific American Equal Opportunity Issues" on June 1-2, 1988.

VIII. COMMITTEE REPORTS AND RECOMMENDATIONS FOR ACTION:

ADMINISTRATIVE COMMITTEE:
Commissioner Martin noted a correction to Ms. Hale's memorandum to commissioners summarizing the June 3, 1988 Administrative Committee meeting, to delete the last sentence of the "Sexual Harassment Committee" section.

Administration: 1987-88 Budget, 1988-89 Budget Request
(See staff report.)

Personnel: Udpate
(See staff report.)

Friends of the Commission: Budget Report, Approval of Expenditures
Ms. Hale noted that there were no expenditures requiring approval.

DOMESTIC VIOLENCE EXPERTS PANEL AND COMMITTEE:

Recommendation Re: Letter to Judge in Bibi Lee Murder Case:

M/S/C Brecka/Christensen to write to the judge in the Bibi Lee murder case in Berkeley expressing outrage at his comments related to the parole of the perpetrator in the case to the effect that he had not hurt anyone except his wife.

ISSUES COMMITTEE:

Recommendation Re: Adoption of AIDS Discrimination Policy

M/S/C Brecka/Black to adopt the Civil Service Commission policy prohibiting discrimination in employment on the basis of AIDS/ARC/HIV or any medical signs or symptoms related thereto. (Please contact the Commission office for the full text of the policy.)

Recommendation Re: Adoption of Slurs Policy

M/S/C Brecka/Black to adopt/re-adopt the Civil Service Commission policy regarding the use of slurs by City officials and employees. (Please contact the Commission office for the full text of the policy.)

GAIN: Update
The report was tabled to the next Commission meeting.

Sexual Harassment/Committee: Update
Commissioner Martin noted that she would attend the next meeting of the Committee to discuss its role as an advisory body. Brief discussion followed.

R.A.P.E./Coalition: Update
The report was tabled to the next Commission meeting.

Discussion of Muni Bus Shelters Advertisements
Commissioner Martin noted that former Commissioner Barbara Squires had called attention to Muni bus shelters advertisements. After brief discussion, the matter was tabled to the next Commission meeting.

Comparable Worth
Commissioner Black reported that she had attended a meeting that day where SPUR representatives spoke against pay equity. She noted that organizing on behalf of continued comparable worth provisions for City and County workers would be needed this year. Brief discussion followed.

LEGISLATIVE/COMMITTEE
Commissioner Christensen reported that the Committee had not met. She noted that as the Commission's newly elected Chair, she would be considering committees appointments.

IX. COMMISSIONER ABSENCES:

M/S/C Brecka/Black to excuse Commissioner Sandlin's absence from the June 9, 1988 Commission meeting.

M/S/C Brecka/Christensen to excuse Commissioner Sandlin's absence from the June 9, 1988 Commission meeting.

X. UPCOMING EVENTS/ANNOUNCEMENTS:

Commissioner Brecka noted that she would hold her annual Domestic Violence Committee dinner meeting on June 15, 1988.

Commissioner Martin noted that there would be no Issues Committee meeting on July 7, 1988.

IX. ADJOURNMENT:

Commissioner Martin adjourned the meeting at 7:00 P.M.

Respectfully submitted,

Jacquie Hale, Coordinator

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CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
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AGENDA

Commission Meeting
350 McAllister Street, Room 1200

Thursday, July 14, 1988
5:30 P.M.

I. CALL TO ORDER/ROLL CALL

II. REVIEW OF AGENDA

III. APPROVAL OF MINUTES OF COMMISSION MEETING JUNE 9, 1988 *

IV. PRESENTATIONS

V. CHAIR'S REPORT

VI. STAFF REPORT

VII. COMMITTEE REPORTS AND RECOMMENDATIONS FOR ACTION:

ADMINISTRATIVE COMMITTEE

Budget Report

Friends of the Commission: Budget Report;
1988-89 Allocations/Request; *
Approval of Expenditures *

Commission/Administrative Committee Meetings Days/Times: Review *

Retreat Follow-up

Mission Statement: Amendment from Retreat *

DOMESTIC VIOLENCE EXPERTS PANEL AND COMMITTEE

1988-89 Calendar

ISSUES COMMITTEE

Sexual Harassment/Committee: Update

R.A.P.E./Coalition: Update

Discussion of Muni Bus Shelters Advertisements

VIII. COMMISSIONER ABSENCES *

IX. UPCOMING EVENTS/ANNOUNCEMENTS

Scheduling Next Issues-Administrative Committee Meeting
Next Commission Meeting: August 11, 1988, 5:30 P.M.

X. ADJOURNMENT

"*" Indicates items requiring Commission action at this meeting

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CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
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NEXT COMMISSION MEETING

Thursday, August 11, 1988, 4:30 P.M.
State Building, 350 McAllister Street, Room 1200

* *

MINUTES

Commission Meeting
350 McAllister Street, Room 1200

Thursday, July 14, 1988
5:30 P.M.

I. CALL TO ORDER/ROLL CALL:

Commissioner Diana Christensen, Chair, called the meeting to order.

COMMISSIONERS PRESENT:	Shirley Black, Judith Brecka, Diana Christensen, Isabel Huie, Sue Martin, Nanci Strum, Lorraine Wiles
COMMISSIONERS ABSENT:	Louise Ogden, Gladys Sandlin
STAFF PRESENT:	Jacquie Hale, Coordinator; Panetta Scott, Representative

II. REVIEW OF AGENDA

III. APPROVAL OF MINUTES OF MEETING OF JUNE 9, 1988:

M/S/C Brecka/Black to accept the minutes of the Commission meeting of June 9, 1988, as presented.

IV. PRESENTATIONS:

There were no presentations.

V. CHAIR'S REPORT:

Commissioner Martin noted that Hellan Dowden was the City's new legislative advocate in Sacramento, and that Kate Monaco Klein, aide to Supervisor Nancy Walker, was serving on the City's State Legislative Committee. She noted that it was important for the Commission to continue its legislative activities, and asked staff to recommend how the legislative program should be implemented.

VI. STAFF REPORT:

Ms. Hale introduced and welcomed new staffmember Panetta Scott, Representative.

She reported that Supervisor Willie Kennedy had asked the Board of Supervisors Budget Analyst's Office to perform a management audit of the Commission. She also reported that Supervisor Kennedy had also asked that a review of the Commission's affirmative action program be referred to the Human Services Committee of the Board. Discussion was referred to the next meeting of the Administrative Committee.

She reported that she had completed work on producing the new sexual harassment handbook posters, that Commission certificates were being printed, and that she and David Treanor were working on approval for the release of funds to purchase metal frames to make the Commission's domestic/sexual violence public education displays more usable. She summarized other staff activities, including Ms. Scott's outreach/publicity for the handbooks and the Women's Initiate for Self-Employment (WISE) program, Ms. Hom's work on contracts with domestic violence agencies, and follow up on the Commission's retreat. She also reported that she had met with the Elder Abuse Consortium to discuss ways in which the Commission might support their efforts.

M/S/C Martin/Brecka to write to the Community Colleges District supporting the continuation of the District's Gender Equity Coordinator position and its Industrial Maintenance classes.

M/S/ Martin/Black to support Senate Bill 2758 (Marks), regarding the Displaced Homemakers Emergency Loan Act program. (Commissioner Brecka opposed.)

Commissioners requested more information from staff on this bill, which Ms. Hale agreed to provide at the August Commission meeting. She asked for approval to send a letter congratulating Rosemarie Fernandez on her election to the YWCA's national board of directors; there were no objections. Commissioner Christensen asked that a consent calendar be included in Commission meeting agendas in the future to address routine items.

VIII. COMMITTEE REPORTS AND RECOMMENDATIONS FOR ACTION:

ADMINISTRATIVE COMMITTEE:

Commissioner Christensen reported that she had appointed Commissioner Nanci Strum as interim chair of RAPE Coalition (vice herself).

She reported that the Administrative Committee had referred to the Issues Committee the question of how to restructure committees raised at the Commission's June 11, 1988 retreat.

She also reported that Ms. Hale had indicated that there was a new opinion from the City Attorney's Office regarding conflicts of interest by committee members, and that staff would be informing commissioners/committee members about this opinion soon.

Budget Report

Ms. Hale reported that after discussions with the Board of Supervisors Budget Analyst's Office, the Board Finance Committee had agreed to reserve $2,451 previously recommended for budget reductions, resulting in a total (unreserved Commission budget from the City of $183,023 for 1988-89, plus $167,475 in general fund and $161,000 in marriage license fee monies to be administered to domestic violence programs. She noted that she would report on FY 1987-88 at the Commission's August meeting.

Friends of the Commission: Budget Report, 1988-89 Allocations/Request; Approval of Expenditures

Commissioner Christensen reviewed the budget report prepared by Ms. Hale. It was agreed to consider all available Friends funds as unrestricted, including donations related to the Commission's sexual harassment handbook and monies reserved for producing a fundraising event in 1987-88, thus totalling $7,758.

Commission/Administrative Committee Meetings Days/Times: Review

Commissioner Christensen noted that she had some conflicts with the current Administrative/Issues Committees meeting days, and noted that commissioners would be polled as to alternative meeting days and/or discussion would be continued until the August Commission meeting.

Retreat Follow-up

Commissioner Martin thanked all those commissioners and staff who had worked on the Commission's draft proposal for independence, and led discussion regarding revisions. It was agreed that the proposal would describe the Commission's proposed focus in four main areas: violence against women, sex discrimination, minority women, and other primary issues (i.e., homeless women, Civil Service reform). It was also agreed to shorten the Commission's planned second retreat meeting on August 10, 1988, and to postpone requests for further services from consultant Nancy Franco.

Mission Statement: Amendment from Retreat

M/S/C Martin/Huie to adopt the Commission's Mission Statement as amended at its June 11, 1988 retreat, to read as follows:

> "To initiate, implement and monitor public policy as it affects the achievement of social, legal, and economic justice for women, with primary focus on San Francisco."

DOMESTIC VIOLENCE EXPERTS PANEL AND COMMITTEE:
1988-89 Calendar

Ms. Hale noted the funding cycle calendar prepared by Commissioner Brecka and staffmember Carolyn Hom included in commissioners' meeting packets. She noted that it included the Commission's annual public hearing/forum on domestic violence to be held in October; established the deadline for receipt of funding proposals as December 30, 1988; and announced the next Experts Panel meeting of August 29, 1988.

She also noted that Ms. Hom would be representing the Commission at meetings of the community-based Domestic Violence Consortium. She reported that there had been discussion at the Committee's June meeting regarding disbanding the Commission's Domestic Violence Committee; Commissioner Christensen asked that this proposal be referred to the August 4, 1988 meeting of the Issues Committee.

ISSUES COMMITTEE:

Commissioner Martin noted that there had been no Issues Committee meeting in June, in lieu of the Commission's June 11, 1988 retreat.

Sexual Harassment/Committee: Update

Commissioner Huie presented new posters to be used to publicize the availability of the Commission's "How to Create a Workplace Free of Sexual Harassment" handbooks. She reported that the posters would be sent to all City department heads and major corporation presidents in San Francisco. She noted that she was composing a cover letter to accompany the posters, and asked that staff report on the poster's distribution at the next Commission meeting.

Commissioner Martin reported that she had attended the June 28, 1988 meeting of the Committee, and had informed members that the policy they had developed regarding public speaking on sexual harassment had not been approved by the Commission. Further discussion regarding the Committee was referred to the August 4, 1988 meeting of the Issues Committee.

R.A.P.E./Coalition: Update

Commissioner Strum reported that discussion at the Committee's June 22, 1988 meeting had concerned the upcoming move of Sexual Trauma Services to San Francisco General Hospital.

Discussion of Muni Bus Shelters Advertisements

Commissioner Christensen noted that Ms. Hale was researching this issue and would report at the August Commission meeting.

IX. COMMISSIONER ABSENCES:

M/S/C Martin/Huie to excuse Commissioner Gladys Sandlin from the July 14, 1988 Commission meeting.

X. UPCOMING EVENTS/ANNOUNCEMENTS:

IX. ADJOURNMENT:

Commissioner Christensen adjourned the meeting at 7:00 P.M.

Respectfully submitted,

Jacquie Hale, Coordinator

/jh-CMTGS2

City and County of San Francisco **Commission on the Status of Women**

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AGENDA

Special Commission Meeting
350 McAllister Street, Room 1200

Wednesday, July 20, 1988
4:00 P.M.

I. CALL TO ORDER / ROLL CALL

II. DISCUSSION OF COMMISSION INDEPENDENCE

III. ADJOURNMENT

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CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
1095 MARKET STREET, ROOM 409
SAN FRANCISCO, CA 94103
(415) 558-3653/TDD (415) 558-4901

* *

NEXT COMMISSION MEETINGS:

Thursday, August 11, 1988, 4:30 P.M.
State Building, 350 McAllister Street, Room 1200

* *

MINUTES

Special Commission Meeting
350 McAllister Street, Room 1200

Wednesday, July 20, 1988
4:00 P.M.

I. CALL TO ORDER/ROLL CALL:

Commissioner Diana Christensen, Chair, called the meeting to order.

COMMISSIONERS PRESENT: Shirley Black, Diana Christensen, Sue Martin, Gladys Sandlin, Nanci Strum, Lorraine Wiles

COMMISSIONERS ABSENT: Judith Brecka, Isabel Huie, Louise Ogden

STAFF PRESENT: Jacquie Hale, Coordinator; Panetta Scott, Representative

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II. DISCUSSION OF COMMISSION INDEPENDENCE

After much discussion, it was decided that the Commission would continue its efforts to become independent of the Human Rights Commission. It was also decided to request a meeting with Mayor Agnos to discuss sex discrimination and women's issues in San Francisco, including the role of the Commission.

III. ADJOURNMENT

The meeting was adjourned at 5:45 P.M.

Respectfully submitted,

Jacquie Hale, Coordinator

/jh-CMTGS2

I. CALL TO ORDER/ROLL CALL

II. REVIEW OF AGENDA

III. APPROVAL OF MINUTES OF COMMISSION MEETINGS JULY 14 & 20, 1988 *

IV. CONSENT CALENDAR

V. PRESENTATIONS

VI. CHAIR'S REPORT

VII. STAFF REPORT: Update; Report on Older Women's League presentation

VIII. COMMITTEE REPORTS AND RECOMMENDATIONS FOR ACTION:

ADMINISTRATIVE COMMITTEE

Retreat Follow-up: Meeting with Mayor

Commission/Administrative Committee Meetings Days/Times: Review *

Budget Report

Friends of the Commission: Budget Report; Approval of Expenditures *

ISSUES COMMITTEE

Re-structuring Committees: Recommendations *

Muni Bus Shelters Advertisements: Report

Health Committee: Access to Perinatal Health Care *

Sexual Harassment/Committee: Update

DOMESTIC VIOLENCE EXPERTS PANEL AND COMMITTEE

1988 Public Hearing: Recommendations

Domestic Violence Consortium: Update

LEGISLATION

Displaced Homemakers Emergency Loan Act: Recommendation *

Legislation Status Report

IX. COMMISSIONER ABSENCES *

X. UPCOMING EVENTS/ANNOUNCEMENTS

Scheduling Next Issues and Administrative Committee Meetings
Next Commission Meeting: September 8, 1988, 5:30 P.M.

XI. ADJOURNMENT

"*" Indicates items requiring Commission action at this meeting

/jhCMTGS

COMMISSION ON THE STATUS OF WOMEN

August 11, 1988

The Minutes of this meeting are missing.

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COMMISSION ON THE STATUS OF WOMEN
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NOTE: The Commission's next meeting date has been changed from September 12, 1988 to SEPTEMBER 8, 1988.

AGENDA

Commission Meeting
350 McAllister Street, Room 1200

Thursday, September 8, 1988
5:30 P.M.

I. CALL TO ORDER/ROLL CALL

II. REVIEW OF AGENDA

III. APPROVAL OF MINUTES OF COMMISSION MEETINGS AUGUST 11, 1988 *

IV. CONSENT CALENDAR

V. PRESENTATIONS

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VI. CHAIR'S REPORT

VII. STAFF REPORT

- Women's Initiative for Self-Employment: Update *
- Coalition On Homeless Women And Children: Update
- Firefighters Recruitment: Update
- Staff Activities

VIII. COMMITTEE REPORTS AND RECOMMENDATIONS FOR ACTION:

- ADMINISTRATIVE COMMITTEE
  - Retreat Follow-up: Meeting with Mayor
  - Commission/Administrative Committee Meetings Days/Times *
  - Budget Report
  - Friends of the Commission: Budget Report; Approval of Expenditures *
- ISSUES COMMITTEE
  - Sexual Harassment: Outreach Report
- DOMESTIC VIOLENCE EXPERTS PANEL
  - Announcement of 1988 Public Hearing
  - Domestic Violence Consortium: Update
- LEGISLATION
  - Staff Recommendation Re: Legislative Advocacy Program
  - Legislation Status Report

IX. COMMISSIONER ABSENCES *

X. UPCOMING EVENTS/ANNOUNCEMENTS

XI. ADJOURNMENT

"*" Indicates items requiring Commission action at this meeting

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NEXT COMMISSION MEETING:
Thursday, October 13, 1988, 5:30 P.M.
State Building, 350 McAllister Street, Room 1200

* *

MINUTES

Commission Meeting
350 McAllister Street, Room 1200

Thursday, September 8, 1988
5:30 P.M.

I. CALL TO ORDER/ROLL CALL:

Commissioner Sue Martin, Vice Chair, called the meeting to order.

COMMISSIONERS PRESENT:	Shirley Black, Isabel Huie, Sue Martin, Gladys Sandlin, Nanci Strum, Lorraine Wiles
COMMISSIONERS ABSENT:	Diana Christensen
STAFF PRESENT:	Jacquie Hale, Coordinator; Panetta Scott, Representative

II. REVIEW OF AGENDA

There were no changes to the agenda.

III. APPROVAL OF MINUTES OF MEETING OF AUGUST 11, 1988: ?

M/S/C Huie/Black to accept the minutes of the Commission meeting of September 8, 1988 as presented. ?

IV. CONSENT CALENDAR

There were no items.

V. PRESENTATIONS:

There were no presentations.

VI. CHAIR'S REPORT:

Commissioner Martin reported that Commissioner Christensen had drafted and a letter had been sent to Lew Lillian at Gannett Transit Shelter of San Francisco regarding Gannett's Muni bus shelter advertising policies, urging the company to endorse a written policy which states the company's desire to present positive images of women in it advertising. Ms. Hale noted that former Commissioner Barbara Squires had called with her thanks to the Commission for its actions.

Commissioner Martin also reported that a letter had been sent to Commission committee members informing them of the Commission's disbanding of its Domestic Violence, Legislative, and Sexual Harassment Committees.

VII. STAFF REPORT:

Women's Initiative for Self-Employment: Update

Ms. Scott briefly described the WISE program, sponsored by the Women's Foundation and founded to assist low and moderate-income women in starting their own businesses. She reported that she had been asked to and was serving as a member of its Technical Support Task Force. She also reported that she was assisting in referring women interested in the program and in developing resource lists to provide outreach services.

Coalition on Homeless Women and Children: Update

Ms. Hale reported that she had been asked to and was serving as a member of a new group, the Coalition on Homeless Women and Children (COHWAC). She explained that the Coalition had grown out of the Board of Supervisors task force on the homeless and the Coalition on Homelessness, which is composed of individuals and organizations providing services to homeless people. She noted that the Coalition had just been organized, and was expanding its membership to include a broad base of representatives from the public and private sectors.

Firefighters Recruitment: Update

Ms. Scott reported that she had been working with the Fire Department and the Civil Service Commission staffs to recruit women for the upcoming Firefighter exam. She noted that assistance in preparing for the oral, written, and physical portions of the exam would be offered in September and that the exam would be given in October.

Staff Activities

Ms. Hale reported that she had attended the Human Services Committee of the Board of Supervisors public hearing on the Commission's affirmative action program, and that the hearing had been continued at the call of the chair of the Committee.

Ms. Hale reported that she and Ms. Scott had met with Pat Towner, Executive Director of the California Commission on the Status of Women. She noted that Ms. Towner was concerned regarding the low number of applicants to the Displaced Homemakers Emergency Loan Program in San Francisco as compared to the program's two other demonstration counties, Marin and Alameda Counties. Ms. Hale noted that Commission staff would provide some publicity for the program as feasible and in consideration of the Commission's other program priorities.

She noted that Ms. Towner also encouraged the Commission's attendance at a conference sponsored by the California and Santa Clara County Commissions on the Status of Women, "Making Child Care Happen: The Child Care Challenge" on October 3-6, 1988 in San Jose. Ms. Hale noted that Commission staff planned to attend on alternate days.

Ms. Hale also reported that the Commission had operated an information booth at the 1988 San Francisco/Youth Fair the previous weekend, and assisted CalTrans in securing a speaker for Women's Equality Week from Alumnae Resources.

VIII. COMMITTEE REPORTS AND RECOMMENDATIONS FOR ACTION:

ADMINISTRATIVE COMMITTEE:

Retreat Follow-up: Meeting with Mayor:

Commissioner Martin announced that the Commission would meet with Mayor Agnos and other leaders of the women's community on September 14, 1988. She noted that the purpose of the meeting would be to inform the Mayor of key issues affecting women, and to request that he appoint a committee to examine and make recommendations regarding discrimination against women in San Francisco and the role of the Commission. Discussion followed, and a tentative list of individuals to invite to the meeting was compiled.

Commissioner Martin noted that Ms. Hale had completed the final draft of the Commission's proposal to become independent, and thanked all commissioners who had worked on it. She asked commissioners to submit further comments on the proposal to Ms. Hale as soon as possible. Discussion followed.

Commissioner Martin also noted Ms. Hale's memorandum recapping the Commission's retreat, noting that she had several changes to the memorandum which she would forward to her.

Commission/Administrative Committee Meetings Days/Times:

Ms. Hale noted that commissioners' scheduling conflicts which had necessitated changing the Commission's regular meeting day at the August 11, 1988 Commission meeting had been resolved, and that commissioners had asked to return to the Commission's previous regular meeting day.

M/S/C Strum/Sandlin to return the Commission's regular meeting day and time to the second Thursday of each month at 5:30 P.M.

Budget Report:

Ms. Hale reported that due to required salary savings, the Commission would again exhaust its allocated salary monies prior to the end of 1988-89 due to anticipated lack of staff turnover. She recommended that, in recognition of its priority need for staff to fulfill its mandates, the Commission submit a supplemental appropriation request to cover the shortfall.

M/S/C Black/Sandlin to present a supplemental appropriation request in the amount of $5,825 to cover a salary "shortfall" anticipated in 1988-89.

Ms. Hale called attention to copies of the monthly City budget report included in commissioners' meeting packets. She noted that the format for the report had changed slightly, and in the interests of time, asked commissioners to call her if they had any questions.

Friends of the Commission: Budget Report; Approval of Expenditures

Ms. Hale called attention to copies of the Friends budget report included in commissioners' meeting packets indicating total assets of $5,698 as of August 15, 1988.

M/S/C Strum/Sandlin to approve expenditure of Friends of the Commission funds of up to $93.00 for expenses incurred related to honoring former Commissioner Judith Brecka.

ISSUES COMMITTEE

Sexual Harassment: Outreach Report

Commissioner Huie reported that she would speak at a conference held by the Federal Executive Board's Equal Employment Opportunity Officers' Council on September 9, 1988, on "Issues of Asian-Americans in the Workforce."

Ms. Scott reported that the Commission's "How to Create a Workplace Free of Sexual Harassment" handbooks and posters had been sent to all City department hads and would soon be sent to the chief executive officers of major San Francisco corporations.

DOMESTIC VIOLENCE EXPERTS PANEL:

Announcement 1988 Public Hearing

Ms. Hale announced that the Commission would hold its annual public hearing on domestic violence as part of its regular Commission meeting on October 13, 1988 at 5:30 P.M.

Domestic Violence Consortium: Update

Ms. Hale reported that Consortium members had decided to hold a joint fundraising event tentatively scheduled for February 1988. She also reported that the Commission would implement a limited publicity campaign for Domestic Violence Awareness Month October 1988 as part of the Consortium.

LEGISLATION

Staff Recommendation Re: Legislative Advocacy Program:

Ms. Hale presented the recommendation, which Ms. Scott and she had developed. It included the appointment of a commissioner as Legislative Liaison, and continued research, analysis, recommendations and advocacy efforts on key State legislation to be performed by staff. She noted that she understood that due to the large number of vacancies on the Commission, it might not be possible to appoint a commissioner as Legislative Liaison immediately, but requested that this appointment be made before the beginning of the next State legislative session. She also noted that as in the past, staff would work with community-based experts in targeted fields to survey and identify legislation.

M/S/C Strum/Black to adopt staff recommendation regarding the Commission's Legislative Advocacy Program, as presented September 8, 1988.

She noted that she had informally discussed whether a new City Attorney's opinion regarding mailings by City departments would affect the Commission's distribution of legislative "Action Alerts," and that it appeared it would not.

Legislation Status Report
Ms. Scott reported that many of the bills supported by the Commission were waiting for the Governor's signature, and noted she would write to inform him of the Commission's positions. She then reported on the status of each of the bills upon which the Commission had taken a position for the 1988 session:

On the Governor's Desk:

SB 604: would require childcare programs to receive an annual cost-of-living adjustment equal to K-12 programs (supported);
AB 2698: would exempt battered women from mediation in divorce and custody cases (supported);
SB 1859: would allow peace officers and social workers, without a warrant, to take temporary custody of minors in immediate danger of abuse (supported);
SB 724: would require the development of model curricula materials on discrimination in teaching credential programs (supported);
AB 2025: would authorize courts to require parents in default on child support payments to submit a list of employment applications, and requiring the State Department of Social Services to report child support and specified spousal support delinquencies to consumer credit agencies (supported);
AB 145: would appropriate $1.4 million for County Emergency Family Needs and Assistance Fund (supported);
AB 2319: would upgrade a prostitution charge from a misdemeanor to a felony when accused is convicted, tests positive for AIDS antibody, and was informed of the test results (opposed);
SB 2758: would restructure time constrains to make more women eligible for Displaced Homemakers Emergency Loan Act funds (supported);
AB 3961: would exempt religious organizations from the requirement of obtaining a license or permit to operate a childcare center, but would require the center to comply with all health and safety requirements imposed by statute or regulation (opposed);

Signed by the Governor:

SB 1296: would provide in divorce proceedings and determinations of spousal support, consideration of the earning capability of each spouse to maintain the standard of living established during the marriage will be made (supported);

Failed Passage:

AB 2745: would establish childcare facilities as a designated land use in city and county general plans (supported);
AB 4458: would require county welfare departments to provide up to twelve months of transitional child care benefits for GAIN participants who find employment (supported);
AB 2738: would require employers to grant full-time employees' reasonable requests to take unpaid leaves of up to four months per 24-month period for child rearing (supported);
AB 1549: originally concerned denying family re-unification when parent is accused of criminal child abuse with substantial sexual contact; changed to relate to pilot program for youth crime prevention (supported original bill; tabled consideration when changed);

Ms. Scott also noted that Ms. Hale and she had attended the City's State Legislative Committee meeting, had met with the City's State Legislative Advocate, Hellan Dowden, and would meet with her again before the next State legislative session.

IX. COMMISSIONER ABSENCES

M/S/C Black/Huie to approve the absence of Commissioner Diana Christensen from the September 8, 1988 Commission meeting.

X. UPCOMING EVENTS/ANNOUNCEMENTS

Commissioner Strum announced that Sexual Trauma Services of the Department of Public Health would change its name to San Francisco Rape Treatment Center and would move its offices to San Francisco General Hospital soon (new address effective October 24, 1988: San Francisco General Hospital, Building 80, Ward 87, 995 Potrero Avenue, San Francisco, California 94110).

Commissioner Martin announced that the Family Violence Project had published a new two-volume training manual, Domestic Violence: A Training Curriculum for Law Enforcement (for more information, please contact the Family Violence Project at [415] 821-4553).

XI. ADJOURNMENT

Commissioner Martin adjourned the meeting at 7:30 P.M.

Respectfully submitted,

Jacquie Hale, Coordinator

/jh-CMTGS

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COMMISSION ON THE STATUS OF WOMEN
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AGENDA

Commission Meeting
350 McAllister Street, Room 1200

Thursday, October 13, 1988
5:30 P.M.

I. CALL TO ORDER/ROLL CALL

II. REVIEW OF AGENDA

III. ANNUAL PUBLIC HEARING ON DOMESTIC VIOLENCE
(Note: Public hearing testimony will be heard in the order in which those wishing to testify sign in at the door; oral testimony will be limited to 2-3 minutes; written testimony is encouraged.)

III. APPROVAL OF MINUTES OF COMMISSION MEETING OF SEPTEMBER 8, 1988 *

IV. CONSENT CALENDAR

V. PRESENTATIONS

VI. CHAIR'S REPORT

VII. STAFF REPORT

Board of Supervisors Hearing to Review Affirmative Action Program

Workforce 2000: Update

Sheriff's Department Recruitment: Update

Staff Activities

VIII. COMMITTEE REPORTS AND RECOMMENDATIONS FOR ACTION:

ADMINISTRATIVE COMMITTEE

Retreat Follow-up: Committee on Discriminatio Against Women in S.F.

Budget Report

Friends of the Commission: Budget Report; Approval of Expenditures *

ISSUES COMMITTEE

Request for Action re: Police Dept. Actions Related to United Farm Workers and Dolores Huerta *

Sexual Harassment: Police Department General Order on Discrimination and Harassment; Outreach Report *

R.A.P.E. Coalition: Update

DOMESTIC VIOLENCE EXPERTS PANEL

Domestic Violence Consortium: Update

LEGISLATION

Legislation Status Report

IX. COMMISSIONER ABSENCES *

X. UPCOMING EVENTS/ANNOUNCEMENTS

Next Commission Meeting: Thursday, November 10, 1988, 5:30 P.M.
State Bldg., 350 McAllister Street, Room 1200

XI. ADJOURNMENT

"*" Indicates items requiring Commission action at this meeting

/jhCMTGS

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* *

NEXT COMMISSION MEETING:
Thursday, December 8, 1988, 5:30 P.M.
State Building, 350 McAllister Street, Room 1200

* *

MINUTES

Commission Meeting
350 McAllister Street, Room 1200

Thursday, October 13, 1988
5:30 P.M.

I. CALL TO ORDER/ROLL CALL:

Commissioner Diana Christensen, Chair, called the meeting to order.

COMMISSIONERS PRESENT: Shirley Black, Diana Christensen, Sue Martin, Gladys Sandlin, Nanci Strum

COMMISSIONERS ABSENT: Isabel Huie, Lorraine Wiles

STAFF PRESENT: Jacquie Hale, Coordinator; Carolyn Hom, Representative

II. REVIEW OF AGENDA

There were no changes to the agenda.

III. ANNUAL PUBLIC HEARING ON DOMESTIC VIOLENCE

The Commission heard testimony from the following: Carolene Marks, representing State Senator Milton Marks, who presented a proclamation from the State Senate's Rules Committee declaring October 1988 as "Domestic Violence Awareness Month"; Deanna Jang, Domestic Violence Consortium, who presented recommendations to the Commission regarding guidelines for funding domestic violence programs in 1989-90; Doreen Der-McLeod, Donaldina Cameron House; Karen Steinberg, WOMAN, Inc.; Becki Masaki, Asian Women's Shelter; Ellen Fisher, La Casa de las Madres; Debbie Lee, Family Violence Project. (A summary of the hearing is available from the Commission office upon request.)

M/S/C Strum/Sandlin to refer the recommendations of the Domestic Violence Consortium to the Commission to the Commission's Domestic Violence Experts Panel for review and recommendation to the Commission, to be presented to the Commission at its November 10, 1988 meeting for vote; that these Experts Panel recommendations include methods to insure the continuity of services now funded and to maintain the diversity of services now provided. (Commissioner Martin abstained.)

?

IV. APPROVAL OF MINUTES OF MEETING OF AUGUST 11, 1988:

M/S/C Martin/Sandlin to accept the minutes of the Commission meeting of September 8, 1988 as presented. ?

V. CONSENT CALENDAR

There were no items.

VI. PRESENTATIONS:

There were no presentations.

VII. CHAIR'S REPORT:

(See ADMINISTRATIVE COMMITTEE report.)

VII. STAFF REPORT

In the interests of time, Ms. Hale noted that she would defer most of her regular staff report. She reported that the Board of Supervisors Human Services Committee's review of the Commission's affirmative action program had been filed by the Committee for the present time, noting that it could be called back on the Committee's calendar at any time. She reported that Aurora Lozada had joined the Commission staff through the Economic Opportunity Council's Senior Employment Program, and would be working part-time as a partial replacement for the Commission's regular Clerk Typist, Tanya Brown Spikener, who was on extended leave for jury duty.

VII. COMMITTEE REPORTS AND RECOMMENDATIONS FOR ACTION

ADMINISTRATIVE COMMITTEE

Retreat Follow-up: Committee on Discrimination Against Women

Commissioner Martin reported that the Commission's recommendations for the Committee had been submitted to the Mayor. Discussion followed regarding the Commission's meeting with Mayor Agnos in September and the need for the Committee to be appointed as soon as possible.

Budget Report

Ms. Hale reported that she had not yet submitted a supplemental appropriation request to the Mayor's Office to cover an anticipated salaries shortfall in 1988-89 due to required salary savings, and would discuss the matter with Commissioners Christensen and Martin. There was general agreement.

Friends of the Commission: Budget Report; Approval of Expenditures

Ms. Hale noted that there were no requests for expenditures.

ISSUES COMMITTEE

(Note: Commissioner Christensen turned the chair over to Commissioner Martin for this portion of the meeting.)

Request for Action re: Police Dept. Actions Related to United Far Workers and Dolores Huerta

M/S/C Strum/Sandlin to send a letter to the Police Department stating the Commission's concern regarding police officers' actions at the recent United Farm Workers' demonstration and injuries to Dolores Huerta, and that the Commission expects immediate action (Commissioner Christensen abstained).

Sexual Harassment: Police Department General Order on Discrimination and Harassment; Outreach Report

Ms. Hale reported that Commissioner Huie, Ms. Scott and she had met and reviewed this General Order, and she would be forwarding their recommendations to the Commission for approval and submission to the Police Department. She also called attention to copies of a report from Ms. Scott regarding outreach efforts related to the Commission's informational handbook, "How to Create a Workplace Free of Sexual Harassment."

R.A.P.E. Coalition

Ms. Hale reported that she had received a letter from four members of the Coalition submitting their resignations, and would be preparing a written response.

Commissioner Strum asked that a letter be sent to the Chief of Police asking that he appoint a qualified woman to the Police Department's Sex Crimes Unit, with copies to Lieutenant Mike Dauer and each member of the Police Commission.

(Note: Commissioner Christensen resumed the chair at this point in the meeting.)

DOMESTIC VIOLENCE EXPERTS PANEL

Ms. Hale noted that in lieu of a chair for the Panel, Commissioners Sandlin and Black had volunteered to attend Experts Panel meetings as commissioner representatives, and that former Commissioner Judith Brecka would continue with the Panel as a non-commissioner member.

Ms. Hom reported that monitoring teams within the Panel had been established, and noted that the Panel would be drafting priorities recommendations and requests for proposals guidelines at its next meeting. She also noted that the current deadline for proposals for the 1989-90 funding cycle would be December 31, 1988.

Domestic Violence Consortium: Update

Ms. Hom reported that Ms. Hale and she had distributed limited publicity materials for Domestic Violence Awareness Month, which had initially been very successful.

LEGISLATION

Legislation Status Report

Ms. Hale reported that due to illness Ms. Scott was unable to attend the meeting, and would send a written status report to commissioners.

IX. COMMISSIONER ABSENCES:

M/S/C Martin/Strum to excuse the absences of Commissioners Isabel Huie and Lorraine Wiles from the October 13, 1988, Commission meeting.

X. UPCOMING EVENTS/ANNOUNCEMENTS

Ms. Hom noted that she had received a limited number of complimentary passes to a preview showing of "The Good Mother" on October 26, 1988, and offered them to those present.

XI. ADJOURNMENT

The meeting was adjourned at 7:20 P.M.

Respectfully submitted,

Jacquie Hale, Coordinator

/jh

City and County of San Francisco **Commission on the Status of Women**

REQUEST FOR PROPOSALS

1989-90
DOMESTIC VIOLENCE PROGRAM FUND
(Marriage License Fee Monies)
Support of Domestic Violence Programs

Deadline: December 30, 1988, 5:00 P.M.

I. DESCRIPTION: The Domestic Violence Program Fund was created by state and local legislation. The Fund consists of monies collected by the City and County of San Francisco at the time a marriage license is issued.
In 1987-88, the Commission is administering $161,000 from this Fund to support the provision of services to domestic violence victims. The Commission on the Status of Women is the agency charged with recommending to the Board of Supervisors disbursements for this Fund.

II. ELIGIBILITY: Only organizations who meet the following criteria are eligible to receive monies from the Domestic Violence Program Fund

A. Recipients must be organizations whose PRIMARY PROGRAM FUNCTION IS THE PROVISION OF SERVICES TO VICTIMS OF DOMESTIC VIOLENCE; and

B. Recipients must provide the majority of the following services:

-- emergency shelter for victims and their children;

-- a 24-hour telephone crisis line;

-- temporary housing and food facilities;

-- psychological support and peer counseling;

-- referrals to existing community services and follow-up on the outcome of referrals;

-- a drop-in center for victims of domestic violence;

-- continuing education for children who are in a shelter or emergency housing situation;

-- emergency transportation to a shelter;

-- methods for obtaining medical care, legal assistance, psychological support, job training/counseling, and housing for victims of domestic violence.

(415) 558-3653 1095 Market Street, Room 409 San Francisco 94103

III. CONTENT OF PROPOSALS:

All proposals shall be no longer than five (5) typewritten pages, and shall contain the following information:

A. Narrative:

1. a brief description of the organization and its services;

2. a specific description of the services offered in categories described above in the eligibility section. Proposals should include the number of adults and children served during the past year, a description of the type of services provided, and the amount of time spent with each client, showing telephone and in-person services separately (use Domestic Violence Program Services report form).

3. a description of any steps taken to ensure the availability of services to bilingual/bicultural and disabled persons;

4. a copy of recent affirmative action plan with a description of staff, including staff names and their job titles, job functions, the number of minority staff members, the number of bilingual/bicultural staff members, and what languages other than English are spoken by staff members;

5. a brief description of staff training and evaluation programs;

6. a brief description of how the program is evaluated;

7. a brief description of how the program works with other organizations which provide services to victims of domestic violence;

8. a description of activities or services designed to educate the community on domestic violence issues and/or reduce the incidence of domestic violence;

9. a brief description of program priorities, including information on which services will be provided and which will be deleted if full funding (for the entire program) is not secured (please be specific).

10. a list of the organization's board of directors, their affiliations, and their participation with community organizations.

B. BUDGET:

A one-year, line-item budget covering the period of July 1, 1989 through June 30, 1990. The budget form attached must be used in providing budget information.

C. FINANCIAL STATEMENT:

A copy of the program's financial statement or audit report of the program's most recently completed fiscal year that includes income and expenses.

IV. DEADLINE:

All proposals must be received at the Commission office at 1095 Market Street, Room 409, San Francisco, California 94103 no later than 5:00 P.M. on December 30, 1988.

V. SUPPORT LETTERS:

Organizations submitting proposals may submit letters of support. These letters will become part of the public record and will be considered during the evaluation process. In order to be considered, letters must be received at the Commission office no later than 5:00 P.M. on December 30, 1988.

VI. FOR FURTHER INFORMATION:

Contact Carolyn Hom, Commission Representative, at the Commission office, (415) 558-3653/TDD (415) 558-4901.

City and County of San Francisco **Commission on the Status of Women**

REQUEST FOR PROPOSALS

1989-90
GENERAL FUND
Support of Domestic Violence Programs

Deadline: December 30, 1988, 5:00 P.M.

I. DESCRIPTION: Since 1983, the City and County of San Francisco has allocated General Fund monies to the Commission on the Status of Women to administer to agencies serving victims of domestic violence in San Francisco. In 1988-89, the Commission on the Status of Women is administering $167,475 in General Fund monies to such agencies.

II. ELIGIBILITY: Only organizations who meet the following criteria are eligible to receive General Fund monies administered by the Commission on the Status of Women:

A. Recipients must be organizations whose PRIMARY PROGRAM FUNCTION IS THE PROVISION OF SERVICES TO BATTERED WOMEN IN A SPOUSAL RELATIONSHIP OR DOMESTIC PARTNERSHIP WHO ARE ABUSED BY THEIR SPOUSE OR DOMESTIC PARTNER; and

B. Recipients must provide all or part of the following services:

-- emergency shelter for victims and their children;

-- legal assistance and counseling;

-- non-shelter emergency services to meet victims' environmental needs (i.e., housing, food, transportation, etc.);

-- a 24-hour telephone crisis line;

-- psychological support and peer counseling;

-- referrals to existing community services and follow-up on the outcome of referrals;

-- a drop-in center for victims of domestic violence;

-- bilingual/bicultural services to victims of domestic violence;

-- continuing education for children who are in a shelter or emergency housing situation;

-- methods for obtaining medical care, legal assistance, psychological support, job training/counseling, and housing for victims of domestic violence;

-- training of professionals in agencies not designed to primarily or exclusively serve victims of domestic violence and their children.

(415) 558-3653 **1095 Market Street, Room 409** **San Francisco 94103**

C. Programs are required to have successfully provided domestic violence services for at least one year. Priority consideration will be given to programs who have operated for longer than two years.

III. CONTENT OF PROPOSALS:
All proposals shall be no longer than five (5) typewritten pages, and shall contain the following information:

A. Narrative:

1. a brief description of the organization and its services;
2. a specific description of the services offered in categories described above in the eligibility section. Proposals should include the number of adults and children served during the past year, a description of the type of services provided, and the amount of time spent with each client; please show telephone and in-person services separately (use Domestic Violence Services Report form).
3. a description of any steps taken to ensure the availability of services to bilingual/bicultural and disabled persons;
4. a copy of recent affirmative action plan with a description of staff, including staff names and their job titles, job functions, the number of minority staff members and board members, the number of bilingual/bicultural staff members, and what languages other than English are spoken by staff members and board members;
5. a brief description of staff training and evaluation programs;
6. a management and/or audit letter which includes a brief description of how the program is evaluated;
7. a brief description of how the program works with other organizations which provide services to victims of domestic violence;
8. a description of activities or services designed to educate the community on domestic violence issues and/or reduce the incidence of domestic violence;
9. a brief description of program priorities, including information on which services will be provided and which will be deleted if full funding (for the entire program) is not secured (please be specific).
10. a list of the organization's board of directors, their affiliations and participation with community organizations.

B. BUDGET:

A one-year, line-item budget covering the period of July 1, 1989 through June 30, 1990. The budget form attached must be used in providing budget information.

C. FINANCIAL STATEMENT:

A copy of the program's financial statement or audit report of the program's most recently completed fiscal year that includes income and expenses.

IV. DEADLINE:
All proposals must be received at the Commission office at 1095 Market Street, Room 409, San Francisco, California 94103 no later than 5:00 P.M. on December 30, 1988.

V. SUPPORT LETTERS:
Organizations submitting proposals may submit letters of support. These letters will become part of the public record and will be considered during the evaluation process. In order to be considered, letters must be received at the Commission office no later than 5:00 P.M. on December 30, 1988.

VI. FOR FURTHER INFORMATION:
Contact Carolyn Hom, Commission Representative, at the Commission office, (415) 558-3653/TDD (415) 558-4901.

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CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
1095 MARKET STREET, ROOM 409
SAN FRANCISCO, CA 94103
(415) 558-3653/TDD (415) 558-4901

AGENDA

Commission Meeting
350 McAllister Street, Room 1200

Thursday, November 10, 1988
5:30 P.M.

I. CALL TO ORDER/ROLL CALL

II. REVIEW OF AGENDA

III. APPROVAL OF MINUTES OF COMMISSION MEETING OF OCTOBER 13, 1988 *

IV. CONSENT CALENDAR *

"No Human Being is Illegal" Campaign: Request for Support of Resolution

Women's Heritage Museum: Request for Letter of Support

IV. PRESENTATIONS

V. CHAIR'S REPORT

VI. STAFF REPORT

Fire Dept./Sheriff's Dept. Recruitment: Update

Battered Women's Shelters Update

Women's Initiative for Self-Employment

Coalition on Homeless Women and Children

Workforce 2000: Update

Staff Activities

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VIII. COMMITTEE REPORTS AND RECOMMENDATIONS FOR ACTION

ADMINISTRATIVE COMMITTEE

Committee on Discrimination Against Women in S.F.

Budget: Monthly Report; Preparations for 1989-90 Budget Request

Friends of the Commission: Budget Report; Approval of Expenditures *

ISSUES COMMITTEE

Sexual Harassment: Police Department General Order on Discrimination and Harassment; Outreach Report *

DOMESTIC VIOLENCE EXPERTS PANEL

Recommendation re: 1989-90 Funding Cycle Priorities/RFP's *

Domestic Violence Consortium: Update

LEGISLATION

Update/Preparation for 1989 State Legislative Session

IX. COMMISSIONER ABSENCES

X. UPCOMING EVENTS/ANNOUNCEMENTS

Next Commission Meeting: Thursday, December 8, 1988, 5:30 P.M.
State Bldg., 350 McAllister Street, Room 1200

XI. ADJOURNMENT

"*" indicates items requiring Commission action at this meeting

/jh

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CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
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NEXT COMMISSION MEETING:
Thursday, December 8, 1988, 5:30 P.M.
State Building, 350 McAllister Street, Room 1200

* *

MINUTES

Commission Meeting
350 McAllister Street, Room 1200

Thursday, November 10, 1988
5:30 P.M.

I. CALL TO ORDER/ROLL CALL

Commissioner Diana Christensen, Chair, called the meeting to order.

COMMISSIONERS PRESENT: Diana Christensen, Sue Martin, Gladys Sandlin, Isabel Huie, Lorraine Wiles

COMMISSIONERS ABSENT: Shirley Black, Nanci Strum

STAFF PRESENT: Jacquie Hale, Coordinator; Carolyn Hom, Representative; Panetta Scott, Representative

II. REVIEW OF AGENDA

Commissioner Christensen noted that "RECOMMENDATION RE: 1989-90 FUNDING CYCLE PRIORITIES/RFP'S" would be taken after "CONSENT CALENDAR"; Ms. Hale asked that "NOMINATIONS/ELECTION OF OFFICERS" be added immediately after; Commissioner Martin noted that "COMMITTEE REPORTS" would be taken before "STAFF REPORT."

III. APPROVAL OF MINUTES OF COMMISSION MEETING OF OCTOBER 13, 1988

M/S/C Sandlin/Martin to accept the minutes of the Commission meeting of October 13, 1988 as presented.

IV. CONSENT CALENDAR

Ms. Hale asked that consideration of the Women's Heritage Museum's request for a letter of support be tabled to the December Commission meeting.

M/S/C Sandlin/Huie to adopt the Consent Calendar, supporting the "No Human Being is Illegal" resolution urging increased services for Guatemalan and Salvadoran refugees, the passage of the Maokley-DeConcini Bill, and a change in foreign policy related to Guatemala and El Salvador to use diplomatic rather than military means toward peace.

V. COMMITTEE REPORTS AND RECOMMENDATIONS FOR ACTION

Domestic Violence Experts Panel

RECOMMENDATION RE: 1989-90 FUNDING CYCLE PRIORITIES/RFP'S:
Ms. Hale presented the Domestic Violence Experts Panel's recommendation to the Commission; Commissioner Christensen suggested that consideration of the matter would be tabled to a special Commission meeting to be held within the following two weeks, and asked staff to provide the Commission with additional information. Ms. Hale agreed to schedule the meeting and provide information as needed.

VI. CHAIR'S REPORT

Commissioner Martin reported that Commissioner Christensen and she had requested an opinion from the City Attorney's Office and had received a verbal opinion stating that the Chair of the Commission, with the approval of a majority of members of the Commission, appoints the Coordinator of the Commission, and that the remainder of the Commission staff reports to the Human Rights Commission. She noted that this was a significant change from previous understandings, and urged commissioners to keep this new information in mind, also noting that it posed problems in several ways. She noted that she would forward a copy of the written opinion to commissioners and Ms. Hale once it was received.

VII. NOMINATIONS/ELECTION OF VICE-CHAIR

Commissioner Martin noted that her resignation from the Commission would be effective December 1, 1988, and that a new vice-chair needed to be elected. She suggested nominations be taken and that the election be held at the December meeting of the Commission; there were no objections.

Commissioner Sandlin nominated Commissioner Huie, seconded by Commissioner Wiles; Commissioner Huie declined. Commissioner Huie nominated Commissioner Black, seconded by Commissioners Sandlin and Wiles.

M/S/C Sandlin/Huie to close nominations.

V. COMMITTEE REPORTS AND RECOMMENDATIONS FOR ACTION (cont.)

Administrative Committee

COMMITTEE ON DISCRIMINATION AGAINST WOMEN:
Commissioner Martin reported that the Mayor's Office had indicated that the Mayor would appoint the Committee and was in the process of determining appointments. Some discussion followed.

BUDGET: MONTHLY REPORT: PREPARATIONS FOR 1989-90 BUDGET REQUEST:
Ms. Hale noted the monthly report included in commissioners' meeting packets. She reported that new information indicated that a supplemental appropriation request to cover an anticipated salaries shortfall due to required salary savings would be unnecessary. She reported that Frank Anderson, Interim Director of the Human Rights Commission, David Treanor, Senior Management Assistant with HRC, and she had met with Mayor's Office to confirm the Commission's 1989-90 baseline budget and receive budget request instructions. Commissioner Martin requested that information on the budget necessary to an independent Commission be submitted in the Commission's budget request; there were no objections; Ms. Hale agreed to develop two budget requests, one assuming the Commission's status would not change and one addressing the Commission's independence.

FRIENDS OF THE COMMISSION: BUDGET REPORT: APPROVAL OF EXPENDITURES
Ms. Hale noted the monthly report included in commissioners' meeting packets, and that no expenditures were requested.

Issues Committee

SEXUAL HARASSMENT:

POLICE DEPARTMENT GENERAL ORDER ON DISCRIMINATION AND HARASSMENT:
Ms. Hale reported that the Police Department had notified her that it would continue welcome the Commission's comments on the order, and that she was in the process of finalizing these, after which she would meet with Department representatives. Commissioner Huie noted that she would confirm this with the Department, and requested to be included in the meeting, to which Ms. Hale agreed.

OUTREACH REPORT:
Ms. Scott reported that complimentary copies of the Commission's "HOW TO CREATE A WORKPLACE FREE OF SEXUAL HARASSMENT" handbooks had been distributed to over 200 heads of San Francisco corporations, labor unions, and City departments, and would soon be distributed to key community organizations. She noted that responses to this publicity were gradually being received, and that staff was continuing to counsel callers to the Sexual Harassment Helpline (863-7444).

She also reported that she was continuing work on a general plan for the Commission to address the issue. Commissioner Huie asked to see this plan; Ms. Hale noted that work was still in progress, and noted that she a draft of the plan would be presented first to her, and then to the Commission, once it was completed.

Ms. Hale also noted that the number of requests for assistance and counseling received through the Commission's Sexual Harassment Helpline (863-7444) and for information, referral, and counseling on other issues had increased significantly of late, requiring additional staff time.

Legislation

UPDATE/PREPARATION FOR 1989 STATE LEGISLATIVE SESSION
Ms. Scott presented a report on a special workshop on the City legislative process and a recent meeting of the City's State Legislation Committee, including information on the City's new "Citylink" program. She noted that Citylink is a new telecommunications network designed exclusively for California cities to work together to share essential legislative information.

Ms. Scott presented a "scorecard" and status report on legislation upon which the Commission had acted during the 1988 State Legislative session. She noted that most of San Francisco's State legislators had voted in agreement with the Commission's positions. Of eight key bills upon which the Commission had taken a position, four were passed/failed passage in accordance with the Commission's position.

Ms. Scott also reported that she would be surveying members of the Commission's legislative network and preparing for an initial meeting with the City's State Legislative Advocate, Hellan Dowden, on December 2, 1988, subsequent to the beginning of the 1989 session.

VIII. STAFF REPORT

Fire Dept. Recruitment: Update

Ms. Scott reported that of the first 1,200 candidates for the Firefighters exams, 81% were women and minorities, and 37% were women (445). She presented a letter from Frederick Postel, Chief of the Fire Department, thanking her for her help in recruiting applicants.

Battered Women's Shelters Update

Ms. Hom reported on significant changes at each of the City's shelters. She noted that La Casa de las Madres had renovated its shelter facility and expanded its support groups at its drop-in site. She also noted that Rosalie House had moved to a new location and was enhancing its services. She reported that the Asian Women's Shelter had opened, and was beginning to offer services.

Women's Initiative for Self-Employment (WISE)

Ms. Scott reported that this new organization had begun offering services, including a successful introductory workshop, "Start Smart," its first community outreach meeting and first marketing seminar, and would soon begin its business clinics. She reported that WISE had received significant funding recently, and would hold a special open house mid-January 1989. She also reported that she continued to participate in WISE's Program Support Task Force, which was developing plans to target specific neighborhoods.

Coalition on Homeless Women and Children

Ms. Hale reported that she was continuing to participate in this newly-formed Coalition, which had formed four committees on Housing, Jobs, Support Services, Children's Services through which to develop services and policies related to homeless women and children. She reported that she had been named chair of the Coalition's Housing Committee.

Women in the Workforce 2000 Network: Update

Ms. Scott reported that the Network had established six committees to focus on: health care/benefits; a contingency workforce; childcare/dependent care; training/education; self-esteem; and job development and placement. She noted that she had joined the Job Development Committee, and had submitted a working paper on job development at the Network's request, which she also distributed to the Commission.

IX. COMMISSIONER ABSENCES

M/S/C Sandlin/Huie to excuse the absences of Commissioners Black and Strum from the November 10, 1988, Commission meeting.

X. ADJOURNMENT

Commissioner Martin adjourned the meeting at 7:30 P.M.

Respectfully submitted,

Jacquie Hale, Coordinator

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City and County of San Francisco **Commission on the Status of Women**

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AGENDA

Special Commission Meeting
State Building
350 McAllister Street

Wednesday, November 30, 1988
5:30 P.M.

I. Determination of Priorities for Evaluation of Funding Proposals and Approval of Requests for Proposals for Domestic Violence Program Fund (marriage license fee) and General Fund Monies for Domestic Violence Programs for 1989-80

II. Discussion of 1989-90 Budget Request

JH:mh

(415) 558-3653 1095 Market Street, Room 409 San Francisco 94103

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CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
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NEXT COMMISSION MEETING:
Thursday, December 8, 1988, 5:30 P.M.
State Building, 350 McAllister Street, Room 1200

* *

MINUTES

Commission Meeting — Wednesday, November 30, 1988
350 McAllister Street, Room 1200 — 5:30 P.M.

I. CALL TO ORDER/ROLL CALL

Commissioner Diana Christensen, Chair, called the meeting to order.

COMMISSIONERS PRESENT:	Diana Christensen, Sue Martin, Nanci Strum, Isabel Huie
COMMISSIONERS ABSENT:	Shirley Black, Gladys Sandlin, Lorraine Wiles
STAFF PRESENT:	Jacquie Hale, Coordinator; Carolyn Hom, Representative; Panetta Scott, Representative
OTHERS PRESENT:	Former Commissioner Judith Brecka and Judith Stevenson, Members, Domestic Violence Experts Panel; Barbara Arms, Interim Chair, Domestic Violence Consortium

I. DETERMINATION OF PRIORITIES FOR EVALUATION OF FUNDING PROPOSALS AND APPROVAL OF REQUESTS FOR PROPOSALS FOR DOMESTIC VIOLENCE PROGRAM FUND (marriage license fee) AND GENERAL FUND MONIES FOR DOMESTIC VIOLENCE PROGRAMS FOR 1989-90

Commissioner Christensen called attention to packets presenting the recommendations of the Domestic Violence Experts Panel prepared by Ms. Hale and Ms. Hom, and thanked them for their good work. She opened discussion on drafts of motions prepared by Ms. Hale related to the RFP's. (Note: Commissioner Martin abstained from discussion and voting due to conflict of interest.) (For more information or copies of the final RFP, please contact the Commission office.)

M/S/C Strum/Huie that in the Commission's annual request for proposals under its administration of both General Fund and Domestic Violence Program Fund (marriage license fee monies) for 1989-90, the intent of these funds shall be stated and the eligibility for receipt of these funds shall be stated as follows: "Recipients must be organizations whose primary program function is the provision of services to battered women in a spousal relationship or domestic partnership who are being abused by their current or former spouse or domestic partner."

M/S/C Huie/Strum that in the cover letter accompanying the Commission's annual request for proposals under its administration of both General Fund and Domestic Violence Program Fund (marriage license fee monies) for 1989-90, that the statement of priorities for the evaluation of funding proposals remain as follows: "in the provision of services, a focus on targeted populations, specifically: women and children of color, lesbian women, the elderly, and the disabled."

M/S/C Strum/Huie that in the cover letter accompanying the Commission's annual request for proposals under its administration of both General Fund and Domestic Violence Program Fund (marriage license fee monies) for 1989-90, that the statement of priorities for the evaluation of funding proposals be changed as follows: from "the provision of bilingual/bicultural services, especially new services, new services strategies, training, and public education/outreach to minority communities" to "the provision of bilingual/biculturally sensitive services, innovative strategies, training, and public education/outreach to minority communities."

M/S/C Huie/Strum that in the cover letter accompanying the Commission's annual request for proposals under its administration of both General Fund and Domestic Violence Program Fund (marriage license fee monies) for 1989-90, that the following statement of priorities stated in 1988-89 for the evaluation of funding proposals be deleted: "the provision of training for professionals in agencies not designed to primarily or exclusively serve domestic violence victims and their children."

M/S/C Huie/Strum that the Commission on the Status of Women's priorities for the evaluation of funding proposals shall be the same for both the General Fund and Domestic Violence Program Fund (marriage license fee monies) for 1989-90.

M/S/C Strum/Huie that the Commission's annual request for proposals under its administration of both General Fund and Domestic Violence Program Fund (marriage license fee monies) for 1989-90, in regard to the requirements listed in the CONTENT OF PROPOSALS NARRATIVE be changed as follows: from "All proposals shall be no longer than ten (10) typewritten pages" to "All proposals shall be no longer than five (5) typewritten pages."

M/S/C Huie/Strum that the Commission's annual request for proposals under its administration of both General Fund and Domestic Violence Program Fund (marriage license fee monies) for 1989-90, in regard to the requirements listed in the CONTENT OF PROPOSALS NARRATIVE be changed as follows:
from "2. a specific description of the services offered in categories described above in the eligibility section. Proposals should include the approximate number of adults and children served during the past year, a description of the type of services provided, and the estimated amount of time spent with each client; please show telephone and in-person services separately."
to "2. a specific description of the services offered in categories described above in the eligibility section. Proposals should include the number of adults and children served during the past year, a description of the type of services provided, and the amount of time spent with each client; please show telephone and in-person services separately (use Domestic Violence Services Report form)."

M/S/C Huie/Strum that the Commission's annual request for proposals under its administration of both General Fund and Domestic Violence Program Fund (marriage license fee monies) for 1989-90, in regard requirements listed in the CONTENT OF PROPOSALS NARRATIVE, be changed as follows:
from "4. a description of staffing patterns, including job titles, job functions, the number of minority staff members, the number of bilingual/bicultural staff members, and what languages other than English are spoken by staff members."
to "4. a copy of recent affirmative action plan with a description of staff, including staff names and their job titles, job functions, the number of minority staff members and board members, the number of bilingual/bicultural staff members, and what languages other than English are spoken by staff members; and a completed workforce breakdown report form (please see enclosed)."

M/S/C Huie/Strum that the Commission's annual request for proposals under its administration of both General Fund and Domestic Violence Program Fund (marriage license fee monies) for 1989-90, in regard to the requirements listed in the CONTENT OF PROPOSALS NARRATIVE be changed as follows:
to add "if available, an audit (including a management letter) (all applicant organizations are encouraged to submit audits with proposals next year/in 1990-91."

M/S/C Strum/Huie that the Commission's annual request for proposals under its administration of both General Fund and Domestic Violence Program Fund (marriage license fee monies) for 1989-90, in regard to the requirements listed in the CONTENT OF PROPOSALS NARRATIVE be changed as follows:
to add "10. a list of the organization's board of directors, their affiliations, and their participation with community organizations."

M/S/C Huie/Strum that the Commission's annual request for proposals under its administration of both General Fund and Domestic Violence Program Fund (marriage license fee monies) for 1989-90, in regard to the requirements listed in the CONTENT OF PROPOSALS NARRATIVE be changed as follows:
to add "11. a statement of goals and objectives that discusses the organization's planning procedures and strategies for the next 3-5 years (e.g. plans for expansions/reductions)."

It was agreed that the deadline for requested proposals would be Monday, January 17, 1988, 5:00 P.M.

M/S/C Strum/Huie that in the cover letter accompanying the Commission's annual request for proposals under its administration of both General Fund and Domestic Violence Program Fund (marriage license fee monies) for 1989-90, that the statement of priorities for the evaluation of funding proposals be changed as follows:
from "To insure that services current provided are continued, including the maintenance of the current diversity of types of services provided (i.e., shelter, counseling, legal services)."
to "To insure that services currently funded by the Commission are continued, including the maintenance of the current diversity of types of services provided (i.e., shelter, counseling, legal services)."

M/S/C Huie/Strum that in the cover letter accompanying the Commission's annual request for proposals under its administration of both General Fund and Domestic Violence Program Fund (marriage license fee monies) for 1989-90, that the statement of priorities for the evaluation of funding proposals remain unnumbered/unranked.

Ms. Hale noted two administrative changes to be made, so that the RFP cover letter would mention "crisis line" in its description of non-shelter services, and to include as an eligibility requirement stated in both the General Fund and Domestic Violence Program Fund (marriage license fee monies) RFP's "C. Programs are required to have successfully provided domestic violence services for at least one year. Priority consideration will be given to programs who have operated for longer than two years."

III. ADJOURNMENT

Commissioner Christensen adjourned the meeting at 8:00 P.M.

Respectfully submitted,

Jacquie Hale, Coordinator

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CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
1095 MARKET STREET, ROOM 409
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AGENDA

Commission Meeting
350 McAllister Street, Room 1200

Thursday, December 8, 1988
5:30 P.M.

I. CALL TO ORDER/ROLL CALL

II. REVIEW OF AGENDA

III. APPROVAL OF MINUTES OF COMMISSION MEETING OF NOVEMBER 10 & 30, 1988 *

IV. CONSENT CALENDAR *

Women's Heritage Museum: Request for Letter of Support

V. PRESENTATIONS

VI. ELECTION OF VICE-CHAIR/NOMINATIONS FOR CHAIR *

V. CHAIR'S REPORT

VII. STAFF REPORT

Women's History Month 1989 *

Minority/Women/Locally-Owned Business Enterprise Ordinance:
Board of Supervisors "Sunset" Hearings

Task Force on Homeless Women and Children Report/ *
Board of Supervisors Hearings

Women in the Workforce 2000 Network: Update

Staff Activities Update

VIII. COMMITTEE REPORTS AND RECOMMENDATIONS FOR ACTION:

ADMINISTRATIVE COMMITTEE

Committee on Discrimination Against Women in S.F.

Budget: Monthly Report; Preparations for 1989-90 Request

Friends of the Commission: Budget Report; Approval of Expenditures *

ISSUES COMMITTEE

Sexual Harassment: Police Department General Order on Discrimination and Harassment; Outreach Report *

DOMESTIC VIOLENCE EXPERTS PANEL

Calendar

Domestic Violence Consortium Update

LEGISLATION

Update

IX. COMMISSIONER ABSENCES *

X. UPCOMING EVENTS/ANNOUNCEMENTS

Next Commission Meeting: Thursday, January 12, 1988, 5:30 P.M.
State Bldg., 350 McAllister Street, Room 1200

XI. ADJOURNMENT

"*" Indicates items requiring Commission action at this meeting

/jhCMTGS

COMMISSION ON THE STATUS OF WOMEN

December 8, 1988

The Minutes of this meeting are missing.

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COMMISSION ON THE STATUS OF WOMEN

1989

All Minutes for this year are missing except August 31.
Several meetings were apparently not held; the Agendas repeat
many items from one meeting to the next.

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CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
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AGENDA

Commission Meeting
350 McAllister Street, Room 1202

Thursday, January 12, 1989
5:30 P.M.

I. CALL TO ORDER/ROLL CALL

II. REVIEW OF AGENDA

III. APPROVAL OF MINUTES OF COMMISSION MEETING OF NOVEMBER 10 & 30, 1988 *

IV. CONSENT CALENDAR *

Women's Heritage Museum: Request for Letter of Support

V. PRESENTATIONS

Cosmick Ladye

VI. ELECTION OF OFFICERS *

V. CHAIR'S REPORT

VII. STAFF REPORT

Task Force on Homeless Women and Children Report/
Board of Supervisors Hearings *

Minority/Women/Locally-Owned Business Enterprise Ordinance:
Board of Supervisors "Sunset" Hearings

Women in the Workforce 2000 Network: Update

Staff Activities Update

VIII. COMMITTEE REPORTS AND RECOMMENDATIONS FOR ACTION:

ADMINISTRATIVE COMMITTEE

Mayor's Blue Ribbon Panel

Budget: Monthly Report; 1989-90 Request/Planning

Friends of the Commission: Budget Report; Approval of Expenditures *

ISSUES COMMITTEE

DOMESTIC VIOLENCE EXPERTS PANEL

Calendar

Domestic Violence Consortium Update

IX. COMMISSIONER ABSENCES *

X. UPCOMING EVENTS/ANNOUNCEMENTS

Next Commission Meeting: Thursday, February 9, 1989, 5:30 P.M.
State Bldg., 350 McAllister Street, Room 1200

XI. ADJOURNMENT

"*" Indicates items requiring Commission action at this meeting

/jhCMTGS

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CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
1095 MARKET STREET, ROOM 409
SAN FRANCISCO, CA 94103
(415) 558-3653/TDD (415) 558-4901

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AGENDA

Commission Meeting
350 McAllister Street, Room 1202

Thursday, February 9, 1989
5:30 P.M.

I. CALL TO ORDER/ROLL CALL

II. REVIEW OF AGENDA

III. APPROVAL OF MINUTES OF COMMISSION MEETING OF NOVEMBER 10 & 30, 1988 *

IV. CONSENT CALENDAR *

V. PRESENTATIONS

VI. ELECTION OF OFFICERS *

VII. COMMITTEE REPORTS AND RECOMMENDATIONS FOR ACTION:

DOMESTIC VIOLENCE EXPERTS PANEL

- Approval of 1988-89 Evaluations of Funded Agencies *
- Approval of 1989-90 Domestic Violence Program Fund Recommendation *
- Approval of 1989-90 General Fund Proposal/Request *

ADMINISTRATIVE COMMITTEE

- Commissioner Appointments *
- Mayor's Blue Ribbon Panel
- Budget: Monthly Report; Approval of 1989-90 Request *
- Friends of the Commission: Budget Report; Approval of Expenditures *

ISSUES COMMITTEE

- Sexual Harassment Outreach Report

VIII. STAFF REPORT

Task Force on Homeless Women and Children Report/
Board of Supervisors Hearings

Minority/Women/Locally-Owned Business Enterprise Ordinance:
Board of Supervisors "Sunset" Hearings; Supreme Court Decision

Women in the Workforce 2000 Network: Update

New Interns and Volunteers

IX. COMMISSIONER ABSENCES *

X. UPCOMING EVENTS/ANNOUNCEMENTS

Next Commission Meeting: Thursday, March 9, 1989, 5:30 P.M.
State Bldg., 350 McAllister Street, Room 1202

XI. ADJOURNMENT

"*" Indicates items requiring Commission action at this meeting

/jhCMTGS

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CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
1095 MARKET STREET, ROOM 409
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AGENDA

Commission Meeting
350 McAllister Street, Room 1202

Thursday, March 9, 1989
5:30 P.M.

I. CALL TO ORDER/ROLL CALL

II. REVIEW OF AGENDA

III. APPROVAL OF MINUTES OF COMMISSION MEETING OF NOVEMBER 10 & 30, 1988 *

IV. CONSENT CALENDAR *

V. PRESENTATIONS

VI. ELECTION OF OFFICERS *

VII. COMMITTEE REPORTS AND RECOMMENDATIONS FOR ACTION:

DOMESTIC VIOLENCE EXPERTS PANEL

General Fund/Domestic Violence Program Fund Budget Request

ADMINISTRATIVE MATTERS

Commissioner Appointments

Mayor's Task Force on COSW

Budget: Monthly Report; 1989-90 Request *

Board of Supervisors Human Services Committee Review

Friends of the Commission: Budget Report; Approval of Expenditures *

VIII. STAFF REPORT

Sexual Harassment Outreach Report

Coalition on Homeless Women and Children Update

Minority/Women/Locally-Owned Business Enterprise Ordinance

Women in the Workforce 2000 Network:
Update, Training & Education Survey

Women's Initiative for Self-Employment (WISE): Update

IX. COMMISSIONER ABSENCES *

X. UPCOMING EVENTS/ANNOUNCEMENTS

Next Commission Meeting: Thursday, April 13, 1989, 5:30 P.M.
State Bldg., 350 McAllister Street, Room 1202

XI. ADJOURNMENT

"*" Indicates items requiring Commission action at this meeting

/jhCMTGS

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COMMISSION ON THE STATUS OF WOMEN
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AGENDA

Commission Meeting
350 McAllister Street, Room 1202

Thursday, April 13, 1989
5:30 P.M.

I. CALL TO ORDER/ROLL CALL

II. REVIEW OF AGENDA

III. APPROVAL OF MINUTES OF COMMISSION MEETING OF NOVEMBER 10 & 30, 1988 *

IV. CONSENT CALENDAR *

V. PRESENTATIONS

VI. ELECTION OF OFFICERS *

VII. COMMITTEE REPORTS AND RECOMMENDATIONS FOR ACTION:

DOMESTIC VIOLENCE EXPERTS PANEL

General Fund/Domestic Violence Program Fund Budget Request

ADMINISTRATIVE MATTERS

Commissioner Appointments

Mayor's Task Force on COSW: Recommendation to Mayor

Budget: Monthly Report; 1989-90 Request *

Friends of the Commission: Budget Report; Approval of Expenditures *

VIII. STAFF REPORT

Sexual Harassment Outreach Report

Coalition on Homeless Women and Children Update

Minority/Women/Locally-Owned Business Enterprise Ordinance

Women's Initiative for Self-Employment (WISE): Update

IX. COMMISSIONER ABSENCES *

X. UPCOMING EVENTS/ANNOUNCEMENTS

Next Commission Meeting: Thursday, May 11, 1989, 5:30 P.M.
State Bldg., 350 McAllister Street, Room 1202

XI. ADJOURNMENT

"*" Indicates items requiring Commission action at this meeting

/jhCMTGS

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Cancelled

CITY AND COUNTY OF SAN FRANCISCO
COMMISSION ON THE STATUS OF WOMEN
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NOTICE

The regularly scheduled meeting of the Commission on the Status of Women to be held on Thursday, May 11, has been cancelled.

The next regular meeting of the Commission on the Status of Women is scheduled for Thursday, June 8, 1989, at 5:30 P.M. in the State Building, 350 McAllister Street, Room 1202.

Please call the Commission office at (415) 558-3653/TDD (415) 558-4901 for more information.

Our apologies for any inconvenience.

/jh

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8/31/89

CITY AND COUNTY ~~OF~~ SAN FRANCISCO
COMMISSION ON ~~THE~~ STATUS OF WOMEN
1095 MARKET STREET, ROOM 409
SAN FRANCISCO, CA 94103
(415) 558-3653/TTD (415) 558-4901

* *

SPECIAL COMMISSION MEETINGS TO DISCUSS PERSONNEL MATTERS:

Wednesday, September 20th, 8:30 a.m.
Thursday, September 21st, 8:30 a.m. (if needed)
(locations to be announced)

N] NEXT COMMISSION MEETING: G:
Wednesday, September 27, 1989
4:30 p.m.
War Memorial, Room 110-B
Van Ness and McAllister

* *

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MINUTES OF THE AUGUST 31st REGULAR MEETING

The first meeting of the newly constituted Commission on the Status of Women was held on Thursday, August 31, 1989 in the State Building, Room 1158, 350 McAllister Street, San Francisco.

MEMBERS PRESENT

Shirley Breyer Black
Carmen Herrera
Caryl Ito
Leni Marin
Molly Martin
Linda Mjellem
Ahimsa Sumchai

OTHERS PRESENT

Hon. Louise Renne, City Attorney
Buck Delventhal, Deputy City Attorney
John Morris, Deputy City Attorney
Sally Kipper, Assistant to the Mayor
Drucilla Ramey, Member of the Mayor's Task Force on the COSW
Jean Harris, Member of the Mayor's Task Force on the COSW
Panetta Scott, COSW Staff

CALL TO ORDER

At the request of the Mayor, and in the absence of a Commission president, the meeting was called to order at 5:10 p.m. by Drucilla Ramey, former commissioner and member of the Mayor's Task Force on the Commission of the Status of Women.

The commissioners drew lots to establish Commissioner Black as Acting President for the purpose of conducting the election of President.

ELECTION OF OFFICERS

Nominations were taken for President. Commissioner Marin was nominated aby Commissioner Mjellem and unanimously elected. She took over the chair from Commissioner Black.

Nominations were taken for Vice President. Commissioner Mjellem was nominated by Commissioner Black and unanimously elected.

The Commission discussed the length of officers' terms. It was noted that historically the presidency and vice presidency have rotated annually. M/S/C Mjellem/Marin to set one-year terms for both offices.

PRESENTATION BY THE CITY ATTORNEY

The Chair went out of agenda order and recognized City Attorney Louise Renne.

The City Attorney congratulated and welcomed the new commissioners. She then introduced three of her Deputy City Attorneys: Buck Delventhal, who is available to advise on Brown Act and conflict of interest questions, John Morris, who drafted the new COSW ordinance; and Kathryn Pennypacker (not present), who will be the deputy permanently assigned to the COSW.

She then turned the presentation over the Buck Delventhal, who gave an overview of the Brown Act, the Public Records Act, and the Political Reform Act. The Brown Act requires that public meetings be properly noticed, that they follow a set agenda, that no action be taken on non-agendized items, that there be time alloted for public comment, and that only pending or actual litigation and specific personnel issues may be discussed in closed session. The Public Records Act specifies that file documents of public agencies are public records, and defines those which are exempt from public access. The Political Reform Act is a body of law that requires public officials and employees whose decisions may affect private financial interests to disclose their economic interests, and prohibits them from making or influencing governmental decisions in which they have a financial interest. The Act requires commissioners to file an annual Statement of Economic Interests with the Clerk of the Board of Supervisors. Mr. Delventhal had provided the Commissioners with information which explained all three acts more fully (distributed with the 8/31 agenda notice).

DETERMINATION OF COMMISSIONERS' TERMS OF OFFICES

The COSW ordinance specifies that commissioners will serve staggered four-year terms and that of the seven members appointed to the newly constituted Commissioner, one shall serve a two-year term, three shall serve three-year terms, and three shall serve four-year terms. It requires that terms be established at the first meeting of the newly constituted Commission by the drawing of lots. Commissioners drew lots to establish the following terms:

Two-year term:	Commissioner Marin.
Three-year terms:	Commissioners Herrera, Mjellem, Sumchai.
Four-year terms:	Commissioners Black, Ito, Martin.

REVIEW OF DRAFT ADVERTISEMENT FOR EXECUTIVE DIRECTOR

Commissioners reviewed a draft advertisement (see Attachment A) for thier Executive Director position prepared by the Mayor's office in accordance with the duties specified in the COSW ordinance and in the Mayor's Task Force report. They amended it:

1. to add #1 under General Responsibilities to specify that the director is appointed by and reports to the Commission;
2. to amend #6 under General Responsibilities to give examples of staff support the director will be expected to provide;
3. and to add #9 and #10 under General Responsibilities regarding specific duties of the director.

M/S/C Martin/Herrera to approve the advertisement as amended.

OVERVIEW OF THE REPORT OF THE MAYOR'S TASK FORCE ON THE COSW

The Chair went out of agenda order to recognize Drucilla Ramey for a presentation on the Task Force report and the history of the COSW.

Ms. Ramey noted the COSW was created in 1975 by Mayor Alioto, and that its structure was changed in 1980 under Mayor Feinstein, in a way that created administrative difficulties and reduced the Commission's authority. She also noted the size of the Commission (11 members) made it a "political dumping ground" for appointment of women to commissions. She then outlined the work and report of the Mayor's Task Force which led to the creation of the new Commission, reduced in size to 7 members, which has new legal mandates, and which has authority over its own staff and budget. She then welcomed the new commissioners and urged them to appoint an attorney advisory committee to assist them with the complex legal issues they would have to address.

Ms. Ramey's remarks were followed by brief comments from Commissioner Black, the one commissioner who also sat on the previous Commission, and by former Commissioner Del Martin. Both speakers expressed their support for the new structure of the COSW and congratutated the new members.

APPOINTMENT OF COMMITTEES

The Commission agreed to appoint two committees to address immediate needs and to consider appointment of standing committees at a future meeting. (It was noted, however, that there is a need for a standing committee on Resources and Finance. An inquiry was also made as to the status of the Friends of the COSW Committee. It is essentially inactive.) The two committees to address immediate needs were appointed as follows:

Personnel (to oversee hiring of an Executive Director): Carmen Herrera (Chair), Caryl Ito, and Molly Martin.

Bylaws (to review and suggest revisions to the current COSW bylaws): Leni Martin, Linda Mjellem, and Ahimsa Sumchai.

M/S/C Martin/Mjellem to accept the makeup of these two committees.

Additionally, the Commission authorized Commissioners Marin and Mjellem, as President and Vice President, to act as a task force to oversee the COSW's interests in development of a lease for new office space.

Discussion followed regarding the process and timeline of hiring an Executive Director.

Sally Kipper of the Mayor's office stated the advertisement would be circulated beginning Friday, September 1st, with a September 18th deadline for receipt of applications. The Mayor requests the commissioners to interview and screen applicants and submit three candidates for his review by Friday, September 22. He will interview them and make a recommendation to the Commission the following Monday, and requests the Commission to make its final selection by Friday, September 29th.

It was agreed that copies of applicants' resumes would be distributed to the full Commission. The Personnel Committee would screen applicants and recommend three candidates for consideration by the full Commission during a meeting on Wednesday, September 20th at 8:30 a.m. The Commission would meet again on Thursday, September 21st, as needed, at 8:30 a.m. to interview additional applicants and to select candidates for the Mayor's review.

REVIEW OF THE COSW BUDGET

Sally Kipper, the Mayor's budget analyst for the COSW, gave a brief summary of the COSW budget.

ESTABLISHMENT OF PERMANENT MEETING SCHEDULE

M/S/C Sumchai/Mjellem to establish the fourth Tursday of each month at 5:00 p.m. as the permanent Commission meeting time; and to withhold a decision on a permanent meeting place until more information is available about the location and configuration of other hearing rooms. Special meetings will be called as necessary.

DISCUSSION OF FUTURE AGENDA ITEMS

1. The Commission discussed the need to understand functions of other agencies that overlap or interface with COSW responsibilities, notably the Mayor's Whistleblower program, the Civil Service affirmative action functions, and the HRC's programs. A decision was made to calendar speakers from those agencies for a future meeting. Because of the urgency to hire an Executive Director, October will probably be the first opportunity.

2. The Commission discussed the idea of establishing a legal advisory committee to the COSW. M/S/C Sumchai/Black to request the bylaws committee to research a possible structure for such a committee.

3. The Commission took up the issue of establishing work priorities, and decided to continue the matter until after an Executive Director is hired.

4. The Commission raised questions regarding its format for accepting public comment. Does the Commission have the authority to limit the number of speakers per meeting? Should they take comment during discussion of individual items or at a specific point in the meeting? Should they set a time limit for each speaker? It was agreed to appoint the Vice President as timekeeper, though a specific time limit was left open for the time being. No action was taken on the other questions at this time.

5. Commissioner Herrera asked for guidance regarding a request she had received from the Women's Heritage Museum for assistance in securing Rec/Park approval for installation of a plaque in Washington Square to commemorate one of the first women pioneers in San Francisco. Her question involved appropriate action of an individual commissioner and the procedure for COSW support.

   According to the City Attorney, a commissioner can support such an action individually and can indicate her support in writing as (name), member of the COSW. It was decided the Commission needs to develop guidelines for Commission endorsements and support of issues, in keeping with limits on endorsements explained by the City Attorney.

REQUEST TO BE EXCUSED FROM FUTURE MEETINGS

Commissioner Black requested and was granted permission to be excused from special and regular meetings that occur between September 16th and October 11th and from the October 26th regular meeting due to travel plans and prior professional commitments.

ADJOURNMENT

There being no further business, President Marin adjourned the meeting at 7:30 p.m.

Sally Kipper

Sally Kipper, Acting Secretary
Commission on the Status of Women

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COMMISSION ON THE STATUS OF WOMEN
1095 MARKET STREET, ROOM 409
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(415) 558-3653/TTD (415) 558-4901

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NOTICE

SPECIAL MEETING

2 CLOSED PERSONNEL SELECTION SESSIONS

Wednesday, September 20, 1989 at 8:30 a.m.
and
Thursday, September 21, 1989 at 8:30 a.m. (if needed)

City Attorney's Conference Room
City Hall, Room 206

AGENDA

The Commission on the Status of Women will hold closed personnel selection sessions, as permitted by Government Code Section 54956.9, to review and interview applicants for the position of Executive Director of the Commission on the Status of Women.

City and County of San Francisco **Commission on the Status of Women**

AGENDA

Regular Meeting of the Commission
War Memorial, Room 110-B
Van Ness and McAllister

Wednesday, September 27, 1989
4:30 p.m.

- I. Call to order/Roll call
- II. Adoption of Agenda
- III. Adoption of Minutes of the August 31st meeting
- IV. Closed session to complete the selection of an Executive Director, as permitted by Government Code Section 54956.9.
- V. Committee Reports
  - 1. Personnel Committee
    - Report on selection of an Executive Director.
  - 2. Bylaws Committee
    - Report on its draft of minimum elements for Bylaws and Rules & Regulations, and discussion regarding finalizing both documents.
    - Information and discussion about formation of a legal advisory committee.
- VI. Unfinished Business
  - 1. Report on office relocation plans.
- VII. New Business
  - 1. Request for authorization to submit a Supplemental Appropriation in the amount of $40,000 ($60,000 annualized) to the Mayor and the Board of Supervisors to fund the San Francisco Bar Association's Cooperative Restraining Order clinic.
  - 2. Agreement on identifying work priorities for 1989-90.
  - 3. Assignments for key contacts with city officials and others, and discussion of purposes for making the contacts.
- VIII. Public Comment
- IX. Adjournment

City and County of San Francisco **Commission on the Status of Women**

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AGENDA

SPECIAL MEETING OF THE COMMISSION
WAR MEMORIAL, ROOM 110
Van Ness and McAllister Streets

Friday, October 13, 1989
4:30 PM

I. Call to order/Roll Call

II. Adoption of Agenda

III. Adoption of Minutes of the September 27, 1989 meeting

IV. Report from Executive Director

  - 1095 Office Space
  - 25 VAN NESS AVENUE Office Space
  - Administrative Business

V. Discussion of Commission's first year plan.

  - Commissioner's priorities
  - Job Descriptions -- two professional positions

VI. New Business

VII. Public Comment

VIII. Adjournment

(415) 558-3653 **1095 Market Street, Room 409** **San Francisco 94103**

City and County of San Francisco **Commission on the Status of Women**

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AGENDA

Regular Meeting of the Commission
War Memorial Board
Van Ness and McAllister Street
Room 110-B

Thursday, Nov 17, 1989
4:00 P.M.

I. Call to order/Roll Call

II. Adoption of Agenda

III. Adoption of Minutes of the 10/13/89 Meeting

IV. New Business

   1. Domestic Violence Public Hearing

   2. Discussion regarding the appearance of Commission as a guest of media program.

V. Committee Reports

   By laws Committee

   1. By-laws

   2. Formative of Legal Advisory Committee

VI. Old Business

   1. Identifying work priorities for 1989-90

VII. Public Comment

VIII. Adjournment.

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